

**Harris County Department of Education
Minutes of Regular Board Meeting
July 21, 2015**

The Harris County Board of School Trustees met in regular session on July 21, 2015 in the Board Room, at 6300 Irvington Boulevard, Houston, Texas. Angie Chesnut, Board President, called the meeting to order at 1:04 p.m. and declared a quorum present, that the meeting was duly called, and that notice of the meeting was posted in accordance with the Texas Open Meetings Act, Gov't. Code §551.041 and §551.051.

Board Members Present: Angie Chesnut, Board President; Marvin Morris; Don Sumners; Diane Trautman; and Michael Wolfe

Kay Smith, Board Vice-President arrived at 1:18 p.m.

Erica Lee Carter arrived at 2:00 p.m.

Board Members Absent: None

Board Attorney: Sarah Langlois

Administration: James Colbert, Jr., County School Superintendent; Jesus Amezcua, CPA, Assistant Superintendent for Business Services; Kimberly McLeod, Assistant Superintendent for Education and Enrichment; and Jonathan Parker, Assistant Superintendent for Academic Support

Jay Atkins, Director Construction; Ecomet Burley, Director Center for Safe and Secure Schools; Lisa Caruthers, Director CASE for Kids; Karla Cantu, Board Secretary; Curtis Davis, Director Records Management; Louise Henry, Director Marketing; Eduardo Honold, Director Adult Education; Les Hooper, Executive Director Facilities; Tammy Lanier, Director Communications & Public Information; Dee Mattox-Hall, Senior Director Special Schools; Venetia Peacock, Senior Director Head Start; Jean Polichino, Director Therapy Services; Gayla Rawlinson, Director Center for Grants Development; Jim Schul, Chief Information Officer; Natasha Truitt, Executive Director Human Resources; Jeannette Truxillo, Director Research & Evaluation; Danny Vu, Director Technology; Jimmy Wynn, Special Assistant to Superintendent; Lidia Zatopek, Director Alternative Certification

Visitors: Deval Allums; Al Antonini; Orell Fitzsimmons; Carol Kitson; Valoree Swanson; Colleen Vera

1. **Invocation** - Lytrina Bob, Purchasing
2. **Pledge of Allegiance to the US flag** - Teresa Coronado, Business Services
3. **Pledge of Allegiance to the Texas flag** - Teresa Coronado, Business Services
5. **Open Forum** - Gov't Code 551.003 (5) - Public Participation. Pursuant to Policy BED (Local), a citizen who wishes to speak may do so by completing a participation request card available at the Board room at least 10 minutes prior to a regular Board meeting.

Colleen Vera addressed the Board regarding her open records request for attorney fee bills relating to SB 1216.

Al Antonini addressed the Board regarding item 8J, the Baytown Lease agreement.

4. **Public Hearing on the HCDE proposed 2015-2016 Budget began at 1:16 p.m.**

Jesus Amezcua presented the proposed 2015-2016 budget.

The public was given the opportunity to address the Board.

Colleen Vera addressed the Board and asked which program would be in enterprise fund.

No one else addressed the Board.

The Public Hearing ended at 1:25 p.m.

6. **Reports and presentations:**

- A. Other reports from Board members concerning attendance or participation in a board or HCDE-related conference, event, activity, or committee; accolades for an HCDE staff member or other deserving person

Angie Chesnut reported on the Brown Family Foundation funded Ecobot summer camp for Harris County student leaders and event taking place while the meeting is in session.

- B. Monthly Financial Reports through June 30, 2015 - Jesus Amezcua, Assistant Superintendent for Business Services

Items removed from the Consent Agenda *Kay Smith requested to remove item 7.D.8. from the consent agenda.*

Diane Trautman requested to remove item 7.H.

Michael Wolfe requested to remove item 7.D.9.

Motion made by Diane Trautman, seconded by Marvin Morris to approve remaining items 7.A. through 7.G. with the exception of items 7.D.8., 7.D.9., and 7.H.

Motion passes with 6-0 voting to approve remaining items 7.A. through 7.G. with the exception of items 7.D.8., 7.D.9., and 7.H.

