

## NOTICE OF MEETING OF THE BOARD OF TRUSTEES OF HARRIS COUNTY DEPARTMENT OF EDUCATION

Notice is hereby given that a meeting of the Board of Trustees of Harris County Department of Education will be held on the **21<sup>st</sup> day of June 2023 at 1:00 p.m.** for the Board to conduct the business of that meeting. The meeting will be held in the Board Room of the Administration Building, 6300 Irvington Boulevard, Houston Texas. Such a meeting is a **REGULAR BOARD MEETING**.

The subjects to be discussed or considered or upon which any formal action might be taken are on the Agenda following.

Additionally, from time to time an issue will be raised concerning an item on our agenda that had not been anticipated. The issue, while within the scope of the agenda topic, may be one that is required or authorized by law to be considered in executive session rather than in public session. In order for the Board to consider such issue in executive session, rather than postpone consideration of it until the next board meeting, the Board lists below most if not all be all of the sections of the Open Meetings Act that address the purposes for which the Board may lawfully meet in executive/closed session. The Board's purpose is not to meet in executive session to consider matters not on the agenda for the meeting. Instead, its purpose is to efficiently and timely conduct its business in accordance with the law.

Therefore, if, during the course of the meeting on agenda items covered by this Notice, the Board should determine that a closed or executive meeting or session of the Board should be held or is required in relation to any item included in this notice, then such closed or executive meeting or session as authorized by Section 551.001 et seq. of the Texas Government Code (the Open Meetings Act) will be held by the Board at the date, hour, and place given in this notice or as soon after the commencement of the meeting covered by this notice as the Board may conveniently meet in such closed or executive meeting or session concerning any and all subjects and purposes authorized by Sections 551.071-551.084, inclusive, of the Open Meetings Act, including, but not limited to:

- Section 551.071 For the purpose of a private consultation with the Board's attorney on any or all subjects matters authorized by law.*
- Section 551.072 For the purpose of discussing the purchase, exchange, lease or value of real property.*
- Section 551.073 For the purpose of considering a negotiated contract for a prospective gift or donation.*
- Section 551.074 For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear complaints or charges against a public officer or employee.*
- Section 551.076 To consider the deployment, or specific occasions for implementation of security personnel or devices.*
- Section 551.082 For the purpose of considering discipline of a public school child or children or to hear a complaint by an employee against another employee if the complaint or charge directly results in a need for a hearing.*
- Section 551.083 For the purpose of considering the standards, guidelines, terms or conditions the Board will follow, or instruct its representatives to follow, in consultation with representatives of employee groups in connection with consultation agreements provided for by Section 13.901 of the Texas Education Code.*
- Section 551.084 For the purpose of excluding witness or witnesses from a hearing during examination of another witness.*

Should any final action, final decision, or final vote be required in the opinion of the Board with regard to any matter considered in such closed or executive session, then such final action, final decision, or final vote shall be at either: a) the open meeting covered by this notice upon the reconvening of this public meeting, or b) at a subsequent public meeting of the Board upon notice thereof, as the Board shall determine.

*James Colbert, Jr., County School Superintendent*



**The Board of Trustees  
June 21, 2023  
Agenda of Regular Meeting**

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A Regular Meeting of the Board of Trustees of Harris County Department of Education will be held June 21, 2023, beginning at 1:00 p.m.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

1. **Invocation** - Shandra Powell, Choice Partners Cooperative
2. **Pledge of Allegiance to the US flag** - Shelby Trahan, Communications & Client Engagement
3. **Pledge of Allegiance to the Texas flag** - Shelby Trahan, Communications & Client Engagement
4. **Open Forum** - Gov't Code 551.007 - Public Participation. Pursuant to Policy BED (Local), a citizen who wishes to speak may do so by completing a participation request card available at the Board room at least 10 minutes prior to a regular Board meeting.
5. **REPORTS AND PRESENTATIONS**
  - A. **Irvington Building Remodel Presentation** - cre8 Architects
  - B. **Superintendent Monthly Report** - James Colbert, Jr.
  - C. **Annual Division Update** - Choice Partners Cooperative
  - D. **Annual Division Update** - Communications & Client Engagement
  - E. **Other reports from Board members** concerning attendance or participation in a board or HCDE-related conference, event, activity, or committee; accolades for an HCDE staff member or other deserving person.
  - F. **Report of Board Committees** - Committee Chairs
  - G. **Monthly Financial Reports through 05/31/2023** - Dr. Jesus Amezcua, Assistant Superintendent for Business Services

6. **ACTION ITEMS - CONSENSUS**

A. Consider ratification/approval of the following Business Services items:

1. Disbursement Report
2. Budget Amendment Report
3. Monthly Investment Report for May 2023

B. Consider ratification/approval of the following Board Meeting Minutes:

1. 05/17/2023 Board Meeting

C. Consider acceptance of the following grant awards:

1. **Acceptance of grant award from the Education Foundation of Harris County for CASE for Kids** to implement the All-Earth Ecobot Challenge from the Henderson Foundation in the amount of \$5,000.

