

**NOTICE OF MEETING OF THE BOARD OF TRUSTEES OF
HARRIS COUNTY DEPARTMENT OF EDUCATION**

Notice is hereby given that a meeting of the Board of Trustees of Harris County Department of Education will be held on the **14th day of December 2022 at 1:00 p.m.** for the Board to conduct the business of that meeting. The meeting will be held in the Board Room of the Administration Building, 6300 Irvington Boulevard, Houston Texas. Such a meeting is a **REGULAR BOARD MEETING**.

The subjects to be discussed or considered or upon which any formal action might be taken are on the Agenda following.

Additionally, from time to time an issue will be raised concerning an item on our agenda that had not been anticipated. The issue, while within the scope of the agenda topic, may be one that is required or authorized by law to be considered in executive session rather than in public session. In order for the Board to consider such issue in executive session, rather than postpone consideration of it until the next board meeting, the Board lists below most if not all be all of the sections of the Open Meetings Act that address the purposes for which the Board may lawfully meet in executive/closed session. The Board's purpose is not to meet in executive session to consider matters not on the agenda for the meeting. Instead, its purpose is to efficiently and timely conduct its business in accordance with the law.

Therefore, if, during the course of the meeting on agenda items covered by this Notice, the Board should determine that a closed or executive meeting or session of the Board should be held or is required in relation to any item included in this notice, then such closed or executive meeting or session as authorized by Section 551.001 et seq. of the Texas Government Code (the Open Meetings Act) will be held by the Board at the date, hour, and place given in this notice or as soon after the commencement of the meeting covered by this notice as the Board may conveniently meet in such closed or executive meeting or session concerning any and all subjects and purposes authorized by Sections 551.071-551.084, inclusive, of the Open Meetings Act, including, but not limited to:

- Section 551.071 For the purpose of a private consultation with the Board's attorney on any or all subjects matters authorized by law.*
- Section 551.072 For the purpose of discussing the purchase, exchange, lease or value of real property.*
- Section 551.073 For the purpose of considering a negotiated contract for a prospective gift or donation.*
- Section 551.074 For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear complaints or charges against a public officer or employee.*
- Section 551.076 To consider the deployment, or specific occasions for implementation of security personnel or devices.*
- Section 551.082 For the purpose of considering discipline of a public school child or children or to hear a complaint by an employee against another employee if the complaint or charge directly results in a need for a hearing.*
- Section 551.083 For the purpose of considering the standards, guidelines, terms or conditions the Board will follow, or instruct its representatives to follow, in consultation with representatives of employee groups in connection with consultation agreements provided for by Section 13.901 of the Texas Education Code.*
- Section 551.084 For the purpose of excluding witness or witnesses from a hearing during examination of another witness.*

Should any final action, final decision, or final vote be required in the opinion of the Board with regard to any matter considered in such closed or executive session, then such final action, final decision, or final vote shall be at either: a) the open meeting covered by this notice upon the reconvening of this public meeting, or b) at a subsequent public meeting of the Board upon notice thereof, as the Board shall determine.

James Colbert, Jr., County School Superintendent



**The Board of Trustees
December 14, 2022
Agenda of Regular Meeting**

A Regular Meeting of the Board of Trustees of Harris County Department of Education will be held December 14, 2022, beginning at 1:00 p.m.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

1. **Invocation** - Keanda Fuller, CASE for Kids
2. **Pledge of Allegiance to the US flag** - Jimi Morales, CASE for Kids
3. **Pledge of Allegiance to the Texas flag** - Jimi Morales, CASE for Kids
4. **Open Forum** - Gov't Code 551.003 (5) - Public Participation. Pursuant to Policy BED (Local), a citizen who wishes to speak may do so by completing a participation request card available at the Board room at least 10 minutes prior to a regular Board meeting.
5. **REPORTS AND PRESENTATIONS**
 - A. **Employee of the Month** - Natasha Truitt, Executive Director of Human Resources
 - B. **Superintendent Monthly Report** - James Colbert, Jr.
 - C. **Annual Division Update** - Dr. Lisa Caruthers, Director of CASE for Kids
 - D. **Other reports from Board members** concerning attendance or participation in a board or HCDE-related conference, event, activity, or committee; accolades for an HCDE staff member or other deserving person.
 - E. **Report of Board Committees** - Committee Chairs
 - F. **Monthly Financial Reports through 11/30/2022** - Dr. Jesus Amezcua, Assistant Superintendent for Business Services
6. **ACTION ITEMS - CONSENSUS**
 - A. Consider ratification/approval of the following Business Services items:
 1. Disbursement Report

