

**Harris County Department of Education
Minutes of Regular Board Meeting
August 16, 2017**

The Harris County Board of School Trustees met in regular session on August 16, 2017 in the Board Room, at 6300 Irvington Boulevard, Houston, Texas. Eric Dick, Board Vice-President, called the meeting to order at 1:07 p.m. and declared a quorum present, that the meeting was duly called, and that notice of the meeting was posted in accordance with the Texas Open Meetings Act, Gov't. Code §551.041 and §551.051.

Board Members Present: Eric Dick, Board Vice-President; Erica Lee Carter; George Moore; Don Sumners; Diane Trautman; and Mike Wolfe

Board Members Absent: Louis D. Evans, III, Board President

Board Attorney: Sarah Langlois

Administration: James Colbert, Jr., County School Superintendent; Jesus Amezcua, CPA, Assistant Superintendent for Business Services; Kimberly McLeod, Assistant Superintendent for Education and Enrichment; and Jonathan Parker, Assistant Superintendent for Academic Support

Jay Atkins, Director Construction; Ecomet Burley, Director Center for Safe and Secure Schools; Lisa Caruthers, Director CASE for Kids; Karla Cantu, Board Secretary; Curtis Davis, Director Records Management; Louise Henry, Director Marketing; Eduardo Honold, Director Adult Education; Greg Lookabaugh, Senior Director Facilities; Tammy Lanier, Director Communications & Public Information; Brenda Mullins, Director Curriculum and Compliance Services; Dee Mattox-Hall, Senior Director Special Schools; Bill Monroe, Director Purchasing; Venetia Peacock, Senior Director Head Start; Gayla Rawlinson, Director Center for Grants Development; Jim Schul, Chief Information Officer; Rosa Maria Torres, Chief Accounting Officer; Natasha Truitt, Executive Director Human Resources; Danny Vu, Director Technology; Jimmy Wynn, Special Assistant to Superintendent

Visitors: Kara De Rocha; Mathew Maliel; Ted Oberg; Amber Weed; David Wilson

1. **Invocation** - Azelia O'Neal, Teaching and Learning Center
2. **Pledge of Allegiance to the US flag** - Andrea Segraves, Teaching and Learning Center
3. **Pledge of Allegiance to the Texas flag** - Andrea Segraves, Teaching and Learning Center
4. **Public Hearing regarding the Department's revised Internet Safety Policy**
No one from the public addressed the Board.
5. **Open Forum** - Gov't Code 551.003 (5) - Public Participation. Pursuant to Policy BED (Local), a citizen who wishes to speak may do so by completing a participation request card available at the Board room at least 10 minutes prior to a regular Board meeting.
Mathew Maliel and Kara De Rocha addressed the Board in opposition of agenda item 8.O.
6. **Reports and presentations:**
 - A. **Announcement of awards from the Association of School Business Officials International (ASBO) for the HCDE - Comprehensive Annual Financial Report (CAFR), for the fiscal year ended 08/31/2016** - Jesus Amezcua, Assistant Superintendent for Business Services.
 - B. **Announcement of awards from the Government Finance Officers Association (GFOA) for the HCDE 2016 Comprehensive Annual Financial Report (CAFR)** - Jesus Amezcua, Assistant Superintendent for Business Services.
 - C. **Presentation of the 2017 Annual Achievement of Excellence in Procurement Award** - Jesus Amezcua, Assistant Superintendent for Business Services
 - D. **Report of the Board Feasibility Subcommittee** - Don Sumners
Don Sumners reported that the Public Facilities Corporation is moving forward on the contract negotiations with an architect firm for the Academic Behavior School West.
 - E. **Other reports from Board members** concerning attendance or participation in a board or HCDE-related conference, event, activity, or committee; accolades for an HCDE staff member or other deserving person.
Diane Trautman reported on the terrorist event in Charlottesville and as an individual not representing the Board of Trustees, renounced racism, bigotry and white supremacy.