7. **ACTION ITEMS - CONSENSUS**

A. Consider approval of the following Business Services items:

1. June Disbursement Report
2. Monthly Budget Amendment Report
3. Monthly Investment Report for June 2015

B. Consider approval of the June 23, 2015 Board Meeting Minutes.

C. Consider approval/ratification of the following Interlocal Contracts:

1. **HCDE Governmental Services with:** Arrow Child & Family Ministries, Inc(Spring, Texas); Bandera County River Authority and Groundwater District (Bandera, Texas); Coastal Bend College (Beeville, Texas); city of East Bernard, Texas; Grimes County (Anderson, Texas); Howard County Public School System (Ellicott City, Maryland); Nocona ISD (Nocona, Texas); Northwest ISD (Justin, Texas); and Tarrant County, Texas
2. **ABC East for fiscal year 15-16 in the total aggregate amount of \$284,200 with the following districts:** Spring ISD for six (6) annual student contracts in the amount of \$121,800; LaPorte ISD for eight (8) annual student contracts in the amount of \$162,400; for an aggregate amount of \$284,200
3. **ABC West for fiscal year 15-16 in the aggregate amount of \$203,000 with Spring Branch ISD** for ten (10) annual student contracts for an aggregate amount of \$203,000
4. **Highpoint East for fiscal year 15-16 in the aggregate amount of \$198,000 with Sheldon ISD** for 20 annual student contracts for an aggregate amount of \$198,000
5. **CASE for Kids with Alief ISD for a City Connections Grant in the amount of \$15,000** (55 students served) for the period of 3/30/2015 through 6/30/2015
6. **Technology Division with Alief ISD for Learning Management System services** for fiscal year 15-16 in the amount of \$59,650
7. **ABC East with La Marque ISD for fiscal year 14-15** for two individual monthly student contracts for an aggregate amount of \$13,600
8. **Therapy Services for fiscal year 15-16 in the aggregate amount of \$466,325** with the following entities: Dayton ISD (new business) in the amount of \$17,100; Royal ISD (9 students) in the amount of \$12,600; and Spring Branch ISD (311 students) in the amount of \$436,625
9. **Contract between HCDE Area I Head Start and Houston ISD (HISD) to provide comprehensive services to 3 & 4 year old Head Start eligible children** (total enrollment is 1230 of which approximately 268 children are served within this collaboration) within district for the period of 08/01/15 to 07/31/16

- D. Consider approval of the following items for the HCDE Choice Partners Cooperative:
1. **Contract renewal option for job no. 14/031MP for Curriculum, Instructional, Assessment and Intervention Materials and Supplies** with the following vendors: AbleNet Inc., Accelerate Learning Inc., Audio Optical Systems of Austin, Cengage Learning, Curriculum Associates, LLC, Delaney Educational Enterprises, Discount School Supply, DrumFIT Inc., Educator's Depot, Inc., eInstruction by Turning Technologies, Escue and Associates, Inter-State Studio and Publishing Co., Kamico Instructional Media, Inc., Kaplan Early Learning Company, Lerner Publishing Group, Lightspeed Technologies, McGraw-Hill School Education, LLC, Peggy McGuire, M.A., Peoples Education, Inc., Positive Promotions, Rally! Education, School Specialty Inc., ShopK12, Inc., Southwest Education, Inc., TCC Learning LLC, Teaching Systems, Inc., Triumph Learning and Troxell Communications, Inc. for the period of 8/19/2015 through 8/18/2016
 2. **Contract renewal option for job no. 09/063DR for Disaster Recovery and Restoration with the following vendor:** Dura Pier Facilities Services dba Facilities Sources for the period of 9/21/2015 through 9/20/2016
 3. **Contract renewal for job no. 12/016DG for Managed Print Service Program with the following vendors:** Dahill Office Technology Corporation dba Dahill and Zeno Imaging for the period of 9/12/2015 through 9/11/2016
 4. **Contract renewal option for job no. 14/026CG for Pest Control and Pool Services with the following vendor:** Copesan Services, Inc. dba Holder's Pest Control Solutions for the period 9/16/2015 through 9/15/2016
 5. **Contract renewal option for job no. 14/029JN for Disaster Mitigation Services with the following vendors:** Blackmon Mooring Services/BMS CAT, Dura Pier Facilities Services, Ltd dba Facilities Sources, Gerloff Company, Inc., Mooring Recovery Services, Polygon US Corporation, Power Vac America, Inc., Houston Refrigerant Recovery, LLC dba Rapid Recovery, AKS Holdings, Inc. dba ServPro of Spring/Tomball, S & R Operations, Inc. dba ServPro of The Woodlands/Conroe and Texas General Contractors for the period of 9/16/2015 through 9/15/2016
 6. **Contract renewal option for job no. 14/030MP for Digital Archiving, Imaging and Related Services with the following vendors:** DataBank IMX, LLC, Delta-T Digital Archiving, Ltd and The Windward Group, LLC for the period 9/16/2015 and 9/15/2016
 7. **Contract renewal option for job no. 14/034MP for Vocational Products and Services with the following vendors:** Arbor Scientific, The Burmax Company, Cengage Learning, Inc., Certification Partners, Digital Quest Inc., Education Associates, Inc., Henry Schein Inc., Matters of Health, MIAT Institute of Technology, New Horizons Houston, Odysseyware, Penn State Industries, Teaching Systems, Inc, Technical Laboratory Systems, Inc. and Texas Pride Marketing for the period 9/16/2015 through 9/15/2016

