

**Harris County Department of Education
Minutes of Regular Board Meeting
June 21, 2016**

The Harris County Board of School Trustees met in regular session on June 21, 2016 in the Board Room, at 6300 Irvington Boulevard, Houston, Texas. Louis Evans, Board Vice-President, called the meeting to order at 1:08 p.m. and declared a quorum present, that the meeting was duly called, and that notice of the meeting was posted in accordance with the Texas Open Meetings Act, Gov't. Code §551.041 and §551.051.

Board Members Present:

Louis D. Evans, III, Board Vice-President; Erica Lee Carter; Marvin Morris; Don Sumners; and Diane Trautman

Board Members Absent:

Angie Chesnut, Board President and Mike Wolfe

Board Attorney:

Sarah Langlois

Administration:

James Colbert, Jr., County School Superintendent; Jesus Amezcua, CPA, Assistant Superintendent for Business Services; Kimberly McLeod, Assistant Superintendent for Education and Enrichment; and Jonathan Parker, Assistant Superintendent for Academic Support

Jay Atkins, Director Construction; Ecomet Burley, Director Center for Safe and Secure Schools; Karla Cantu, Board Secretary; Curtis Davis, Director Records Management; Jeff Drury, Director Choice Partners Cooperative; Louise Henry, Director Marketing; Les Hooper, Senior Director Facilities; Tammy Lanier, Director Communication & Public Engagement; Dee Mattox-Hall, Senior Director Special Schools; Bill Monroe, Director Purchasing; Brenda Mullins, Director Curriculum and Compliance Services; Venetia Peacock, Senior Director Head Start; Jean Polichino, Director Therapy Services; Gayla Rawlinson, Director Center for Grants Development; Jim Schul, Chief Information Officer; Rosa Maria Torres, Chief Accounting Officer; Natasha Truitt, Executive Director Human Resources; Jeannette Truxillo, Director Research and Evaluation; Arthur Vu, Director Technology; Jimmy Wynn, Special Assistant to Superintendent; Lidia Zatopek, Director Alternative Certification

Visitors:

Todd Brewer; Joseph Le; Colleen Vera; David Wilson; Stacey Wilson

1. **Invocation** – Brenda Mullins, Schools Division
2. **Pledge of Allegiance to the US flag** - Denise Alamos-Jones, Schools Division
3. **Pledge of Allegiance to the Texas flag** - Denise Alamos-Jones, Schools Division
4. **Open Forum** - Gov't Code 551.003 (5) - Public Participation. Pursuant to Policy BED (Local), a citizen who wishes to speak may do so by completing a participation request card available at the Board room at least 10 minutes prior to a regular Board meeting.

No one from the public requested to address the Board.

Public Hearing for the purpose of considering the proposed HCDE fiscal year 2016-2017 budget.

David Hoyer, a citizen of Harris County, addressed the Board regarding his opposition to the raising of the tax rate.

5. **Reports and presentations:**

- A. **Annual update on the HCDE Center for Safe & Secure Schools** - Ecomet Burley, Director
- B. **Annual update on the HCDE Schools Division** - Dr. Dee Mattox-Hall, Senior Director
- C. **Annual update on the HCDE Technology Division** - Arthur Vu, Director
- D. **Other reports from Board members** concerning attendance or participation in a board or HCDE-related conference, event, activity, or committee; accolades for an HCDE staff member or other deserving person.

No board members reported.

- E. **Monthly Financial Reports** through 05/31/2016 - Jesus Amezcua, Assistant Superintendent for Business Services

Marvin Morris requested to remove item 6.D.4. from the consent agenda.

Erica Lee Carter requested to remove item 6.E.3. from the consent agenda.

Motion made by Diane Trautman, seconded by Marvin Morris to approve remaining items in the consent agenda with the exception of items 6.D.4. and 6.E.3.

Motion passes with 5-0 voting to approve the remaining items in the consent agenda.

6. **ACTION ITEMS - CONSENSUS**

- A. **Consider approval of the following Business Services items:**

1. May Disbursement Report
2. Monthly Budget Amendment Report
3. Monthly Investment Report for May 2016

- B. **Consider approval** of the 05/17/2016 Board Meeting Minutes.