Erica Lee Carter addressed the Board regarding the start of the new school year and expressed well wishes to all staff.

- F. **Monthly Financial Reports through 07/31/2017** - Jesus Amezcua, Assistant Superintendent for Business Services

Mike Wolfe requested to remove items 7.G.12., 7.H.1. and 7.H.4. from the consent agenda.

Don Sumners requested to remove items 7.D.15., and 7.E. from the consent agenda.

Erica Lee Carter requested to remove item 7.H.2. from the consent agenda.

Diane Trautman requested to remove item 7.B.1. from the consent agenda.

Motion made by Don Sumners, seconded by Mike Wolfe to approve remaining items on the consent agenda with the exception of items 7.B.1., 7.D.15., 7.E., 7.G.12., 7.H.1., 7.H.2. and 7.H.4.

Motion passes with 6-0 voting to approve.

7. **ACTION ITEMS - CONSENSUS**

A. **Consider approval of the following Business Services items:**

1. Monthly Disbursement Report
2. Monthly Budget Amendment Report
3. Monthly Investment Report

B. **Consider approval of the following Board Meeting Minutes:**

2. 07/18/2017 Budget Workshop
3. 07/18/2017 Board Meeting

C. **Consider acceptance of the following grant awards:**

1. **Consider acceptance of the Notice of Award in the amount of \$3,000 from the Texas Council for Developmental Disabilities** to the Teaching and Learning Center-Special Populations for the Fall Autism Summit in October 2017.

D. **Consider ratification/approval of the following Interlocal Contracts:**

1. **Interlocal (revenue) contract with Liberty Independent School District for the HCDE Teaching and Learning Center** to provide English Language Arts professional development services for the period of 08/17/2017 through 08/17/2017 (one day) in the amount of \$1,150.
2. **Interlocal (revenue) contract with Sheldon Independent School District for the HCDE Teaching and Learning Center** to provide English Language Arts professional development services for the period of 08/16/2017 through 07/31/2018 in the amount of \$8,800.

3. **Interlocal (revenue) contract renewal with Pasadena ISD for Records Management and Digitizing Services** for the period 09/01/2017 through 08/31/2018 in the amount of \$11,550 plus services to be billed consistent with the agreement.
4. **Interlocal (revenue) contract for School Based Therapy Services for FY 2018 in the aggregate amount of \$2,071,050 with the following entities:** Hempstead ISD (31 students served in FY 2016) in the amount of \$45,150, Dayton ISD (56 students served in FY 2016) in the amount of \$96,800, Pasadena ISD (22 students served in FY 2016) in the amount of \$17,575 and Katy ISD (1,916 students served in FY 2016) in the amount of \$1,911,525.
5. **Addendum #1 to Interlocal (revenue) contract between HCDE ABS West and Houston ISD** to increase the amount from \$406,000 to \$452,800 (an increase of \$46,800) for extended School Year (ESY) Summer School (in-county \$5,200 each) for FY 2017.
6. **Interlocal (revenue) contract for FY 2017 in the aggregate amount of \$26,000 with Academic and Behavior School West** for Extended School Year (ESY) 2017 with Clear Creek ISD for five (5) in-county summer school units.
7. **Addendum #1 to Interlocal (revenue) contract between HCDE ABS East and Houston ISD** to increase the amount from \$466,900 to \$529,300 (an increase of \$62,400) for Extended School Year (ESY) Summer School (in-county \$5,200 each) for FY 2017.
8. **Interlocal (revenue) contract for FY 2018 in the aggregate amount of \$121,800 with Academic and Behavior School East with the following district: Dayton ISD** for six (6) in-county annual contracts in the amount of \$121,800 (\$20,300 each) for the contract period of 08/28/2017 through 06/06/2018.
9. **Interlocal (revenue) contract for FY 2018 in the aggregate amount of \$406,000 with Academic and Behavior School West with the following district: Houston ISD** for twenty (20) in-county annual contracts in the amount of \$406,000 (\$20,300 each) for the contract period of 08/28/2017 through 06/06/2018.
10. **Interlocal (revenue) contracts for Highpoint East for FY 2018 in the aggregate amount of \$120,700 with the following districts: Galena Park ISD** for five (5) in-county annual contracts in the amount of \$49,500 (\$9,900 each), and Spring Branch ISD for eight (8) in-county annual contracts in the amount of \$71,200 (\$8,900 each) for the contract period of 08/28/2017 through 07/06/2018.
11. **Amendment to Interlocal (revenue) contract between School Based Therapy Services and Katy ISD for FY 2017** to increase from