10. **Contract award for job no. 15/036MP for Agriculture/Livestock Supplies and Related Items** to the proposer offering the best value to HCDE Choice Partners and meeting the specifications outlined in the proposal: Sullivan Supply South dba Sullivan Supply Inc. for the period 7/21/2015 through 7/20/2016
- E. **Consider approval of contract renewal option for internal purchasing for job no. 14/032LB** for Head Start Child Management Software with ChildPlus Software for the period of 8/19/2015 through 8/18/2016; total expenditures for FY 2016 are estimated at \$16,000
- F. **Consider approval of a three-year contract with the Texas Educational Insurance Association for third party administration of workers' compensation by Claims Administrative Services, Inc.** in the amount not to exceed \$39,582 for the current year, subject to normal payroll variations in subsequent years from 9/1/15 through 8/31/16.
- G. **Consider approval of an Amendment to the Contract between Harris County Department of Education and Houston-Galveston Area Council (H-GAC)** at the request of HGAC to extend contract #212-14 for Adult Education and Literacy to extend the ending date from 6/30/15 to 09/30/15.
7. D.8. **Contract award for job no. 15/031CG for Furniture, Fixtures, Equipment, Related Items and Services** to the proposers offering the best value to HCDE Choice Partners and meeting the specifications outlined in the proposal: D3, Inc. dba 9 to 5 Seating, Boss and Hughes LLC, Carroll's Discount Office Furniture Company, Challenge Office Products, Inc., Computer Comforts, Inc., Allsteel Inc., dba Contract Resource Group LLC, ESI Ergonomic Solutions LLC, Facility Interiors, Inc., Hallmark Office Products, Inc., Indeco Sales, Inc., Lavaca County Office Supply, Inc., dba South Texas School Furniture, Palmieri Furniture, TESCO Industries, LLC, Todays Classroom LLC, Vanguard Environments, Inc., Watson Furniture Group, Inc. and Anne Walther-Wood Etc. Co. dba Wood Etc. Co. for the period 7/21/2015 through 7/20/2016

Motion made by Marvin Morris, seconded by Angie Chesnut to approve contract award for job no. 15/031CG for Furniture, Fixtures, Equipment, Related Items and Services to the proposers offering the best value to HCDE Choice Partners and meeting the specifications outlined in the proposal: D3, Inc. dba 9 to 5 Seating, Boss and Hughes LLC, Carroll's Discount Office Furniture Company, Challenge Office Products, Inc., Computer Comforts, Inc., Allsteel Inc., dba Contract Resource Group LLC, ESI Ergonomic Solutions LLC, Facility Interiors, Inc., Hallmark Office Products, Inc., Indeco Sales, Inc., Lavaca County Office Supply, Inc., dba South Texas School Furniture, Palmieri Furniture, TESCO Industries, LLC, Todays Classroom LLC, Vanguard Environments, Inc., Watson Furniture Group, Inc. and Anne Walther-Wood Etc. Co. dba Wood Etc. Co. for the period 7/21/2015 through 7/20/2016.

Motion passes with 4-0-2 voting to approve with Kay Smith and Michael Wolfe abstaining.

7. D.9. **Contract award for job no. 15/035KC for Textbooks, Library Books and Related Items** to the proposers offering the best value to HCDE Choice Partners and meeting the specifications outlined in the proposal: American Reading Company, Inc., Barnes and Noble Booksellers, Inc., Coughlan Companies, Inc., dba Capstone, Cengage Learning Inc. dba Gale Group, Complete Book and Media Supply, LLC, DLB Educational Corporation dba DLB Books, Inc., Lektro, Inc. dba Escue and Associates, Express Booksellers, LLC dba Express Booksellers, KAMICO Instructional Media, Inc., Keystone Books and Media, Rainbow Books, Inc., Rourke Publishing LLC., dba Rourke Educational Media, Scholastic Library Publishing, Inc., Library Sales, Inc., dba SEBCO Books, Steps To Literacy, LLC, Teacher Created Materials, Inc., Universal Time Release Publishing, LLC and Cox Subscriptions, Inc. dba W.T. Cox Information Services for the period 7/21/2015 through 7/20/2016

Motion made by Marvin Morris, seconded by Diane Trautman to approve contract award for job no. 15/035KC for Textbooks, Library Books and Related Items to the proposers offering the best value to HCDE Choice Partners and meeting the specifications outlined in the proposal: American Reading Company, Inc., Barnes and Noble Booksellers, Inc., Coughlan Companies, Inc., dba Capstone, Cengage Learning Inc. dba Gale Group, Complete Book and Media Supply, LLC, DLB Educational Corporation dba DLB Books, Inc., Lektro, Inc. dba Escue and Associates, Express Booksellers, LLC dba Express Booksellers, KAMICO Instructional Media, Inc., Keystone Books and Media, Rainbow Books, Inc., Rourke Publishing LLC., dba Rourke Educational Media, Scholastic Library Publishing, Inc., Library Sales, Inc., dba SEBCO Books, Steps To Literacy, LLC, Teacher Created Materials, Inc., Universal Time Release Publishing, LLC and Cox Subscriptions, Inc. dba W.T. Cox Information Services for the period 7/21/2015 through 7/20/2016.

