

**NOTICE OF MEETING OF THE BOARD OF TRUSTEES OF  
HARRIS COUNTY DEPARTMENT OF EDUCATION**

Notice is hereby given that a meeting of the Board of Trustees of Harris County Department of Education will be held on the **8th day of December 2021 at 1:00 p.m.** for the Board to conduct the business of that meeting. The meeting will be held in the Board Room of the Administration Building, 6300 Irvington Boulevard, Houston Texas. Such a meeting is a **REGULAR BOARD MEETING**.

The subjects to be discussed or considered or upon which any formal action might be taken are on the Agenda following.

Additionally, from time to time an issue will be raised concerning an item on our agenda that had not been anticipated. The issue, while within the scope of the agenda topic, may be one that is required or authorized by law to be considered in executive session rather than in public session. In order for the Board to consider such issue in executive session, rather than postpone consideration of it until the next board meeting, the Board lists below most if not all be all of the sections of the Open Meetings Act that address the purposes for which the Board may lawfully meet in executive/closed session. The Board's purpose is not to meet in executive session to consider matters not on the agenda for the meeting. Instead, its purpose is to efficiently and timely conduct its business in accordance with the law.

Therefore, if, during the course of the meeting on agenda items covered by this Notice, the Board should determine that a closed or executive meeting or session of the Board should be held or is required in relation to any item included in this notice, then such closed or executive meeting or session as authorized by Section 551.001 et seq. of the Texas Government Code (the Open Meetings Act) will be held by the Board at the date, hour, and place given in this notice or as soon after the commencement of the meeting covered by this notice as the Board may conveniently meet in such closed or executive meeting or session concerning any and all subjects and purposes authorized by Sections 551.071-551.084, inclusive, of the Open Meetings Act, including, but not limited to:

- Section 551.071 For the purpose of a private consultation with the Board's attorney on any or all subjects matters authorized by law.*
- Section 551.072 For the purpose of discussing the purchase, exchange, lease or value of real property.*
- Section 551.073 For the purpose of considering a negotiated contract for a prospective gift or donation.*
- Section 551.074 For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear complaints or charges against a public officer or employee.*
- Section 551.076 To consider the deployment, or specific occasions for implementation of security personnel or devices.*
- Section 551.082 For the purpose of considering discipline of a public school child or children or to hear a complaint by an employee against another employee if the complaint or charge directly results in a need for a hearing.*
- Section 551.083 For the purpose of considering the standards, guidelines, terms or conditions the Board will follow, or instruct its representatives to follow, in consultation with representatives of employee groups in connection with consultation agreements provided for by Section 13.901 of the Texas Education Code.*
- Section 551.084 For the purpose of excluding witness or witnesses from a hearing during examination of another witness.*

Should any final action, final decision, or final vote be required in the opinion of the Board with regard to any matter considered in such closed or executive session, then such final action, final decision, or final vote shall be at either: a) the open meeting covered by this notice upon the reconvening of this public meeting, or b) at a subsequent public meeting of the Board upon notice thereof, as the Board shall determine.

*James Colbert, Jr., County School Superintendent*



**The Board of Trustees  
December 8, 2021  
Agenda of Regular Meeting**

---

A Regular Meeting of the Board of Trustees of Harris County Department of Education will be held December 8, 2021, beginning at 1:00 p.m. in the Board Room of the Administration Building, 6300 Irvington Boulevard, Houston, Texas, 77022.

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

1. **Invocation** - Gil Gaona, Center for Safe and Secure Schools
2. **Pledge of Allegiance to the US flag** - Toracia Simmons-Swift, CASE for Kids
3. **Pledge of Allegiance to the Texas flag** - Toracia Simmons-Swift, CASE for Kids
4. **Open Forum** - Gov't Code 551.003 (5) - Public Participation. Pursuant to Policy BED (Local), a citizen who wishes to speak may do so by completing a participation request card available at the Board room at least 10 minutes prior to a regular Board meeting.
5. **Reports and presentations**
  - A. **Employee of the Month** - Natasha Truitt, Executive Director of Human Resources
  - B. **Superintendent Monthly Report** - James Colbert, Jr.
  - C. **Annual Division Update on Center for Safe and Secure Schools** - Julia Andrews, Director
  - D. **Annual Division Update on CASE for Kids** - Dr. Lisa Caruthers, Director
  - E. **Other reports from Board members** concerning attendance or participation in a board or HCDE-related conference, event, activity, or committee; accolades for an HCDE staff member or other deserving person.
  - F. **Report of Board Committees** - Committee Chairs
  - G. **Monthly Financial Reports through 11/30/2021** - Dr. Jesus Amezcua, Assistant Superintendent for Business Services

- H. **Presentation of the Certificate of Excellence Award** from the Government Finance Officers Association (GFOA) for the Fiscal Year 2019-2020 Comprehensive Annual Financial Report (CAFR).