\$1,752,400 to \$1,834,850 (an increase of \$82,450) 1,916 students were served in FY 2016.

12. **Interlocal (revenue) contracts for FY 2018 in the aggregate amount of \$203,000 with Academic and Behavior School West with the following districts:** Spring Branch ISD for ten (10) in-county annual contracts in the amount of \$203,000 (\$20,300 each) for the contract period of 08/28/2017 through 07/13/2018.
13. **Interlocal (revenue) contract for School Based Therapy Services with Houston ISD** for four days of occupational and physical therapy in the amount of \$1,900 from 08/14/2017 through 06/30/2018.
14. **Interlocal Master contract with Houston ISD** for services and/or materials outlined in HISD request for proposal #16-10-48 Teacher and Staff Development - Instructional for the contract period of 06/29/2017 through 06/30/2018.

F. **Consider approval of the following non-monetary Interlocal Contracts for Adult Education:**

1. **Interlocal contract with Katy ISD** for the provision of Adult Basic Education (ABE), General Education Development (GED), and English as a Second Language (ESL) classes for the period of 07/01/2017 through 06/30/2018.
2. **Interlocal contract with Pasadena ISD** for the provision of Adult Basic Education (ABE), General Education Development (GED), and English as a Second Language (ESL) classes for the period of 08/01/2017 through 06/30/2018.
3. **Interlocal contract with City of Houston Parks & Recreation Department** for the provision of Adult Basic Education (ABE), General Education Development (GED), and English as a Second Language (ESL) classes for the period of 07/01/2017 through 06/30/2018.
4. **Interlocal contract with Northwest Assistance Ministries and St. Edith Stein Catholic Church** for the provision of Adult Basic Education (ABE), General Education Development (GED), and English as a Second Language (ESL) classes for the period of 07/01/2017 through 06/30/2018.

G. **Consider approval of the following items for the HCDE Choice Partners Cooperative:**

1. **Contract renewal option for job no. 14/026CG for Pest Control and Pool Services with the following vendor:** Copesan Services, Inc. d/b/a Holder's Pest Solutions for the period 09/16/2017 through 09/15/2018.