- C. **Consider approval/ratification of the following Interlocal Contracts:**

1. **Academic and Behavior School East (revenue contracts) for FY 2017 in the aggregate amount of \$367,500 with the following districts:** Barbers Hill ISD for two (2) out-of-county annual contracts in the amount of \$47,000 (\$23,500 each), Channelview ISD for five (5) in-county annual contracts in the amount of \$101,500 (\$20,300 each), Crosby ISD for three (3) in-county annual contracts in the amount of \$60,900 (\$20,300 each), Dickinson ISD for two (2) out-of-county annual contracts in the amount of \$47,000 (\$23,500 each), Friendswood ISD for one (1) out-of-county annual contracts in the amount of \$23,500 (\$23,500 each), Hitchcock ISD for two (2) out-of-county annual contracts in the amount of \$47,000 (\$23,500 each) and Pearland ISD for two (2) in-county annual contracts in the amount of \$40,600 (\$20,300 each)
2. **Academic and Behavior School East (revenue contract) for FY 2016 with Pasadena ISD** in the aggregate amount of \$304,500 (\$20,300 each) for fifteen (15) in-county annual contracts
3. **Academic and Behavior School East (revenue contracts) for Extended School Year (ESY) 2016 with Pasadena ISD** in the aggregate amount of \$52,000 (\$5,200 each) for ten (10) in-county summer school contracts
4. **Academic and Behavior School West (revenue contracts) for FY 2017 in the aggregate amount of \$933,800** with Alief ISD for forty-four (44) in-county annual contracts in the amount of \$893,200 (\$20,300 each); Promise Community School for one (1) in-county annual contract in the amount of \$20,300; and Tomball ISD for one (1) in-county annual contract in the amount of \$20,300 (\$20,300 each)
5. **Academic and Behavior School West (revenue contract) for FY 2016 with Conroe ISD** for one (1) out-county Individual Student Monthly Contract in the amount of \$7,000
6. **Highpoint North (revenue contract) for FY 2017 with Spring Branch ISD** in the aggregate amount of \$99,000 (\$9,900 each) for ten (10) in-county annual contracts
7. **Highpoint East (revenue contracts) for FY 2017 in the aggregate amount of \$1,011,800 with the following districts:** Barbers Hill ISD for two (2) out-of-county annual contracts in the amount of \$21,800 (\$10,900 each), Channelview ISD for forty-two (42) in-county annual contracts in the amount of \$415,800 (\$9,900 each), Deer Park ISD for ten (10) in-county annual contracts in the amount of \$99,000 (\$9,900 each), Goose Creek ISD for eighteen (18) in-county annual contracts in the amount of \$178,200 (\$9,900 each), La Porte ISD for ten (10) in-county annual contracts in the amount of \$99,000 (\$9,900 each) and Sheldon ISD for twenty (20) in-county annual contracts in the amount of \$198,000 (\$9,900 each)
8. **Contract between HCDE Area I Head Start and Houston ISD (HISD) to provide comprehensive services to 3 & 4 year old Head Start eligible children** (total enrollment is 1230 of which approximately 268 children are served within this collaboration) within district for the period of 08/01/2016 to 07/31/2017 in the amount of \$33,839.

9. **School-Based Therapy Services revenue contracts for FY 2017 in the aggregate amount of \$107,587 with the following entities:** Avondale House (12 students) in the amount of \$7,125; Barbers Hill ISD (4 students) in the amount of \$9,712; Friendswood ISD in the amount of \$10,450; Hempstead ISD (29 students) in the amount of \$45,150; and Pearland ISD (currently 55 students) in the amount of \$35,150
- D. Consider approval of the following items for the HCDE Choice Partners Cooperative:
1. **HCDE Governmental Services with:** Building and Restoring Hope, Inc., Houston, TX; Diocese of Dallas Catholic Schools Office, Dallas, TX; Fannin, County, Bonham, TX; Forney ISD, Forney, TX; Gainesville ISD, Gainesville, TX; Gulf Coast Waste Disposal Authority, Houston, TX; Medina Valley ISD, Castroville, TX and Poteet ISD, Poteet, TX
 2. **Contract award for job no. 16/044JN for JOC/CSP for On-Call IDIQ for Division 8, 11, 23, 26 and 32 Building Controls and Related Items with the following vendors:** Automated Logic Contracting Services, Inc., dba Automated Logic-Houston; Digital Air Control, Inc. dba DAC, Inc. and Unify Energy Solutions for the period 06/21/2016 through 06/20/2017
 3. **Contract award for job no. 16/039JN for Construction Photographic Documentation and Related Items with the following vendor:** Multivista Systems, LLC dba Multivista for the period 06/21/2016 through 06/20/2017
 5. **Contract award for job no. 16/036CG for High Quality Printing, Copying and Related Items with the following vendors:** Houston Independent School District dba Houston ISD/PS1; Long Plan/3RD Printing dba LP Printing; Pamela Printing Company; Color One Systems, Inc. dba Texas Litho and Thomas Reprographics, Inc. dba Thomas Printworks for the period 06/21/2016 through 06/20/2017
 6. **Contract award for job no. 16/035KC for Boxes, Packaging Supplies, Freight Services and Related Items with the following vendors:** Cardinal Delivery Service, LLC and Veritiv Operating Company (formerly xpedx) for the period 06/21/2016 through 06/20/2017
 7. **Contract award for job no. 16/034KC for Athletic and Physical Education Supplies and Related Items for the following vendors:** Custom Sportswear, Inc.; Educator's Depot, Inc.; Michele M. Summerall d/b/a Getpoms.com; The Prophet Corporation d/b/a Gopher Sport/Play with a Purpose/Gopher Performance; Gulf Coast Athletic Supply; North Houston Athletics, LLC; Richey & Son, Inc. d/b/a Richey Athletics; School Specialty, Inc.; Sideline Interactive, LLC; Sign Solutions, Inc.; Soccer 4 All, Inc.; The Soccer Wall Company d/b/a Soccer Innovations; Lifeguard Store, Inc. d/b/a All American Swim, Swim Shops of the Southwest and Varsity Brands Holding Co., Inc. / BSN Sports, LLC d/b/a U.S. Games for the period 06/21/2016 through 06/20/2017
 8. **Contract award for job. 16/029TJ Commercial Food Distributor with the following vendors:** Gordon Food Service, Inc., Jake's Finer Foods and Labatt Food Service for the period of 08/01/2016 through 07/31/2017
 9. **Contract renewal option for job no. 15/035KC for Textbooks, Library Books and Related Items with the following vendors:** American Reading Company, Inc.; Barnes