D. Consider ratification/approval of the following Interlocal Contracts:

1. **Approval of Interlocal (revenue) contracts for FY 2024 for Therapy Services in the aggregate amount of \$3,513,392 with School-Based Therapy Services and the following districts:** Columbia-Brazoria ISD (16 students served in FY22) in the amount of \$98,820; Katy ISD (1495 students served in FY22) in the amount of \$2,997,950; Spring Branch ISD (204 students served in FY22) in the amount of \$416,622.
2. **Consider approval of Interlocal (revenue) contracts for FY 2024 in the aggregate amount of \$621,400 with Academic and Behavior School East with the following districts:** Barbers Hill ISD for two (2) out-of-county annual contracts in the amount of \$55,000 (\$27,500 each); Cleveland ISD for three (3) out-of-county annual contracts in the amount of \$82,500 (\$27,500 each); Dickinson ISD for four (4) out-of-county annual contracts in the amount of \$110,000 (\$27,500 each); Hitchcock for one (1) out-of-county annual contract in the amount of \$27,500 (\$27,500 each); Humble ISD for three (3) in-county annual contracts in the amount of \$71,400 (\$23,800 each); Liberty ISD for four (4) out-of-county annual contracts in the amount of \$110,000 (\$27,500 each); Texas City ISD for six (6) out-of-county annual contracts in the amount of \$165,000 (\$27,500 each) for the contract period of 08/28/2023 through 06/03/2024.
3. **Approval of Interlocal (revenue) contract for FY 2024 for Therapy Services in the aggregate amount of \$4,410 with School-Based Therapy Services and the following district:** Galena Park ISD (3 students served in FY22).
4. **Approval of Interlocal (revenue) contract for FY 2023 for Therapy Services in the aggregate amount of \$3,307 with School-Based Therapy Services and the following district:** Raul Yzaguirre Schools for Success (0 students served in FY22) in the amount of \$3,307.
5. **Approval of Interlocal (revenue) contract for FY 2024 in the aggregate amount of \$22,800 with Fortis Academy with the following district:** Barbers Hill ISD for three (3) out-of-county annual contracts in the amount of \$22,800 (\$7,600 each) for the contract period of 08/28/2023 through 06/03/2024.

6. **Approval of Interlocal (revenue) contracts for FY 2024 in the aggregate amount of \$1,891,700 with Academic and Behavior School West with the following districts:** Bellville ISD for two (2) out-of-county annual contracts in the amount of \$55,000 (\$27,500 each); KIPP TPS for one (1) in-county annual contracts in the amount of \$23,800 (\$23,800 each); Brenham ISD for four (4) out-of-county annual contracts in the amount of \$110,000 (\$27,500 each); Conroe ISD for twenty (20) out-of-county annual contract in the amount of \$550,000 (\$27,500 each); Hempstead ISD for one (1) out-of-county annual contract in the amount of \$27,500 (\$27,500 each); Katy ISD for six (6) in-county annual contracts in the amount of \$142,800 (\$23,800 each); Lamar Consolidated ISD for thirty (30) out-of-county annual contracts in the amount of \$825,000 (\$27,500 each); Magnolia ISD for one (1) out-of-county annual contract in the amount of \$27,500 (\$27,500 each), Montgomery ISD for one (1) out-of-county annual contract in the amount of \$27,500 (\$27,500 each), Pearland ISD for two (2) in-county annual contract in the amount of \$47,600 (\$23,800 each), Willis ISD for two (2) out-of-county annual contracts for \$55,000 (\$27,500 each) for the contract period of 08/28/2023 through 06/03/2024.
  
7. **Approval of Interlocal (revenue) contracts for FY 2024 in the aggregate amount of \$473,650 with Highpoint School East with the following districts:** Barbers Hill ISD for five (5) out-of-county annual contracts in the amount of \$63,250 (\$12,650 each); Channelview ISD for thirty (30) in-county annual contracts in the amount of \$342,000 (\$11,400 each); La Porte ISD for six (6) in-county annual contracts in the amount of \$68,400 (\$11,400 each) for the contract period of 08/28/2023 through 06/03/2024.
  
