

**NOTICE OF MEETING OF THE BOARD OF TRUSTEES OF  
HARRIS COUNTY DEPARTMENT OF EDUCATION**

Notice is hereby given that a meeting of the Board of Trustees of Harris County Department of Education will be held on the **17th day of November 2021 at 1:00 p.m.** for the Board to conduct the business of that meeting. The meeting will be held in the Board Room of the Administration Building, 6300 Irvington Boulevard, Houston Texas. Such a meeting is a **REGULAR BOARD MEETING**.

The subjects to be discussed or considered or upon which any formal action might be taken are on the Agenda following.

Additionally, from time to time an issue will be raised concerning an item on our agenda that had not been anticipated. The issue, while within the scope of the agenda topic, may be one that is required or authorized by law to be considered in executive session rather than in public session. In order for the Board to consider such issue in executive session, rather than postpone consideration of it until the next board meeting, the Board lists below most if not all be all of the sections of the Open Meetings Act that address the purposes for which the Board may lawfully meet in executive/closed session. The Board's purpose is not to meet in executive session to consider matters not on the agenda for the meeting. Instead, its purpose is to efficiently and timely conduct its business in accordance with the law.

Therefore, if, during the course of the meeting on agenda items covered by this Notice, the Board should determine that a closed or executive meeting or session of the Board should be held or is required in relation to any item included in this notice, then such closed or executive meeting or session as authorized by Section 551.001 et seq. of the Texas Government Code (the Open Meetings Act) will be held by the Board at the date, hour, and place given in this notice or as soon after the commencement of the meeting covered by this notice as the Board may conveniently meet in such closed or executive meeting or session concerning any and all subjects and purposes authorized by Sections 551.071-551.084, inclusive, of the Open Meetings Act, including, but not limited to:

- Section 551.071 For the purpose of a private consultation with the Board's attorney on any or all subjects matters authorized by law.*
- Section 551.072 For the purpose of discussing the purchase, exchange, lease or value of real property.*
- Section 551.073 For the purpose of considering a negotiated contract for a prospective gift or donation.*
- Section 551.074 For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear complaints or charges against a public officer or employee.*
- Section 551.076 To consider the deployment, or specific occasions for implementation of security personnel or devices.*
- Section 551.082 For the purpose of considering discipline of a public school child or children or to hear a complaint by an employee against another employee if the complaint or charge directly results in a need for a hearing.*
- Section 551.083 For the purpose of considering the standards, guidelines, terms or conditions the Board will follow, or instruct its representatives to follow, in consultation with representatives of employee groups in connection with consultation agreements provided for by Section 13.901 of the Texas Education Code.*
- Section 551.084 For the purpose of excluding witness or witnesses from a hearing during examination of another witness.*

Should any final action, final decision, or final vote be required in the opinion of the Board with regard to any matter considered in such closed or executive session, then such final action, final decision, or final vote shall be at either: a) the open meeting covered by this notice upon the reconvening of this public meeting, or b) at a subsequent public meeting of the Board upon notice thereof, as the Board shall determine.

*James Colbert, Jr., County School Superintendent*



**The Board of Trustees  
November 17, 2021  
Agenda of Regular Meeting**

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A Regular Meeting of the Board of Trustees of Harris County Department of Education will be held November 17, 2021, beginning at 1:00 p.m. in the Board Room of the Administration Building, 6300 Irvington Boulevard, Houston, Texas, 77022.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

1. **Invocation** - Illiana Gonzalez, Center for Grants Development
2. **Pledge of Allegiance to the US flag** - Yolanda Pyrtle, Research and Evaluation Institute
3. **Pledge of Allegiance to the Texas flag** - Yolanda Pyrtle, Research and Evaluation Institute
4. **Open Forum** - Gov't Code 551.003 (5) - Public Participation. Pursuant to Policy BED (Local), a citizen who wishes to speak may do so by completing a participation request card available at the Board room at least 10 minutes prior to a regular Board meeting.
5. **Reports and presentations**
  - A. **Employee of the Month** - Natasha Truitt, Executive Director of Human Resources
  - B. **Superintendent Monthly Report** - James Colbert, Jr.
  - C. **Annual Division Update on Research and Evaluation Institute (REI)** - Darlene Breaux, Director
  - D. **Annual Division Update on Center for Grants Development (CGD)** - Gayla Rawlinson, Director
  - E. **Other reports from Board members** concerning attendance or participation in a board or HCDE-related conference, event, activity, or committee; accolades for an HCDE staff member or other deserving person.
  - F. **Report of Board Committees** - Committee Chairs
  - G. **Monthly Financial Reports through 10/31/2021** - Dr. Jesus Amezcua, Assistant Superintendent for Business Services

- H. **Presentation of 2021 ASBO International Award** - Dr. Jesus Amezcua, Assistant Superintendent for Business Services