Motion passes with 6-0 voting to approve.

- H. Consistent with Board Policy FO (legal), consider approval of the HCDE Special Schools Student Code of Conduct for school year 2015-16.

Motion made by Diane Trautman, seconded by Marvin Morris to approve the HCDE Special Schools Student Code of Conduct for school year 2015-16, consistent with Board Policy FO (legal).

Marvin Morris exited the room at 1:48 p.m.

Motion passes with 5-0 voting to approve. Marvin Morris had left the room and did not vote on this item.

Counsel reminded the Board members that the Board Operating Procedures were approved by the Board last month.

8. ACTION ITEMS - NON-CONSENSUS

- A. Consider approval of Speaker Agreement with Lead4ward for Instructional Support Services to provide four workshops relating to analyzing STARR and TEKS alignment and to provide strategies for use in the classroom for the period of 8/11/15 through 8/14/15 for an aggregate amount not to exceed \$48,300 (speaker receives \$105 out of \$165 HCDE charges per participant).

Motion made by Diane Trautman, seconded by Kay Smith to approve a Speaker Agreement with Lead4ward for Instructional Support Services to provide four workshops relating to analyzing STARR and TEKS alignment and to provide strategies for use in the classroom for the period of 8/11/15 through 8/14/15 for an aggregate amount not to exceed \$48,300 (speaker receives \$105 out of \$165 HCDE charges per participant).

Marvin Morris returned at 1:52 p.m.

Motion passes with 6-0 voting to approve.

- B. Consider approval of contract awards for RFP 15/038JG-2 for Early Head Start Child Care Partnerships to the proposers meeting the specifications and application criteria established by HCDE: Building Blocks Childcare and John G Jones Learning Center for the period of 7/22/2015 through 6/30/2016 with an option to renew up to four additional years.

Motion made by Diane Trautman, seconded by Marvin Morris to approve contract awards for RFP 15/038JG-2 for Early Head Start Child Care Partnerships to the proposers meeting the specifications and application criteria established by HCDE: Building Blocks Childcare and John G Jones Learning Center for the period of 7/22/2015 through 6/30/2016 with an option to renew up to four additional years.

Motion passes with 4-2 voting to approve with Don Sumners and Michael Wolfe voting nay.

- C. Consider awarding RFP #15/029KJ for the Lease of a Tidwell Head Start Facility to KQC Investors, LLC., and approving a Lease Agreement in the amount of \$8,173 per month for the period of 9/01/2015 through 8/31/2020 with three additional five-year renewals as outlined in the Lease Agreement (subject to annual budget appropriations).

Motion made by Diane Trautman, seconded by Marvin Morris to award RFP #15/029KJ for the Lease of a Tidwell Head Start Facility to KQC Investors, LLC., and approving a Lease Agreement in the amount of \$8,173 per month for the period of 9/01/2015 through 8/31/2020 with three additional five-year renewals as outlined in the Lease Agreement (subject to annual budget appropriations) subject to final approval by superintendent and counsel.

Erica Lee Carter arrived at 2:00 p.m.

Motion passes with 7-0 voting to award RFP #15/029KJ for the Lease of a

Tidwell Head Start Facility to KQC Investors, LLC., and approving a Lease Agreement in the amount of \$8,173 per month for the period of 9/01/2015 through 8/31/2020 with three additional five-year renewals as outlined in the Lease Agreement (subject to annual budget appropriations) subject to final approval by superintendent and counsel..

- D. Consider an endorsement for an individual running for the Texas Association of School Boards (TASB) Board of Directors, Region 4, Position C. The following individuals have requested endorsement: Benny May, Barbers Hill ISD and Ann Williams, Alief ISD.

Motion made by Erica Lee Carter, seconded by Diane Trautman to endorse Ann Williams of Alief ISD who is running for the Texas Association of School Boards (TASB) Board of Directors, Region 4, Position C.

Motion fails with 2-4-1 voting to endorse Ann Williams of Alief ISD, with Marvin Morris, Kay Smith, Don Sumners and Michael Wolfe voting nay and Angie Chesnut abstaining.

Michael Wolfe moved to close nominations.

Michael Wolfe withdrew his motion.

No other motions were made.

- E. Consider assigning a member of the HCDE Board as the Texas Association of School Boards (TASB) delegate and another as the alternate for the TASB annual assembly, to be held in conjunction with the TASA/TASB Convention October 2-4, 2015 in Austin, Texas.