& Noble Booksellers, Inc.; Coughlan Companies, Inc., dba Capstone; Cengage Learning Inc. dba Gale Group; Complete Book and Media Supply, LLC; DLB Educational Corporation dba DLB Books, Inc.; Lektro, Inc. dba Escue and Associates; Express Booksellers, LLC dba Express Booksellers; KAMICO Instructional Media, Inc.; Keystone Books and Media; Rainbow Books, Inc.; Rourke Publishing LLC., dba Rourke Educational Media; Scholastic Library Publishing, Inc. and Library Sales, Inc., dba SEBCO Books; Steps To Literacy; Teacher Created Materials; Universal Time Release Publishing and WT Cox Information Services for the period 07/21/2016 through 07/20/2017

10. **Contract renewal option for job no. 13/032DG for Maintenance and Operations Parts and Equipment with the following vendors:** AOC Welding Supply/Praxair; Acme Architectural Hardware; All Tire Supply Company; BEVCO Consultants, LLC; Gulf Coast Paper Company; H&V Equipment, Inc.; High Point Sanitary Solutions, Inc.; Supply Works dba Interline Brands; Johnson Supply & Equipment Corp. dba Johnson Supply; Lansdowne Moody Company, L.P.; Lennox International; McCoy's Building Supply; QSS, L.C. dba Quality Security Systems; Karen Cato dba Texas Storage Systems - Cato Industries and Zimmerer Kubota & Equipment for the period 07/16/2016 through 07/15/2017
11. **Contract renewal option for job no. 15/031CG for Furniture, Fixtures, Equipment, Related Items and Services with following vendors:** D3, Inc. dba 9 to 5 Seating; Carroll's Discount Office Furniture Company; Challenge Office Products, Inc.; Computer Comforts, Inc.; Allsteel Inc., dba Contract Resource Group, LLC; ESI Ergonomic Solutions, LLC; Facility Interiors, Inc.; Hallmark Office Products, Inc.; Indeco Sales, Inc.; Lavaca County Office Supply, Inc., dba South Texas School Furniture; Palmieri Furniture; TESCO Industries, LLC; Rick Griffith dba Today's Classroom, LLC; Vanguard Environments, Inc.; Watson Furniture Group, Inc. and Wood Etc. Company for the period 07/21/2016 through 07/20/2017
12. **Contract renewal option for job no. 14/023MP for Musical Instruments and Related Items and Services with the following vendors:** Band Star Musical Instruments; Universal Melody Services LLC dba Brook Mays Music/H&H Music; Music and Arts Centers; Taylor Music, Inc.; The Mariachi Connection, Inc. and The Washington Music Sales Center, Inc. for the period 07/15/2016 through 07/14/2017
13. **Contract renewal option for job no. 14/022CG for Furniture, Fixtures, Equipment (FFE) and Related Items with the following vendors:** Butler Business Products, LLC; Educator's Depot, Inc.; John R. Green dba Harrison & Company; Kaplan Early Learning Company; Kay Davis Associates, LLC; Lakeshore Learning Materials; Library Interiors of Texas and School Specialty Inc. for the period 07/15/2016 through 07/14/2017
14. **Contract renewal option for job no. 13/055PB for IDIQ Openings (Windows, Doors, Hardware and Related Items) with the following vendors:** ERC Environmental & Construction Services, Inc. and Lee Construction and Maintenance Company dba LMC Corporation for the period of 07/16/2016 through 07/15/2017
15. **Contract renewal option for job no. 13/054PB for Painting, Drywall, Acoustical Ceilings and Flooring with the following vendors:** BaseLine Paving & Construction, Inc.; ERC Environmental & Construction Services and Lee Construction and