2. **Contract renewal option for job no. 14/029JN for Disaster Mitigation Services with the following vendors:** Blackmon Mooring Services/BMS CAT; Dura Pier Facilities Services, Ltd d/b/a Facilities Sources; Gerloff Company, Inc.; Mooring Recovery Services; Power Vac America, Inc.; AKS Holdings, Inc. d/b/a SERVPRO of Spring/Tomball and Texas General Contractors, Inc. for the period 09/16/2017 through 09/15/2018.
3. **Contract renewal option for job no. 14/030MP for Digital Archiving, Imaging and Related Services with the following vendor:** Delta-T Digital Archiving, Ltd. for the period 09/16/2017 through 09/15/2018.
4. **Contract renewal option for job no. 14/034MP for Vocational Products and Services with the following vendors:** ASI Associates, Inc. d/b/a Arbor Scientific; The Burmax Company, Inc.; Cengage Learning, Inc.; Henry Schein Inc.; Southeast Texas Horizons, LLC d/b/a New Horizons CLC of Houston; Penn State Industries, Inc.; Teaching Systems, Inc.; Technical Laboratory Systems, Inc. and Texas Pride Marketing for the period 09/16/2017 through 09/15/2018.
5. **Contract renewal option for job no. 15/044MP for Web Design Services with the following vendor:** Short Enterprises, Inc. d/b/a WebRevelation for the period 09/15/2017 through 09/14/2018.
6. **Contract renewal option for job no. 15/048CG for Art and Artwork Advisory Services with the following vendor:** Art + Artisans Consulting, Inc. for the period 09/15/2017 through 09/14/2018.
7. **Contract renewal option for job no. 15/049JN for Trenchless Technology Rehabilitation and Related Items and Services with the following vendor:** SAK Construction, LLC for the period 09/15/2017 through 09/14/2018.
8. **Contract renewal option for job no. 15/052KC for Scientific Equipment and Related Items with the following vendors:** Carolina Biological Supply Company; Educator's Depot Inc.; Flinn Scientific Inc.; School Specialty, Inc. d/b/a Frey Scientific; SJS Partnership WRS Group, Ltd d/b/a Health Edco, Health Impressions, Childbirth Graphics; NAO Global Health, LLC; Pitsco Education and Carol Espensen d/b/a Southern Science Supply for the period 09/15/2017 through 09/14/2018.
9. **Contract renewal option for job no. 15/066TJ for Direct Delivery of Ice Cream with the following vendors:** Dippin' Dots and Southern Ice Cream for the period of 10/20/2017 through 10/19/2018.
10. **Contract renewal option for job no. 16/015CG for Chemicals, Supplies and Related Services with the following vendor:** NAO Global Health, LLC for the period 09/20/2017 through 09/19/2018.

11. **Contract renewal option for job no. 16/058KH for Web-Based Electronic Bidding System with the following vendors:** EqualLevel, Inc. and Ion Wave Technologies, Inc. for the period 09/20/2017 through 09/19/2018.
- H. Consider approval of the following items for Internal Purchasing:
 3. **Contract award for Job. No. 17/046MR Playground Equipment and Supplies with the following vendors:** Adventure Playground Systems, Hunter Knepshield of Texas, Inc, and Kaplan Early Learning Company for the period of 08/15/2017 through 08/15/2019.
- I. Consider approval of the following Revenue Agreements:
 1. **Acceptance of funds totaling \$2,183,083 from the Texas Education Agency for CASE for Kids' Cycle 8 Year 5 21st Century Community Learning Centers grant** for the period of 8/1/2017 through 7/31/2018; CASE for Kids anticipates serving 1,290 students with these grant funds.

Items removed from the consent agenda.

7. B. 1. **07/18/2017 Policy Committee Meeting**
Motion made by Erica Lee Carter, seconded by Diane Trautman to approve the 07/18/2017 Policy Committee Meeting minutes.
Motion passes with 5-0-1 voting to approve, with Diane Trautman abstaining.
7. D. 15. **Interlocal (revenue) contract with Fort Bend Independent School District for HCDE Teaching and Learning Center to provide Equity and Culture Assessment professional development for the period of 08/21/2017 through 10/2/2017 in the amount of \$48,996.**
Motion made by Diane Trautman, seconded by Erica Lee Carter to approve an Interlocal (revenue) contract with Fort Bend Independent School District for HCDE Teaching and Learning Center to provide Equity and Culture Assessment professional development for the period of 08/21/2017 through 10/2/2017 in the amount of \$48,996.
Motion passes with 6-0 voting to approve.
7. E. **Educational (expenditure) contract with Adult Education and BakerRipley in the amount of \$6,000 for the provision of Adult Basic Education (ABE), General Education Development (GED), and English as a Second Language (ESL) classes for the period of 07/01/2017 through 06/30/2018.**
Motion made by Erica Lee Carter, seconded by Diane Trautman to approve an educational (expenditure) contract with Adult Education and BakerRipley in the amount of \$6,000 for the provision of Adult Basic Education (ABE), General Education Development (GED), and

English as a Second Language (ESL) classes for the period of 07/01/2017 through 06/30/2018.

Motion passes with 6-0 voting to approve.