2. Budget Amendment Report
 3. Monthly Investment Report for November 2022
- B. Consider ratification/approval of the following Board Meeting Minutes:
1. 11/16/2022 Board Meeting
 2. 11/16/2022 Called Board Meeting
- C. Consider ratification/approval of the following Interlocal Contracts:
1. **Approval of Interlocal (revenue) contract Amendment #1 for FY23 contract and for FY 2023 contracts for Highpoint School East in the aggregate amount of \$683,100 with the following districts:** Spring Branch ISD to increase the original amount of \$62,100 by \$20,700 for two (2) additional in-county units (\$10,350 each) for a total of \$82,800 for the contract period of 08/22/2022 through 06/05/2023; Humble ISD to increase the original amount of \$351,900 by \$62,100 for six (6) additional in-county units (\$10,350 each) for a total of \$414,000 for the contract period of 08/22/2022 through 06/05/2023; and FY 2023 Goose Creek CISD for eighteen (18) in-county annual contracts in the amount of \$186,300 (\$10,350 each) for the contract period of 08/22/2022 through 06/05/2023.
 2. **Ratification of Interlocal (revenue) contract for FY 2023 for Therapy Services in the aggregate amount of \$1,960 with School-Based Therapy Services and the following entity:** The Varnett Public School (2 students served in FY22) in the amount of \$1,960.
 3. **Approval of Interlocal (revenue) contract for FY 2023 in the aggregate amount of \$21,775 with Academic and Behavior School East with the following district:** Sheldon ISD for one (1) in-county monthly contract in the amount of \$21,775 (\$3,350 each) for the contract period of 11/14/2022 through 06/05/2023.
 4. **Approval of Interlocal (revenue) contract for FY 2022 and FY 2023 in the aggregate amount of \$325,075 with Academic and Behavior School West with the following districts:** FY22 Fort Bend ISD to increase the original ESY contract by \$1,672 for Bus Aide services (\$19 an hour) for a total of \$87,090 for the contract period of 06/7/22 through 07/14/2022; Katy ISD to increase the original amount of \$129,810 by \$21,635 for one (1) additional in-county unit (\$21,635 each) for a total of \$151,445; Spring Branch ISD for three (3) in-county annual contracts in the amount of \$64,905 (\$21,635 each); Stafford MSD for one (1) in-county contract in the amount of \$21,635 (\$21,635 each) for the contract period of 08/22/2022 through 06/05/2023.
 5. **Ratification of Interlocal (expenditure) contract for FY23 CASE for Kids Partnership grant with Houston Independent School District** in the aggregate amount of \$254,050 (1,665 students served).
 6. **Ratification of Interlocal (expenditure) contract for FY23 CASE for Kids Partnership grant with Frazier Elementary (Pasadena ISD)** in the aggregate amount of \$27,300 (40 students served).
 7. **Ratification of Interlocal (expenditure) contract for FY 2022 CASE for Kids Project CASE Debates in the aggregate amount of \$28,000 with the following entities:** Alief ISD in the amount of \$20,000; Pasadena ISD in the amount of \$8,000 (a maximum of 168 students served).

8. **Ratification of Interlocal (expenditure) contract for FY23 CASE for Kids Partnership grant with Alief Independent School District** in the aggregate amount of \$189,437 (560 students served).
 9. **Ratification of Interlocal (expenditure) contract for FY22 CASE for Kids Partnership grant with Academy of Accelerated Learning (Charter)** in the aggregate amount of \$80,000 (225 students served).
 10. **Approval of Interlocal (expenditure) agreement for Adult Education with Lee College-Huntsville** for the provision of vocational certification programs and integrated basic education training in the amount not to exceed \$30,000 for the period of 10/04/2022 through 06/30/2023.
- D. Consider ratification/approval of the following items for the HCDE Choice Partners Cooperative:
1. **Approval of the Contract Award for job no. 23/005SG for Fuel Card Monitoring GPS and Related Items with the following vendors: WEX Bank 23/005SG-01 and WEX, Inc. 23/005SG-02** from 12/14/2022 through 12/13/2023.
 2. **Approval of HCDE Interlocal Agreements with:** Region 10 Education Service Center, Richardson, Texas; Region 18 Education Service Center, Midland, Texas; Goliad Independent School District, Goliad, Texas; Great Hearts Academies Texas, San Antonio, Texas; Henderson Independent School District, Henderson, Texas; Houston Classical Charter School, Houston, Texas; Jackson, County, Edna, Texas, and Skidmore-Tynan Independent School District, Skidmore, Texas.
- E. Consider ratification/approval of the following items for Internal Purchasing:
1. **Approval of Contract Award for RFP #23/008EJ Advisors, Coaches, Consultants, Counselors, Speakers and Trainers to the proposers offering the best value to HCDE and meeting the specifications outlined in the proposal:** Ann Marie Harbour; Bethany Webster; Cady Studios, LLC; Charmette Jones dba Shamelessly Saved Productions; Crisis Prevention Institute, Inc.; Darlene Breaux dba Insight Ed; Dr. Mary E. White International, LLC; FLN Management and Consulting; Guy Wallace; Heather Foster; Houston Institute of Global Health; Jennifer Hatchett Stover dba Counseling In Color; Jessica Faith Carter dba J.F. Carter Solutions, LLC; Maisabelita D. Tuliao dba EDU Solutions LLC; Medi Lab Career Institute; NaviGate360, LLC; Patricia E. Adams dba HIP Healthy Innovative Processes; Queinnise Miller dba Queinnise, LLC; Sherita Flowers dba Integrated Health Solutions; Ulysee Global LLC; and William Sherer for the period of 01/01/2023 through 12/31/2027.
- F. Consider ratification/approval of the following Revenue Agreements:
1. **Approval of Services Agreement for HCDE Revenue with Spring ISD and the Center for Safe and Secure Schools Division** for Restorative Practices Implementation, System Audit and Coaching Sessions from 11/01/2022 through 05/31/2023 in an amount not to exceed \$87,500 (15 campuses served).
7. **ACTION ITEMS - NON-CONSENSUS**
1. **Approval to purchase Microsoft campus license agreement(s) from CDW Government (job no. 21/031KN-13)** in the amount of \$276,038.