Maintenance Company dba LMC Corporation for the period 07/16/2016 through 07/15/2017

16. **Contract renewal option for job no. 13/009SC for Food Service Management with Lagniappe Dining Services** for the period 08/01/2016 through 07/31/2017
 17. **Contract renewal option for job no. 13/047DG for Solid Waste and Recycling Services with the following vendor:** Waste Management of Texas for the period 07/16/2016 through 07/15/2017
- E. Consider approval of the following items for Internal Purchasing:
1. **Contract award for job no. 16/024YR for Speech Language Pathology Services to the proposers offering the best value to HCDE and meeting the specifications outlined in the proposal:** Bilingual Speech Therapy of Houston, Bertha L. St. John/Solid Rock Speech Language Clinic, Accountable Health Care Staffing, Inc., Providastaff, LLC, and Maxim Staffing Solutions. for the period of 06/21/2016 through 06/20/2017 with an option to renew annually up to four (4) additional years
 2. **Contract award for job no. 16/038LB for Workers Compensation Insurance for HCDE to the proposer offering the best value to HCDE and meeting the specifications outlined in the proposal:** Arthur J. Gallagher Risk Management Services, Inc. for the period of 9/1/2016 through 8/31/2017
 4. **Contract award for job no. 16/045YR for CASE After-School and Summer Direct Services to the proposers offering the best value to HCDE and meeting the specifications outlined in the proposal:** Ben DeSoto, Family Point Resources, Maker Education, Inc., and Math-A-Matics Tutoring, LLC for the period of 06/21/16 through 06/20/2017 with an option to renew annually up to four (4) additional years
 5. **Contract renewal option for job no. 15/010KJ for E-rate Telecommunication Services** for Harris County Department of Education with the following vendor: Phonoscope Light Wave, Inc. for the period of 7/1/2016 through 6/30/2017
- F. Consider approval of the following Grant Agreements:
1. **Acceptance of amendment of NOGA from the Texas Education Agency for CASE's Cycle 8B Year 3 21st Century Community Learning Centers grant to increase funds by \$30,075 resulting in new grant award of \$2,104,004** for the period of 8/1/2015 through 7/31/2016. CASE anticipates serving 1,275 students and 400 parents with these grant funds
 2. **Acceptance of amendment of NOGA from the Texas Education Agency for CASE's Cycle 7 Year 5 21st Century Community Learning Centers grant to increase funds by \$23,000 resulting in new grant award total of \$2,119,196** for 8/1/2015 through 7/31/2016. CASE anticipates serving 1,375 students and 400 parents with these grant funds
- 6.D.4. **Contract award for job no. 16/040CG for IDIQ - Fire, Safety, Security Surveillance Equipment Installation Services with the following vendors:** Active Campus, LLC dba All Campus Security; IVS, Inc. dba Angel Trax; ARC Government Solutions, Inc. dba Austin Ribbon & Computer Supplies, Inc.; CLS Technology, Inc.; Duke

Communications, LLC dba DukeSys; LVC Technologies, LLC; PSX, Inc. and VIP Systems, Inc. for the period 06/21/2016 through 06/20/2017

Motion made by Erica Lee Carter, seconded by Louis Evans to approve contract awards for job no. 16/040CG for IDIQ - Fire, Safety, Security Surveillance Equipment Installation Services with the following vendors: Active Campus, LLC dba All Campus Security; IVS, Inc. dba Angel Trax; ARC Government Solutions, Inc. dba Austin Ribbon & Computer Supplies, Inc.; CLS Technology, Inc.; Duke Communications, LLC dba DukeSys; LVC Technologies, LLC; PSX, Inc. and VIP Systems, Inc. for the period 06/21/2016 through 06/20/2017.

Motion passes with 4-0-1 voting to approve with Marvin Morris abstaining.