6. **ACTION ITEMS - CONSENSUS**

- A. Consider ratification/approval of the following Business Services items:

- 1. Disbursement Report
- 2. Budget Amendment Report
- 3. Monthly Investment Report for November 2021

- B. Consider ratification/approval of the following Board Meeting Minutes

- 1. 11/17/2021 Board Meeting

- C. Consider ratification/approval of the following MOU:

- 1. **Ratification and Approval of Memorandum of Understanding between HCDE Head Start/Early Head Start and Lee College** to collaborate and register HCDE Head Start/Early Head Start teaching staff in credit course work to obtain Child Development Associate (CDA) credentials by paying for virtual classes at Lee College using HCDE Head Start/Early Head Start training dollars for the period of 11/01/2021 through 10/31/2022.

- D. Consider ratification/approval of the following Interlocal Contracts:

- 1. **Ratification and Approval of Interlocal (revenue) contracts for FY 2022 in the aggregate amount of \$180,882 with Highpoint School East with the following district:** Goose Creek Consolidated ISD for eighteen (18) in-county annual contracts in the amount of \$180,882 (\$10,049 each) for the contract period of 08/23/2021 through 06/03/2022.

- E. Consider ratification/approval of the following items for the HCDE Choice Partners Cooperative:

- 1. **Approval of HCDE Interlocal Agreements with:** Port of Port Arthur Navigation District, Port Arthur, Texas; Pecos Barstow Toyah ISD, Pecos, Texas; University Medical Center of El Paso, El Paso, Texas, and Del Rio (City of), Del Rio, Texas.

- F. Consider ratification/approval of the following items for Internal Purchasing:

- 1. **Approval of Contract Award for job no. 21/057YR-03 Professional Development Services for Harris County Department of Education Adult Education Division with the following proposer(s):** Academic Learning Company dba Velazquez Press; Jamie Bright; Kid-grit LLC; Cleveland O. Lane, Jr. (Legacy State of Mind Consulting), and María Mercedes Champion for the period of 12/08/2021 through 12/07/2026, subject to annual appropriations of funding.
- 2. **Approval of the proposed Annual Budget Calendar for FY 2022-2023.**

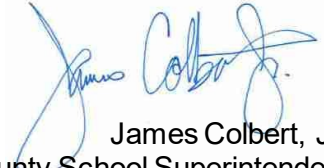
7. **ACTION ITEMS - NON-CONSENSUS**

- A. **Consider approval to purchase Microsoft campus license agreement(s)** from CDW-G (job no. 21/031KN-13) in the amount of \$276,529.
  - B. **Consider approval of Agreement with Tesco Furniture Sales** for the purchase of outdoor furniture, classroom furniture, office furniture, sensory room furniture, and cafeteria tables for ABS East in the amount of \$477,915.93 (RFP#19/033MJ-19 from Choice Partners Cooperative).
8. **EXECUTIVE SESSION** Under the Texas Government Code pursuant to any and all purposes permitted by Sections 551.001-551.084, including, but not limited to: 551.071; 551.074
- A. **Deliberate** the appointment, employment, evaluation, reassignment, duties, discipline and/or dismissal of HCDE employees, including, but not limited to, Superintendent's evaluation and contract.
  - B. **Deliberate** the purchase, exchange, sale and/or value of real property(ies) and obtain legal advice regarding the same.
9. **RECONVENE** for possible action on items discussed in executive session
10. **Possible action regarding Superintendent's contract**
11. **Discussion and possible action regarding future agenda items**
12. **INFORMATION ITEMS**
- A. **Human Resources**
    - 1. Personnel
    - 2. Employee Count
  - B. **The CASE for Kids Division announced the City Connections 2021-2022 awards to not-for-profit organizations funded by City of Houston.** Sixty-eight 501c3 nonprofit organizations, were awarded a total of \$619,500 to provide programming in eleven City of Houston City Council Districts from 11/01/2021 to 04/29/2022.
  - C. **Submission of grant proposal to Texas Education Agency for the Texas COVID Learning Acceleration Supports (TCLAS).** Requested funds of up to \$45,000 will provide support for training afterschool staff to use TEA-approved high-quality instructional materials at 10 campuses.
  - D. **Expenditure Interlocal contracts less than \$75,000:**
    - Between CASE and Spring ISD, HUDL, \$8,000
    - Between CASE and Goose Creek ISD, HUDL, \$4,000

E. **Revenue contracts less than \$75,000 (Cumulative total \$50,603)**

- Between Schools Division and Bellville ISD, Annual Student Contracts, \$23,853
- Between Teaching Learning Center and Darul Arqam School, Professional Learning, \$7,000
- Between Teaching Learning Center and Darul Arqam School, Instructional Coaching, \$7,500
- Between Teaching Learning Center and Galena Park ISD, ELA Support, \$2,250
- Between Teaching Learning Center and Galena Park ISD, K-5 ELA Support, \$10,000

13. **ADJOURN** - Next regular meeting is scheduled for Wednesday, January 19, 2022, at 1:00 p.m.

A handwritten signature in blue ink, appearing to read "James Colbert, Jr.", is positioned above the printed name.

James Colbert, Jr.  
County School Superintendent