The Board moved to the next item while the deadline for submitting the information to TASB was determined.

- F. Consider approval of contract for the re-roofing project at 6005 Westview using HI-Mark Roofing and Waterproofing (RFP 14/012DA-07) for a total amount of \$472,737 to begin on 07/30/15 with a final completion date of 08/31/15.

Motion made by Diane Trautman, seconded by Marvin Morris to approve a contract for the re-roofing project at 6005 Westview using HI-Mark Roofing and Waterproofing (RFP 14/012DA-07) for a total amount of \$472,737 to begin on 07/30/15 with a final completion date of 08/31/15.

Motion passes with 7-0 voting to approve.

The Board returned to item 8.E.

The deadline for submitting the information to TASB is September 10, 2015.

Motion made by Marvin Morris, seconded by Kay Smith to appoint Kay Smith as the delegate to the TASB annual assembly, to be held in conjunction with the TASA/TASB Convention October 2-4, 2015 in Austin, Texas.

Motion passes with 7-0 voting to appoint Kay Smith as the delegate.

Motion made by Diane Trautman, seconded by Marvin Morris to appoint Erica Lee Carter as the alternate.

Motion passes with 7-0 voting to appoint Erica Lee Carter as the alternate.

- G. Discussion and possible action regarding soliciting proposals for community engagement/external relations services in accordance with Policy CH (Local).

Board President Angie Chesnut moved this item into Executive Session to obtain legal advice from counsel.

- H. Consider approval of estimated reserved fund balances for non-spendable, restricted, committed, assigned and unassigned under GASB 54 policy as presented and related actions.

Motion made by Marvin Morris, seconded by Kay Smith to approve the estimated reserved fund balances for non-spendable, restricted, committed, assigned and unassigned under GASB 54 policy as presented and related actions.

Motion made by Don Sumners, seconded by Michael Wolfe to remove \$39,000 of the Employee Courtesy Committee from the assigned reserve as being superfluous.

Upon further discussion Don Sumners withdrew his motion.

Motion passes with 7-0 voting to approve estimated reserved fund balances for non-spendable, restricted, committed, assigned and unassigned under GASB 54 policy as presented and related actions.

- I. Consider adoption of the Harris County Department of Education FY 2015-2016 Proposed Annual Budget totaling \$49,301,640 for the General Fund, \$26,225,758 for the Special Revenue Funds, \$2,408,201 for the Debt Service Fund, \$6,388,638 for the Internal Services Fund and \$3,357,440 for the Enterprise Fund for a total of \$87,681,677; the adoption of this budget also incorporates the 2015-2016 proposed salary increases and schedules.

Motion made by Marvin Morris, seconded by Diane Trautman to adopt the Harris County Department of Education FY 2015-2016 Proposed Annual Budget totaling \$49,301,640 for the General Fund, \$26,225,758 for the Special Revenue Funds, \$2,408,201 for the Debt Service Fund, \$6,388,638 for the Internal Services Fund and \$3,357,440 for the Enterprise Fund for a total of \$87,681,677; the adoption of this budget also incorporates the 2015-2016 proposed salary increases and schedules.

Michael Wolfe requested legal advice from counsel. It is determined that legal advice will be given in closed session.

Marvin Morris and Diane Trautman withdrew their motion.

- J. Consider rescinding award of RFP # 15/033KJ for Baytown Head Start Lease to HDW Pruet TX, LLC and approval of a Lease Agreement.

Motion made by Kay Smith, seconded by Diane Trautman to rescind award of

RFP # 15/033KJ for Baytown Head Start Lease to HDW Pruett TX, LLC and approval of a Lease Agreement.

Motion passes with 7-0 voting to rescind award of RFP # 15/033KJ for Baytown Head Start Lease to HDW Pruett TX, LLC and approval of a Lease Agreement.

- K. Consider awarding RFP # 15/045YR for Baytown Head Start Lease to Baker Road Extension, LLC and authorizing the Superintendent or designee to negotiate and execute a Lease Agreement in an amount not to exceed \$20,000.00 per month for the period of January 1, 2016 to December 31, 2035.

Motion made by Erica Lee Carter, seconded by Marvin Morris to award RFP # 15/045YR for Baytown Head Start Lease to Baker Road Extension, LLC and authorizing the Superintendent or designee to negotiate and execute a Lease Agreement in an amount not to exceed \$20,000.00 per month for the period of January 1, 2016 to December 31, 2035.

Motion passes with 7-0 voting to award.

The Board recessed at 2:43 p.m.

The Board entered into Executive Session at 2:55 p.m.