- 6.E.3. **Contract award for job no. 16/023YR for Nutrition Services Consultant** to the proposer offering the best value to HCDE and meeting the specifications outlined in the RFP: Community Nutrition Outreach Services for the period of 06/21/16 through 06/20/2017 with an option to renew annually for up to four (4) additional years

Motion made by Marvin Morris, seconded by Diane Trautman to approve the contract award for job no. 16/023YR for Nutrition Services Consultant to the proposer offering the best value to HCDE and meeting the specifications outlined in the RFP: Community Nutrition Outreach Services for the period of 06/21/16 through 06/20/2017 with an option to renew annually for up to four (4) additional years.

Motion passes with 5-0 voting to approve.

7. **ACTION ITEMS - NON-CONSENSUS**

- A. **Consider adoption of the Harris County Department of Education FY 2016-2017 Proposed Annual Budget totaling \$55,661,591 for the General Fund, \$309,04901 for the Special Revenue Funds, \$2,391,285 for the Debt Service Fund, \$12,000,000 for the Capital Projects Fund, \$6,464,117 for the Internal Services Fund and \$3,766,995 for the Enterprise Fund for a total of \$111,278,409: the adoption of this budget also incorporates the 2016-2017 proposed salary increases and schedules.**

Motion made by Marvin Morris, seconded by Diane Trautman to amend the motion and adopt the Harris County Department of Education FY 2016-2017 Proposed Annual Budget totaling \$55,661,591 for the General Fund, \$30,904,901 for the Special Revenue Funds, \$2,391,285 for the Debt Service Fund, \$12,000,000 for the Capital Projects Fund, \$6,464,117 for the Internal Services Fund and \$3,766,995 for the Enterprise Fund for a total of \$111,278,489: the adoption of this budget also incorporates the 2016-2017 proposed salary increases and schedules.

Motion made by Don Sumners, seconded by Erica Lee Carter to table the vote on 7.A. until after considering items 7.B., 7.C. and 7.D.

A friendly amendment was made by Don Sumners and Erica Lee Carter consider item 7.E. prior to taking action on item 7.A.

Motion to table item 7.A. until after items 7.B., 7.C., 7.D. and 7.E. are considered passes with 5-0 voting to table item 7.A.

- B. **Consider approval of purchase of real property for construction of a new ABS West campus** and authorize the superintendent or his designee to negotiate, finalize and execute the purchase agreement and associated documents.

The Board agreed to discuss this item in Executive Session.

- C. **Consider approval of order authorizing publication of Notice of Intention** to enter into a contract for the acquisition, improvement and equipment of real property as required by Chapter 271 pf the Texas Local Government Code.

The Board agreed to discuss this item in Executive Session.

- D. **Consider approval of the job order contracting method of procurement and approval of the job order contract with Facilities Sources** (Choice Partners RFP # 15/041JN-07) to renovate the lobby of the HCDE Administration Building for an amount not to exceed \$275,000.

Motion made by Diane Trautman, seconded by Louis Evans to approve the job order contracting method of procurement and approval of the job order contract with Facilities Sources (Choice Partners RFP # 15/041JN-07) to renovate the lobby of the HCDE Administration Building for an amount not to exceed \$275,000.

Motion to amend the original motion made by Erica Lee Carter, seconded by Diane Trautman motion to change the "not to exceed" amount to \$205,000.

Motion to amend the original motion passes with 5-0 voting to amend the original motion changing the "not to exceed" amount to \$205,000.

Motion made by Don Sumners, seconded by Marvin Morris to table the item until the superintendent presents the Board with a clearer bid providing the board with detailed job costs and an itemized list and allowing the Board to select the projects they feel are important and/or necessary.

Motion made by Erica Lee Carter, seconded by Diane Trautman to call the question and end debate.

Motion to call the question passes with 5-0 voting to call the question.

Motion to table the item passes with 3-2 with Diane Trautman and Erica Lee Carter voting nay.

- E. Consider approval of an Interlocal Agreement between HCDE and the City of La Porte** to allow improvements to city-owned property in an amount not to exceed \$132,000 (Head Start grant funds), pending attorney review.

Motion made by Diane Trautman, seconded by Marvin Morris to approve an Interlocal Agreement between HCDE and the City of La Porte to allow improvements to city-owned property in an amount not to exceed \$132,000 (Head Start grant funds), pending attorney review.

Friendly amendment made by Diane Trautman and Marvin Morris for this not to exceed \$132,000 coming from General Fund balance.

Motion passes with 5-0 voting to approve Interlocal Agreement between HCDE and the City of La Porte to allow improvements to city-owned property in an amount not to exceed \$132,000 (General Fund balance), pending attorney review.