2. **Approval to amend CH Local FY 2023 list to add job number 22/041KN** to Datavox Business Communications.
3. **Consider award of CSP 22/059EJ for Barrett Station Early Head Start Center Site Work and Utilities Project to Nash Industries, Inc., in the amount of \$782,500**, including the base bid, and delegate authority to HCDE Superintendent or his designee to negotiate, finalize, and execute a construction contract with Nash Industries, Inc.
4. **Consider award of CSP 23/011IA for the Coolwood Head Start Site Work and Utilities Project to Geofill Construction in the amount of \$7,730,000** and delegate authority to HCDE Superintendent or his designee to negotiate, finalize, and execute a construction contract with Geofill Construction.
5. **Approval of Interlocal Agreement** between Harris County and HCDE for Barrett Station Head Start lease. (This agreement is in accordance with GC 791.)
6. **Approval of a perpetual blanket easement to CenterPoint Energy Houston Electric, LLC**, for electric distribution and related communication facilities.
7. **Adoption of resolution concerning emergency administrative leave with pay in accordance with Policy DEA (Local)** associated with CenterPoint Energy's electricity outage affecting HCDE's Administration Building on 11/10/2022.
8. **EXECUTIVE SESSION** Under the Texas Government Code pursuant to any and all purposes permitted by Sections 551.001-551.084, including, but not limited to: 551.071; 551.074
 - A. **Deliberate** the appointment, employment, evaluation, reassignment, duties, discipline and/or dismissal of HCDE employees, including, but not limited to, Superintendent's evaluation and contract.
 - B. **Deliberate** the purchase, exchange, sale and/or value of real property(ies) and obtain legal advice regarding the same.
 - C. **Deliberate** pending litigation matters involving HCDE and obtain legal advice regarding same.
9. **RECONVENE** for possible action on items discussed in executive session
10. **Possible action regarding Superintendent's contract**
11. **Discussion and possible action regarding future agenda items**
12. **INFORMATION ITEMS**
 - A. **Human Resources**
 1. Personnel
 2. Employee Count

- B. **Approval of Interlocal (revenue) contract with Avance-Houston** and the Center for Safe and Secure Schools Division for Safety Audits from 11/01/2022 through 06/30/2023 in an amount not to exceed \$12,674, servicing 11 sites in one phase.
 - C. **Memorandum of Understanding Contracts (non-monetary) for the CASE for Kids Afterschool Strategic Investment (ASI) program:** CASE for Kids certifies afterschool investments of public funds through collaborators as part of our Houston-Galveston Area Council contract.
 - D. **Memorandum of Understanding Contracts (non-monetary) for the CASE for Kids Afterschool Strategic Investment (ASI) program:** CASE for Kids certifies afterschool investments of public funds through collaborators as part of our Houston-Galveston Area Council contract.
 - E. **Submission of grant proposal to Henderson Foundation in the amount of \$5,000 via the Education Foundation of Harris County** to support CASE for Kids' All-Earth Ecobot Challenge. Requested funds will support a robotics competition for 350 students in 4th-8th grades.
 - F. **In collaboration with Education Foundation of Harris County, the Center for Grants Development submitted a product request to H-E-B to support the 37th Annual R.T. Garcia Early Childhood Winter Conference** scheduled for Saturday, January 28, 2023. The conference is organized by HCDE's Center for Educator Success and will serve approximately 1,000 teachers and staff.
13. **ADJOURN** - Next regular meeting is scheduled for Wednesday, January 18, 2023, at 1:00 p.m.



James Colbert, Jr.
County School Superintendent