9. **EXECUTIVE SESSION** Under the Texas Government Code pursuant to any and all purposes permitted by Sections 551.001-551.084, including, but not limited to: 551.071; 551.074
- A. Employment:
- 4 Teachers, Academic Behavior Center (ABC) East
 - 3 Teachers, Academic Behavior Center (ABC) West
 - Counselor, Academic Behavior Center (ABC) West
 - Assistant Principal, Academic Behavior Center (ABC) West
 - Director of Child Care Partnership, Head Start
 - Teacher, Highpoint East
 - 2 Teachers, Highpoint East
 - Teacher, Highpoint North
- B. Deliberate the evaluation of the HCDE superintendent.
- C. Deliberate the appointment, employment, evaluation, reassignment, duties, discipline and/or dismissal of HCDE employees.
- D. Obtain legal advice regarding law applicable to HCDE procurements of goods and services.
- E. Obtain legal advice regarding new laws passed by the 84th Texas Legislature affecting HCDE.

The board reconvened into Open Session at 4:24 p.m.

10. **RECONVENE** for possible action on items discussed in executive session

8. G. Discussion and possible action regarding soliciting proposals for community engagement/external relations services in accordance with Policy CH (Local).

Motion made by Marvin Morris, seconded by Diane Trautman to approve soliciting proposals for community engagement/external relations services in accordance with Policy CH (Local).

Motion passes with 7-0 voting to approve.

8. I. Consider adoption of the Harris County Department of Education FY 2015-2016 Proposed Annual Budget totaling \$49,301,640 for the General Fund, \$26,225,758 for the Special Revenue Funds, \$2,408,201 for the Debt Service Fund, \$6,388,638 for the Internal Services Fund and \$3,357,440 for the Enterprise Fund for a total of \$87,681,677; the adoption of this budget also incorporates the 2015-2016 proposed salary increases and schedules.

Motion made by Marvin Morris, seconded by Diane Trautman to adopt the Harris County Department of Education FY 2015-2016 Proposed Annual Budget totaling \$49,301,640 for the General Fund, \$26,225,758 for the Special Revenue Funds, \$2,408,201 for the Debt Service Fund, \$6,388,638 for the Internal Services Fund and \$3,357,440 for the Enterprise Fund for a total of \$87,681,677; the adoption of this budget also incorporates the 2015-2016 proposed salary increases and schedules.

Motion passes with 6-1-0 voting to adopt with Michael Wolfe voting nay.

10.A. Employment:

- 4 Teachers, Academic Behavior Center (ABC) East
- 3 Teachers, Academic Behavior Center (ABC) West
- Counselor, Academic Behavior Center (ABC) West
- Assistant Principal, Academic Behavior Center (ABC) West
- Director of Child Care Partnership, Head Start
- Teacher, Highpoint East
- 2 Teachers, Highpoint East
- Teacher, Highpoint North

Motion made by Erica Lee Carter, seconded by Marvin Morris to approve the employment recommendations as reflected on the addendum.

Motion passes with 7-0 voting to approve the employment recommendations as reflected on the addendum.

11. INFORMATION ITEMS

A. HR Information Items

B. Employee Count

C. Revenue contracts less than \$50,000:

- Between Research and Evaluation and Gulf Coast Community Services Association - Facilitate Head Start's 2013-2015 Triennial community assessment process and report for the period of 5/1/2014 - 2/28/2016 for \$12,000.
- Between Business Services and La Marque ISD - Collection and delivery of accounting work for the period 5/20/2015 - 9/30/2015 for \$3,500.
- Between Instructional Support Services and Texas Chemical Council - "Science Teachers & Industry...Learning about Chemicals and Environment" (conducted by Lisa Felske) for the period of 7/13/2015 - 7/16/2015 for \$3,300.
- Between Instructional Support Services and Lamar CISD - "Using manipulatives to teach the new TEKS" (conducted by Nicole Shanahan) for the period of 7/14/2015 - 7/15/2015 for \$4,400.
- Between Instructional Support Services and Lamar CISD - "Improving Problem solving in Operations and Algebraic Reasoning" (conducted by Nicole Shanahan) for the period of 8/10/2015 - 8/10/2015 for \$2,200.
- Between Instructional Support Services and Sheldon ISD - "CIRCLE Preschool Early Language and Literacy Training" for the period of 8/14/2015 - 8/17/2015 for \$5,500.
- Between Instructional Support Services and Houghton Mifflin Harcourt - "District Tech Training" (conducted by Nicole Shanahan) for the period of 6/3/2015 - 6/3/2015 for \$600.
- Between Instructional Support Services and Sealy ISD - "Math Institute" (conducted by Nicole Shanahan) for the period of 8/6/2015 - 8/7/2015 for \$375.
- Between Instructional Support Services and Galena Park ISD - "Plan with a Goal: Coaching the Session" (conducted by Nicole Shanahan) for the period of 8/18/2015 - 8/18/2015 for \$2,800.
- Between Instructional Support Services and Clear Creek ISD - "Developing grade level appropriate assessment" for the period of 6/1/2015 - 6/30/2015 for \$1,600.
- Between Choice Partners and KIPP, Inc. - Facilities Planning Operations for the period of 6/15/2015 - 8/15/2015 for \$5,000.