- F. Consider approval of the job order contracting method of procurement and approval of the Contractor Agreement with Quality Security Systems (Choice Partners job no. 15/057JN)** for the installation of cameras and microphones in 25 self contained classrooms and six student restrooms at the ABS East campus and three self contained classrooms and four student restrooms at the ABS West campus in the amount of \$76,365 in accordance with SB 507.

Motion made by Marvin Morris, seconded by Diane Trautman to approve the job order contracting method of procurement and approval of the Contractor Agreement with Quality Security Systems (Choice Partners job no. 15/057JN) for the installation of cameras and microphones in 25 self contained classrooms and six student restrooms at the ABS East campus and three self contained classrooms and four student restrooms at the ABS West campus in the amount of \$76,365 in accordance with SB 507.

Friendly amendment made by made by Marvin Morris and Diane Trautman to insert the word “voluntarily” in accordance with

Motion passes with 5-0 voting to approve the job order contracting method of procurement and approval of the Contractor Agreement with Quality Security Systems (Choice Partners job no. 15/057JN) for the installation of cameras and microphones in 25 self contained classrooms and six student restrooms at the ABS East campus and three self contained classrooms and four student restrooms at the ABS West campus in the amount of \$76,365 voluntarily in accordance with SB 507.

G. Consider approval to amend the terms of six Early Head Start Child Care Partners (EHS) CCP agreements:

- **Building Blocks Childcare** RFP# 15/038JG. The term did read 07/22/2015 through 07/30/2016. The term now reads 07/22/2015 through 07/31/2016.
- **John G Jones Learning Center** RFP# 15/038JG. The term did read 07/22/2015 through 06/30/2016. The term now reads 07/22/2015 through 07/31/2016.
- **Fellowship of Purpose Early Childhood Learning Center** RFP# 15/051YR. The term did read 01/22/2016 through 06/30/2016. The term now reads 01/22/2016 through 07/31/2016.
- **High Achievers Learning Center** RFP# 15/051YR. The term did read 01/22/2016 through 06/30/2016. The term now reads 01/22/2016 through 07/31/2016
- **Stream of Life Christian Academy** RFP# 15/051YR. The term did read 01/22/2016 through 06/30/2016. The term now reads 01/22/2016 through 07/31/2016
- **Let's Learn Christian Learning Center** RFP# 15/051YR-4. The term did read 01/22/2016 through 06/30/2016. The term now reads 01/22/2016 through 07/31/2016

Motion made by Marvin Morris, seconded by Don Sumners to approve the amendment of terms of six Early Head Start Child Care Partners (EHS) CCP agreements:

- *Building Blocks Childcare RFP# 15/038JG. The term did read 07/22/2015 through 07/30/2016. The term now reads 07/22/2015 through 07/31/2016.*
- *John G Jones Learning Center RFP# 15/038JG. The term did read 07/22/2015 through 06/30/2016. The term now reads 07/22/2015 through 07/31/2016.*
- *Fellowship of Purpose Early Childhood Learning Center RFP# 15/051YR. The term did read 01/22/2016 through 06/30/2016. The term now reads 01/22/2016 through 07/31/2016.*
- *High Achievers Learning Center RFP# 15/051YR. The term did read 01/22/2016 through 06/30/2016. The term now reads 01/22/2016 through 07/31/2016*
- *Stream of Life Christian Academy RFP# 15/051YR. The term did read 01/22/2016 through 06/30/2016. The term now reads 01/22/2016 through 07/31/2016*
- *Let's Learn Christian Learning Center RFP# 15/051YR-4. The term did read 01/22/2016 through 06/30/2016. The term now reads 01/22/2016 through 07/31/2016*

Motion passes with 5-0 voting to approve.

H. Consider approval of a request for HCDE Area I Head Start 2016 Cost of Living Adjustment (COLA) in the amount of \$212,707 for the project period of 01/01/16 - 12/31/16 and a request for HCDE Area I Early Head Start 2016 Cost of Living Adjustment (COLA) in the amount of \$36,000 for the project period of 01/01/16 - 12/31/16.

Motion made by Marvin Morris, seconded by Diane Trautman to approve the request for HCDE Area I Head Start 2016 Cost of Living Adjustment (COLA) in the amount of

\$212,707 for the project period of 01/01/2016 - 12/31/2016 and a request for HCDE Area I Early Head Start 2016 Cost of Living Adjustment (COLA) in the amount of \$36,000 for the project period of 01/01/2016 - 12/31/2016.

Motion passes with 5-0 voting to approve.