6. **ACTION ITEMS - CONSENSUS**

- A. Consider ratification/approval of the following Business Services items:

- 1. Disbursement Report
- 2. Budget Amendment Report
- 3. Monthly Investment Report for October 2021

- B. Consider ratification/approval of the following Board Meeting Minutes:

- 1. 10/20/2021 Board Meeting
- 2. 10/20/2021 Called Board Meeting

- C. Consider ratification/approval of the following grant awards:

- 1. **Ratification and Approval of Memorandum of Understanding between HCDE Head Start/Early Head Start and Lee College** to collaborate and register HCDE Head Start/Early Head Start teaching staff in credit course work to obtain Child Development Associate (CDA) credentials by paying for virtual classes at San Jacinto Community College District using HCDE Head Start/Early Head Start training dollars for the period of 11/01/2021 through 10/31/2022.
- 2. **Approval of funds totaling \$1,500,000 from the Texas Education Agency for CASE for Kids' Nita M. Lowey 21st Century Community Learning Center(s) Cycle 10, Year 4 grant** for the period 08/01/2021 through 07/31/2022; CASE for Kids anticipates serving 975 students with these grant funds.

- D. Consider ratification/approval of the following Interlocal Contracts:

- 1. **Approval of Interlocal (revenue) contracts for FY22 in the aggregate amount of \$96,000 between HCDE Educator Certification and Advancement (ECA) division and the Energized for Excellence Academy, Inc / Energized for STEM Academy, Inc Charter with the following campuses:** EC Campus #350 for the amount of \$9,600; ES Campus #364 for the amount of \$33,600; MS Campus #342 for the amount of \$22,400; MS Campus #390 for the amount of \$14,400; and HS Campus #321 for the amount of \$16,000 for the contract period of 11/17/2021 through 7/31/2022. Educator Certification and Advancement (ECA) will provide external T-TESS-based focused feedback observations of classroom teachers for their professional development.
- 2. **Approval of Interlocal (revenue) contract with Alief ISD and the Center for Safe and Secure Schools Division** for safety audits over a two-year cycle (11/17/2021 through 06/30/2023) in an amount not to exceed \$73,025, servicing 57 sites.
- 3. **Ratification of Interlocal Contract (expenditure) for FY22 CASE for Kids partnership grant** with Houston Independent School District in the aggregate amount of \$226,100 to serve 1,350 students for the period of 10/01/2021 through 07/31/2022.

- E. Consider ratification/approval of the following items for the HCDE Choice Partners Cooperative:
  - 1. **Approval of HCDE Interlocal Agreements with:** East Montgomery County Improvement District, New Caney, Texas; Operation Kindness, Carrollton, Texas; Roma ISD, Roma, Texas; Whitehouse ISD, Whitehouse, Texas-Signature Only; Mukilteo School District, Everett, WA; A + UP Charter School, Houston, Texas, and Edmonds School District, Lynwood, WA.

F. Consider ratification/approval of the following items for Internal Purchasing:

- 1. **Approval of Contract Award for job no. 21/056YR-03 Short Term Vocational Training Programs for Harris County Department of Education Adult Education Division with the following proposer(s):** A Better Day Foundation, LLC; EZ Kids Creativity Shell; Healthy Boundaries LLC, and Carole Marie Freelon dba Optimum Nurse Aid Skills Training for period of 11/17/2021 through 11/16/2026, subject to annual appropriations of funding.
- 2. **Approval of Contract Award for job no. 22/013DR for Local Food and Catering Services** to the proposers offering the best value to HCDE and meeting the specifications outlined in the proposal: Alonti Market Cafe and Catering; Boudreaux's Cajun Kitchen; Chick Fil A Crosstimbers 45; Domino's Pizza; Houston Cafe Inc.; Jason's Deli; Line Drive Logistics, LLC; Nusky's; and Sami's Cafe' for the period of 12/01/2021 through 11/30/2026.
- 3. **Approval of Contract Award for job no. 22/014EJ Addendum 1 - Educator Certification and Advancement (ECA) Division Services for Harris County Department of Education with the following proposer(s):** Believe in the Possibilities, DBA Shirley Rose-Gilliam; Mirella Ortiz Moreno; Pathway Education Group, LLC; and U-Bridge Project Consulting, LLC for the period of 12/01/2021 through 11/30/2026, subject to annual appropriations of funding.