- ### D. Submission of grant proposal to Dr. Pepper/Snapple for \$2,000 to support Area I Head Start Gardens. This hands-on early childhood development initiative uses food and nutrition education to teach preschoolers the importance of healthy lifestyles. The project goal is to serve 1,250 students and their families

at 16 Head Start centers in 2015-2016.

- E. Submission of grant proposal to the National Council for the Social Studies in the amount of \$2,500 for Instructional Support Services (ISS) in support of the Thinking Geographically About International Issues workshop for secondary level social studies teachers in the Houston/Harris County area. ISS Curriculum Director of Social Studies will provide a six-hour training workshop to 40 participants in November 2015. As a result of the training, secondary level social studies teachers will have increased knowledge and skills to enhance the geographic literacy of approximately 800 students at the classroom level.
- F. Submission of grant proposal to BMC Software in the amount of \$5,000 to support Education of Harris County's Houston: Energy City of the Future 2050 competition, which serves over 100 middle and high school students to encourage careers in energy and urban planning.
- G. Submission of grant proposal to Calpine Foundation in the amount of \$5,000 to support Education Foundation of Harris County's Houston: Energy City of the Future 2050 competition, which serves over 100 middle and high school students to encourage careers in energy and urban planning.
- H. Submission of proposal to OneStar Foundation to request four AmeriCorps Volunteers In Service To America (VISTA) for CASE for Kids division. VISTAs will serve full-time to build the capacity of out-of-school time providers, serving 7,000 students in the Harris County area.
- I. CASE grant awards (expenditure) to implement the CASE for Kids City Connections 2015 for the period 6/1/2015 through 6/30/2015 with the following entities:
 - Amannah for the amount of \$5,560
 - Be A Champion for the amount of \$14,950
 - Breakthrough for the amount of \$14,700
 - Children's Museum for the amount of \$455
 - Children's Museum for the amount of \$7,287
 - Church of I am/North Side Karate for the amount of \$7,830
 - Church of I am/North Side Karate for the amount of \$5,000
 - College Community Career for the amount of \$2,000
 - Family Point Resources for the amount of \$17,145
 - FotoFest, Inc. for the amount of \$5,000
 - Heartbeat Performing Arts Charities for the amount of \$5,000
 - Houston Ballet for the amount of \$5,193
 - Lilly Grove Baptist Church for the amount of \$5,000
 - Partnership for Advancement & Immersion of Refugees (PAIR) for the amount of \$2,000
 - Sisters Network, Inc. for the amount of \$2,500
 - South Union Missionary Baptist Church for the amount of \$2,000
 - Southeast Coalition Community Development for the amount of \$2,000

- Texan French Alliance for the Arts for the amount of \$1,455
- Texan French Alliance for the Arts for the amount of \$5,262
- Texans Together Education Fund for the amount of \$14,545
- The Connect YMCA for the amount of \$2,105
- The Ensemble Theatre for the amount of \$11,105
- Together we Grow for the amount of \$12,675
- World Youth Foundation for the amount of \$3,000
- YMCA of Greater Houston for the amount of \$15,227.50
- YMCA of Greater Houston - Edgar A. Smith for the amount of \$15,227.50

J. Non-monetary contracts for FY 2014-2015:

- Between CASE and 1st Step University Child Care - for CASE Summer Literacy Initiative participant for the period of 6/1/2015 - 8/31/2015
- Between CASE and Alexander's Academy - for CASE Summer Literacy Initiative participant for the period of 6/1/2015 -8/31/2015
- Between CASE and Allstars Daycare and Preschool - for CASE Summer Literacy Initiative participant for the period of 6/1/2015 - 8/31/2015
- Between CASE and Alpha Academy - for CASE Summer Literacy Initiative participant for the period of 6/1/2015 - 8/31/2015
- Between CASE and Alpha Academy 2 - for CASE Summer Literacy Initiative participant for the period of 6/1/2015 - 8/31/2015
- Between CASE and Alpha Academy 3 - for CASE Summer Literacy Initiative participant for the period of 6/1/2015 -8/31/2015
- Between CASE and Alpha Montessori School - for CASE Summer Literacy Initiative participant for the period of 6/1/ 2015 -8/31/2015
- Between CASE and Beginnings and Beyond - for CASE Summer Literacy Initiative participant for the period of 6/1/2015 -8/31/2015
- Between CASE and Beginnings and Beyond - for CASE Summer Literacy Initiative participant for the period of 6/1/2015 -8/31/2015
- Between CASE and Bluebonnet Learning Center - for CASE Summer Literacy Initiative participant for the period of 6/1/2015 -8/31/2015
- Between CASE and Children's Lighthouse - for CASE Summer Literacy Initiative participant for the period of 6/1/2015 -8/31/2015
- Between CASE and Chinese Community Center - for CASE Summer Literacy Initiative participant for the period of 6/1/2015 -8/31/2015
- Between CASE and Christian N Cooper Preschool & Primary - for CASE Summer Literacy Initiative participant for the period of 6/1/2015 - 8/31/2015
- Between CASE and Community Family Centers - for CASE Summer Literacy Initiative participant for the period of 6/1/2015 -8/31/2015
- Between CASE and Cornerstone Learning Academy - for CASE Summer Literacy Initiative participant for the period of 6/1/2015 - 8/31/2015
- Between CASE and Creative Care Academy - for CASE Summer Literacy Initiative participant for the period of 6/1/2015 -8/31/2015