- I. **Consider approval of the 2015-2016 HCDE Head Start Self-Assessment Report and Response Plan**

Motion made by Diane Trautman, seconded by Marvin Morris to approve the 2015-2016 HCDE Head Start Self-Assessment Report and Response Plan.

Motion passes with 5-0 voting to approve.

- J. **Consider approval of a Contracted Services Contract with BlazinBrook Management to provide substitute Teaching Assistants RFP # 15/027KJ** to the HCDE Area I Early Head Start program for the period of 06/22/2016 through 06/14/2017 in an amount not to exceed \$52,992.

Motion made by Marvin Morris, seconded by Erica Lee Carter to approve a Contracted Services Contract with BlazinBrook Management to provide substitute Teaching Assistants RFP # 15/027KJ to the HCDE Area I Early Head Start program for the period of 06/22/2016 through 06/14/2017 in an amount not to exceed \$52,992.

Motion passes with 5-0 voting to approve.

- K. **Consider approval of a Contracted Services Contract with Child Care Careers to provide substitute Teachers and Teaching Assistants RFP # 13/040KJ to the HCDE Area I Early Head Start program** for the period of 06/22/2016 through 04/22/2017 in an amount not to exceed \$50,850.

Motion made by Diane Trautman, seconded by Erica Lee Carter to approve a Contracted Services Contract with Child Care Careers to provide substitute Teachers and Teaching Assistants RFP # 13/040KJ to the HCDE Area I Early Head Start program for the period of 06/22/2016 through 04/22/2017 in an amount not to exceed \$50,850.

Motion passes with 5-0 voting to approve.

The Board entered into Executive Session at 3:00 p.m.

8. **EXECUTIVE SESSION** Under the Texas Government Code pursuant to any and all purposes permitted by Sections 551.001-551.084, including, but not limited to: 551.071; 551.074
- A. **Consider nonrenewal of term contracts affected by the reduction in force** due to a program change affecting Highpoint North in accordance with Policy DFFB.
 - B. **Consider nonrenewal** of certified employee's term contract.
 - C. **Consider approval of amendment to Chapter 21 Contract of Math Curriculum Director** to compensate for additional contracted professional development days.
 - D. **Deliberate the appointment**, employment, evaluation, reassignment, duties, discipline and/or dismissal of HCDE employees.

The Board entered into Open Session at 4:20 p.m.

9. **RECONVENE** for possible action on items discussed in executive session
7. B. **Consider approval of purchase of real property for construction of a new ABS West campus** and authorize the superintendent or his designee to negotiate, finalize and execute the purchase agreement and associated documents.

Motion made by Diane Trautman, seconded by Marvin Morris to approve the purchase of approximately 6.5 acres of real property in southwest Harris County, Texas, for construction of a new ABS West campus as discussed in Executive Session and authorize the superintendent or his designee to negotiate, finalize and execute the purchase agreement, closing document and all other associated documents.

Motion passes with 4-1 voting to approve with Don Sumners voting nay.

7. C. **Consider approval of order authorizing publication of Notice of Intention** to enter into a contract for the acquisition, improvement and equipment of real property as required by Chapter 271 of the Texas Local Government Code.

Motion made by Diane Trautman, seconded by Marvin Morris to approve an order authorizing publication of Notice of Intention to enter into a contract for the acquisition, improvement and equipment of real property as required by Chapter 271 of the Texas Local Government Code.

Motion passes with 5-0 voting to approve.

7. A. **Consider adoption of the Harris County Department of Education FY 2016-2017 Proposed Annual Budget totaling \$55,661,591 for the General Fund, \$309,04901 for the Special Revenue Funds, \$2,391,285 for the Debt Service Fund, \$12,000,000 for the Capital Projects Fund, \$6,464,117 for the Internal Services Fund and \$3,766,995 for the Enterprise Fund for a total of \$111,278,409: the adoption of this budget also incorporates the 2016-2017 proposed salary increases and schedules.**

Motion made by Marvin Morris, seconded by Diane Trautman to remove the item from the table.

Motion passes with 5-0 voting to remove the item from the table.

Motion made by Marvin Morris, seconded by Diane Trautman to amend the motion and adopt the Harris County Department of Education FY 2016-2017 Proposed Annual Budget totaling \$55,661,591 for the General Fund, \$30,904,901 for the Special Revenue Funds, \$2,391,285 for the Debt Service Fund, \$12,000,000 for the Capital Projects Fund, \$6,464,117 for the Internal Services Fund and \$3,766,995 for the Enterprise Fund for a total of \$111,278,489: the adoption of this budget also incorporates the 2016-2017 proposed salary increases and schedules.