7. **ACTION ITEMS - NON-CONSENSUS**

- A. **Consider award of CSP# 21/073YR for new Highpoint East Middle School to C.A. Walker Construction in the amount of \$7,271,000**, including the base bid, Alternate 1A (Mitsubishi Variable Refrigerant Volume System), Alternate 6 (Replace Existing Wood Fence Along west Property Line with New Wood Fence), and Alternate 8 (Base Proposal Correction), and delegate authority to HCDE Superintendent or his designee to negotiate, finalize, and execute a construction contract with C.A. Walker Construction.
- B. **Consideration and Approval of a Resolution** Calling for the Defeasance and Redemption of Certain Harris County Department of Education Public Facility Corporation Lease Revenue Refunding Bonds, Series 2015; Directing the Redemption of Such Bonds; and Containing Other Matters Related Thereto and approval of related budget amendment.
- C. **Consider approval of amendment to Resolution** granting COVID leave days approved by the Board on August 18, 2021.

8. **EXECUTIVE SESSION** Under the Texas Government Code pursuant to any and all purposes permitted by Sections 551.001-551.084, including, but not limited to: 551.071; 551.074

- A. **Obtain legal advice regarding proposed settlement and release agreement** relating to *Ethlokia Plumber ex rel. K.W. v. HCDE*, 4:20-cv-00672 (U.S. Dist. Ct. S. Dist. of Texas).

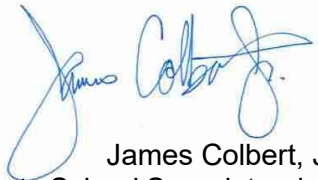
- B. **Deliberate** the appointment, employment, evaluation, reassignment, duties, discipline and/or dismissal of HCDE employees, including, without limitation, the evaluation of the Superintendent.
  - C. **Obtain** legal advice regarding legal effect of redistricting of Harris County Commissioners' precincts on HCDE precinct-based trustee positions.
  - D. **Deliberate** the purchase, exchange, sale and/or value of real property(ies) and obtain legal advice regarding the same.
9. **RECONVENE** for possible action on items discussed in executive session
- A. **Consider approval of settlement and release agreement** relating to *Ethlokia Plumber ex rel. K.W. v. HCDE*, 4:20-cv-00672 (U.S. Dist. Ct. S. Dist. of Texas).
10. **Discussion and possible action regarding future agenda items**
11. **INFORMATION ITEMS**
- A. **Human Resources Information Items**
    - 1. Personnel
    - 2. Employee Count
  - B. **Submission of a \$5,000 grant request to the Oliver Foundation** to support HCDE Area I Head Start's school garden program at its Tidwell campus. Funding would benefit 28 unduplicated students and families.
  - C. **Expenditure Interlocal contracts less than \$75,000:**
    - Between CASE and Alief ISD, HUDL, \$16,000
    - Between CASE and KIPP Public Schools, HUDL, \$4,000
    - Between CASE and Pasadena ISD, HUDL, \$4,000
    - Between CASE and YES Prep Brays Oaks, HUDL, \$4,000
    - Between CASE and YES Prep North Central, HUDL, \$4,000
    - Between CASE and YES Prep Southeast, HUDL, \$4,000
  - D. **Revenue contracts less than \$75,000 (Cumulative total \$335,771)**
    - Between Teaching Learning Center and Dickinson ISD, RLA Critical Review, \$10,000
    - Between Teaching Learning Center and Galena Park ISD, Math Conference, \$3,500
    - Between Teaching Learning Center and Galena Park ISD, Cognitive Coaching, \$3,000
    - Between Teaching Learning Center and Lamar CISD, Content Impact Coaching, \$30,600
    - Between Teaching Learning Center and Lamar CISD, George Junior High Impact Coaching, \$30,600
    - Between Teaching Learning Center and Lamar CISD, Lamar Elem Dev Fractions, \$3,300
    - Between Teaching Learning Center and Lamar CISD, Navarro MS Impact Coaching, \$30,600
    - Between Teaching Learning Center and Lamar CISD, Wessendorff MS Impact Coaching, \$30,600
    - Between Teaching Learning Center and New Caney ISD, Porter Elem Coaching, \$6,000
    - Between School Division and Channelview ISD, Annual student contracts, \$31,250
    - Between School Division and Humble ISD, Annual student contracts, \$12,500
    - Between School Division and Lamar CISD, Annual student contracts, \$23,853

- Between School Division and Tarkington ISD, Amendment to Annual student contracts, \$47,706
- Between School-Based Therapy Services and Brazos ISD, Amendment to Occupational Therapy, \$22,454
- Between School-Based Therapy Services and Magnolia ISD, Physical Therapy, \$47,880
- Between School-Based Therapy Services and Varnett Charter, Occupational Therapy, \$1,928

E. **The target is 15% of the total amount for the Construction Small Business Program.**  
The following targets were met:

<b>Project</b>	<b>Total amount of project</b>	<b>Total SBE</b>	<b>%</b>
ABS East School	\$11,400,000	\$1,917,520	16.82
Adult Ed	\$14,840,000	\$5,064,578	34.12

12. **ADJOURN** - Next regular meeting is scheduled for Wednesday, December 8, 2021, at 1:00 p.m.



James Colbert, Jr.  
County School Superintendent