8. **Ratification of Interlocal (revenue) ESY contract for FY 2023 in the aggregate amount of \$31,050 with ABS East with the following districts:** Channelview ISD for five (5) in-county ESY contracts in the amount of \$27,750 (\$5,550 each); Dickinson ISD for two (2) out-of-county ESY contracts in the amount of \$12,200 (\$6,100 each); Pearland ISD for two (2) in-county ESY contracts in the amount of \$11,100 (\$5,550 each) for the contract period of 06/07/2023 through 07/13/2023.
  
9. **Ratification of Interlocal (revenue) ESY contract for FY 2023 in the aggregate amount of \$109,800 with ABS West with the following districts:** Fort Bend ISD for fourteen (14) out-of-county ESY contracts in the amount of \$85,400 (\$6,100 each); Hempstead ISD for one (1) out-of-county ESY contract in the amount of \$6,100 (\$6,100 each); Lamar Consolidated ISD for one (1) out-of-county ESY contract in the amount of \$6,100 (\$6,100 each); Magnolia ISD for one (1) out-of-county ESY contract in the amount of \$6,100 (\$6,100 each); Montgomery ISD for one (1) out-of-county ESY contract in the amount of \$6,100 (\$6,100 each) for the contract period of 06/07/2023 through 07/13/2023.
  
10. **Ratification of Interlocal (revenue) contract with Child Advocates of Fort Bend for Records Management Services** in the amount not to exceed \$15,000 for the period of 06/15/2023 through 06/14/2024.
  
- E. Consider ratification/approval of the following items for the HCDE Choice Partners Cooperative:
  1. **Approval of the Contract Award for job no. 23/026KN for Health, Medical, Veterinary Supplies, and Related Items with the following vendors:** Henry Schein Medical a division of Henry Schein, Inc. (23/026KN-01); NAO Global Health, LLC (23/026KN-02); Products Unlimited, Inc. (23/026KN-03) and School Nurse Supply, Inc. (23/026KN-04) for the period of 06/21/2023 through 06/20/2024.

2. **Approval of the Contract Award for job no. 23/029SG for STEM and CTE Materials and Related Items with the following vendors:** Accelerate Learning, Inc. (23-029SG-01); Anatomage, Inc. (23-029SG-02); BrainBuzzed Tutoring, Inc. (23-029SG-03); Cengage Learning, Inc. (23-029SG-04); GameSalad, Inc. (23-029SG-05); Gravitas Publications, Inc. (23-029SG-06); Kaemark (23-029SG-07); Lab Resources, Inc. (23-029SG-08); Milestone C, LLC (23-029SG-09); Nasco Education, LLC (23-029SG-10); No Touch Easy Gloves, Inc.(23-029SG-11); Patterson Dental Supply Inc. (23-029SG-12); Pitsco Education, LLC (23-029SG-13); STEMfinity, LLC (23-029SG-14); Teaching Systems, Inc. (23-029SG-15); Thimble.io (23-029SG-16); and Trio Education, LLC (23-029SG-17) for the period of 06/21/2023 through 06/20/2024.
  
3. **Approval of the Contract Award for Choice Partners job no. 23/030TP Produce and Other Related Items with the following vendors:** Brothers Food Service (#23/030TP-01); Brothers Produce (#23/030TP-02); Hardies Fresh Foods (23/030TP-03) for the period of 08/01/2023 through 07/31/2024.
  
4. **Approval of HCDE Interlocal Agreements with:** Athens City, Athens, TX; Early ISD, Early, TX; Harper ISD, Harper, TX; La Vernia ISD, La Vernia, TX; Morgan's Point City, Morgan's Point, TX.

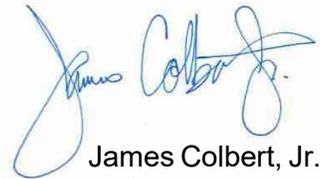
F. Consider ratification/approval of the following items for Internal Purchasing:

1. **Approval of Contract Award for job no. 23/001IA-3 for CASE for Kids Content Area Services and Trainers with the following vendors:** Aha Education LLC; BakerRipley; C-STEM Teacher and Student Support Services, Inc.; Golden Energy Leadership; Innovative Consulting, LLC; kid-grit, LLC and Konnecting the Dots for the period 07/01/2023 through 06/30/2028.
  