Motion passes with 4-1 voting to approve with Don Sumners voting nay.

- A. **Possible action, if any, regarding nonrenewal** of term contracts affected by the reduction in force due to a program change affecting Highpoint North in accordance with Policy DFFB.

Motion made by Don Sumners, seconded by Marvin Morris to

- 1) *nonrenew the term contracts of the employees listed under separate cover pursuant to the reduction in force and program change enacted by the Board of Trustees at the end of the 2015-16 contract year; and*
- 2) *authorize the superintendent or his designee to notify the employees of this action in accordance with applicable law and policy.*

Motion passes with 5-0 voting to nonrenew.

B. Possible action, if any, regarding nonrenewal of certified employee's term contract.

Motion made by Erica Lee Carter, seconded by Marvin Morris to

- 1) *nonrenew the term contract of Hattie Blackmon at the end of the 2015-16 contract year; and*
- 2) *authorize the superintendent or his designee to notify Ms. Blackmon of this action in accordance with applicable law and policy.*

Motion passes with 5-0 voting to nonrenew.

C. Possible action, if any, to approve amendment to Chapter 21 Contract of Math Curriculum Director to compensate for additional contracted professional development days.

Motion made by Diane Trautman, seconded by Marvin Morris to approve an amendment to Chapter 21 Contract of Math Curriculum Director to compensate for additional contracted professional development days.

Motion passes with 5-0 voting to approve.

10. INFORMATION ITEMS

A. Human Resources Information Items

B. Employee Count

C. Memorandum of Understanding Contracts (non-monetary) for FY 2015-2016 for the CASE Literacy Initiative Participants with the following Vendors:

- Alpha Montessori School
- Academic Romper Room
- B's Children World Academy
- Community Family Centers
- Agape Christian Preschool
- Loving Care Learning Center
- Kids for Me Learning Center
- Alexander's Academy - Spring
- Kidzz Palace
- Krayola Kidz
- MI3 Center Academy
- New Cyfair Kids Academy
- Parent's Choice

D. Revenue contracts less than \$50,000 for FY 2015 - 2016:

- Between Teaching Learning Center and Bridge City ISD - for Math Institute: Aligning the New Pre-K Guidelines to the New TEKS - Presenter, Nicole Shanahan for the period of 8/17/2016 - 8/18/2016 for \$6,000
- E. **Submission of grant proposal request of \$4,000** to Dollar General Literacy Foundation to support ABS-West's Reading Initiative to Excel (RITE) program; the RITE program serves 96 students by strengthening and increasing reading and comprehension skills
- F. **Submission of grant proposal to Rockwell Collins** in the amount of \$25,000 for the Weather Applications to Teach Environmental Resilience (WATER) for Teaching and Learning Center-Science; the project focuses on GIS technology; 150 served
- G. **Submission of grant proposal to Susan Vaughan Foundation** in the amount of \$10,000 for the Weather Applications to Teach Environmental Resilience (WATER) for Teaching and Learning Center-Science; the project focuses on GIS technology; 150 students served
- H. **Submission of grant proposal to Texas Education Agency** in the amount of \$2,183,083 to support CASE for Kids 21st Century Community Learning Centers, Cycle 8, Year 4
- I. **CASE grant awards (expenditure) to implement the CASE for Kids City Connections for the period of 03/01/2016 - 05/31/2016 with the following entities:**
- Living Word Christian Academy for \$5,000
 - North East Partners in Power for \$4,750
 - Houston Marathon Foundation for \$2,000
 - Bridging the Digital Divide for \$5,000
 - Amaanah Refugee Services for \$2,498
 - Partnership for Advancement & Immersion of Refugees for \$2,598
- J. **Adult Education Division** - Texas Educating Adults Management System (TEAMS) Report for the months of April/May 2016
- K. **HCDE Area I Head Start USDA Meal Totals for March and April 2016;** this information was derived from the free standing centers, as well as those that are a part of a multi-service center; it is the count of the students' attendance, breakfasts, lunches, and PM snacks
- L. **HCDE Area I Head Start Performance Reports** for March and April 2016
- M. **HCDE Donations Report/Sponsor Report** for the month of May 2016
11. **ADJOURN** - Next regular meeting is scheduled for Tuesday, July 26, 2016, Board Room, 6300 Irvington Blvd., Houston, Texas, 77022, at 1:00 p.m.
- Motion made by Marvin Morris, seconded by Louis Evans to adjourn the meeting.*
- Motion passes with 5-0 voting to adjourn.*
- Meeting adjourned at 4:25 p.m.*