- Between CASE and Early Explorers Learning Academy - for CASE Summer Literacy Initiative participant for the period of 6/1/2015 - 8/31/2015
- Between CASE and Early Explorers Learning Academy 2 - for CASE Summer Literacy Initiative participant for the period of 6/1/2015 - 8/31/2015
- Between CASE and Education Pioneers Graduate School - for CASE Summer Literacy Initiative participant for the period of 6/1/2015 - 8/31/2015
- Between CASE and Excelsior Learning Academy - for CASE Summer Literacy Initiative participant for the period of 6/1/2015 - 8/31/2015
- Between CASE and First Kid's Learning Center - for CASE Summer Literacy Initiative participant for the period of 6/1/2015 - 8/31/2015
- Between CASE and First Metropolitan IDCCA - for CASE Summer Literacy Initiative participant for the period of 6/1/2015 - 8/31/2015
- Between CASE and Foxwood Prep School - for CASE Summer Literacy Initiative participant for the period of 6/1/2015 - 8/31/2015
- Between CASE and Grandma's House Childcare Center - for CASE Summer Literacy Initiative participant for the period of 6/1/2015 - 8/31/2015
- Between CASE and Gulf Meadows Child Development Center - for CASE Summer Literacy Initiative participant for the period of 6/1/2015 - 8/31/2015
- Between CASE and High Achievers Learning Center - for CASE Summer Literacy Initiative participant for the period of 6/1/2015 - 8/31/2015
- Between CASE and Higher Achiever Enrichment Center - for CASE Summer Literacy Initiative participant for the period of 6/1/2015 - 8/31/2015
- Between CASE and Kidzz Palace - for CASE Summer Literacy Initiative participant for the period of 6/1/2015 - 8/31/2015
- Between CASE and Krayola Palace - for CASE Summer Literacy Initiative participant for the period of 6/1/2015 - 8/31/2015
- Between CASE and Learning Minds Academy - for CASE Summer Literacy Initiative participant for the period of 6/1/2015 - 8/31/2015
- Between CASE and Loving Care Learning Center - for CASE Summer Literacy Initiative participant for the period of 6/1/2015 - 8/31/2015
- Between CASE and Parent's Choice Early Childhood Development Center - for CASE Summer Literacy Initiative participant for the period of 6/1/2015 - 8/31/2015
- Between CASE and Pilgrim Day Care Center - for CASE Summer Literacy Initiative participant for the period of 6/1/2015 - 8/31/2015
- Between CASE and Precious Moments Learning Center 1520952 - for CASE Summer Literacy Initiative participant for the period of 6/1/2015 - 8/31/2015

- Between CASE and Precious Moments Learning Center 850009 - for CASE Summer Literacy Initiative participant for the period of 6/1/2015 - 8/31/2015
- Between CASE and Scribbles Academy and the Montessori - for CASE Summer Literacy Initiative participant for the period of 6/1/2015 - 8/31/2015
- Between CASE and Shining Starz Learning Center - for CASE Summer Literacy Initiative participant for the period of 6/1/2015 - 8/31/2015
- Between CASE and T&M Country School - for CASE Summer Literacy Initiative participant for the period of 6/1/2015 - 8/31/2015
- Between CASE and Upward Bound Private School - for CASE Summer Literacy Initiative participant for the period of 6/1/2015 - 8/31/2015
- Between Human Resources and Education Pioneers Graduate School - Summer Intern Program for the period of 6/18/2015 - 8/4/2015

K. CASE Performance Report

L. Special Schools June 2015 Enrollment Report (Extended School Year Service-ESY)

M. HCDE Donation/Sponsor Report for the month of June 2015

12. **ADJOURN** - Next regular meeting is scheduled for Tuesday, August 18, 2015, Board Room, 6300 Irvington Blvd., Houston, Texas, 77022, at 1:00 p.m.

Motion made by Marvin Morris, seconded by Kay Smith to adjourn.

Motion passes with 7-0 voting to adjourn.

Meeting adjourns at 4:26 p.m.