2. **Approval of Contract Award for job no. 23/006IA-4 for CASE for Kids Youth Services for Afterschool and Summer with the following vendors:** Aha Education; ALAR Institute Inc.; American Robotics Academy (Animation Station Inc); Another Chance Behavioral Consultants LLC; Assoc for the Advancement of Mexican Americans (AAMA); Baron Global Suppliers, Inc.; Basketball Essentials; CookLearnGrow LLC; craving for a change foundation inc.; Dominika Dorota Staniewicz; Girlstart; Houston Grand Opera (Houston Grand Opera Association, Inc.); Innovative Consulting LLC; J.F. Carter Solutions, LLC; Kidcreate Studio - Greater Heights (Genwel, Inc); kid-grit, LLC; Little Learners LLC; Mad Science of Houston (Little Scientists Inc.); Middle Tree Incorporated; Monarch Academy; One More Round Inc; Shareca P Vallaire, LLC; SiSTEM Tutoring Agency LLC (SiSTEM Tutoring Agency LLC); St. Michael's Learning Academy Inc (St. Michael's Learning Academy Inc); STEMfinity LLC; The Financial Wizards (Trimona Green Harmon); The Parent Teacher Collaborative; TRIO Education; Writers in the Schools; and Young Audiences, Inc. of Houston for the period 07/01/2023 through 06/30/2028.
  
3. **Approval of Contract Award for RFP #23/034IA Advisors, Coaches, Consultants, Counselors, Speakers and Trainers to the proposers offering the best value to HCDE and meeting the specifications outlined in the proposal:** Laura Aguirre; Rivera-Vega Group LLC and Susan M. Castlett, Ph.D., BCBA-D for the period of 07/01/2023 through 06/30/2028.

7. **ACTION ITEMS - NON-CONSENSUS**
  1. **Consider approval of a 48-month lease for copier services in the aggregate amount of \$201,504 with Xerox Business Solutions Southwest (Choice Partners #21/031KN-70) beginning 06/21/2023 through 06/20/2027, for a monthly amount not to exceed \$4,198 up to 1,000 copies per machine; a cost per copy will be applied thereafter.**
  2. **Consider acceptance of the Office of Head Start (OHS) Program Performance Summary Report - 06HP000311 & 06CH011535 of the Harris County Department of Education Head Start program.**
  3. **Discussion and possible action to adopt an order to increase the Over 65 & Disabled Homestead Exemption from \$250,000 to \$275,000 for Tax Year 2023.**
  4. **Consider approval of the Lease Agreement between Harris County Department of Education (HCDE) and Journey of Faith Church for an initial term of 20 years in the amount of \$546,771, for the Head Start Division to provide comprehensive services to Infant and 4-year-old Head Start eligible children within Humble ISD for the period of 07/01/2023 through 05/31/2043 (approximately 106 children served) fully funded by Head Start grants.**
  5. **Consider rescheduling the regular July 2023 board meeting from July 19 to July 12, 2023.**
  6. **Election of a Board delegate and an alternate to the 2023 TASB Delegate Assembly.**
8. **EXECUTIVE SESSION** Under the Texas Government Code pursuant to any and all purposes permitted by Sections 551.001-551.084, including, but not limited to: 551.071; 551.074
  - A. **Deliberate** the appointment, employment, evaluation, reassignment, duties, discipline and/or dismissal of HCDE employees.
  - B. **Deliberate** the purchase, exchange, sale and/or value of real propert(ies) and obtain legal advice regarding the same.
  - C. **Deliberate and obtain legal advice** regarding Ninth Amendment to Superintendent's Employment Contract.
9. **RECONVENE** for possible action on items discussed in executive session.
  - A. **Consider approval of Ninth Amendment to Superintendent's Employment Contract**
10. **Discussion and possible action regarding future agenda items**
11. **INFORMATION ITEMS**
  - A. **Human Resources**
    1. Personnel
    2. Employee Count

B. **Submission of grant proposal to Bank of Texas/Bank of Oklahoma Financial** in the amount of \$8,100 via the Education Foundation of Harris County to support of Area I Head Start's REAL SuperMENTors Read program, which focuses on literacy skills. Requested funds will serve 225 students for the 2023-2024 School Year.

12. **ADJOURN** - Next regular meeting is scheduled for Wednesday, July 19, 2023, at 1:00 p.m.

A handwritten signature in blue ink, appearing to read "James Colbert, Jr.", is positioned above the printed name.

James Colbert, Jr.  
County School Superintendent