7. G. 12. **HCDE Interlocal Agreements with: Corsicana city of, Corsicana, Texas; First Step Learning Center, Hearne, Texas; Miramar city of, Miramar, Florida; Navarro ISD, Seguin, Texas; Pantego Town of, Pantego, Texas; Port Neches-Groves ISD, Port Neches, Texas; West University Place city of, West University Place, Texas, Woodville ISD, Woodville, Texas and Union Elementary School District #62, Tolleson, AZ.**

Motion made by Diane Trautman, seconded by Mike Wolfe to approve HCDE Interlocal Agreements with: Corsicana city of, Corsicana, Texas; First Step Learning Center, Hearne, Texas; Miramar city of, Miramar, Florida; Navarro ISD, Seguin, Texas; Pantego Town of, Pantego, Texas; Port Neches-Groves ISD, Port Neches, Texas; West University Place city of, West University Place, Texas, Woodville ISD, Woodville, Texas and Union Elementary School District #62, Tolleson, AZ.

Motion passes with 4-0-2 voting to approve, with George Moore and Mike Wolfe abstaining.

7. H. 1. **Renewal option for job no. 15/061KJ for Temporary Lease of a Baytown Head Start Facility with the following vendor: HT Land Company for the period of 09/14/2017 through 09/15/2018 (fully funded by the Head Start grant).**

Motion made by Erica Lee Carter, seconded by Diane Trautman to approve the renewal option for job no. 15/061KJ for Temporary Lease of a Baytown Head Start Facility with the following vendor: HT Land Company for the period of 09/14/2017 through 09/15/2018 (fully funded by the Head Start grant).

Motion passes with 6-0 voting to approve.

7. H. 2. **Contract award for job no. 17/041KJ General Consultant Services for Harris County Department of Education to the proposers offering the best value to HCDE and meeting the specifications outlined in the proposal: Carol Cooper dba N& C Consulting, Dana Lee and Olivier, Inc for the period of 07/18/2017 through 07/17/2022 subject to annual appropriations of funding.**

Motion made by Erica Lee Carter, seconded by Mike Wolfe to table the item until detailed information is provided to the Board.

Motion to table passes with 5-1 voting to table with George Moore voting nay.

7. H. 4.

Expenditures which have been previously procured and are expected to aggregate to \$50,000 or more for FY 2018 under Policy CH Local for various HCDE divisions for an aggregate amount not to exceed \$12,818,060: HT Land Company; HDW Pruetz; Harris County Appraisal District; KQC Investors, LLC; Zieben Foundation Properties; City Of Houston; Health Department; CV Baytown Joint Venture; Childcare Careers. LLC; Scholastic; Milk Products LLC; City Of Houston Water; Digital Air (DAC); Emcor Gowan; Executive Threat Solutions LLC; Fusion; Trading/Highmark Roofing; Harris County Treasurer; Reliant Business Products; Suez Energy; Fleet Services (Wright Express); High Point Sanitary Solutions; Metropolitan Landscape Mgmt Inc.; Quality Security Systems; StaffMark; Texas Mutual Insurance Company; TRS Active Care; TRS Active Care; Met Life; Standard Disability; Davis Vision; Prime Systems; Rogers, Morris & Grover, L.L.P; Public Agency Retirement (PAR); Unum Life Insurance Co Of America; First Financial - Flex Medical; First Financial - Health Savings; TCG Administrators - 403(b) Retirement Savings; TCG Administrators - 457 Retirement Savings; Butler Business Products; Accudata; GTS (formerly Austin Ribbon and Computer Company); CDW Government Inc; Exebridge dba Le Tigre Solutions; Houston Information Team LLC; Netsync Network Solutions; Phonoscope Lightwave Inc.; Prime Systems; Capsuletek; SHI Government Solutions, Inc.; Sungard Public Sector Inc; Unique Digital Technology; Verizon Wireless.

Motion made by Mike Wolfe, seconded by Don Sumners to approve all vendors listed with the exception of Zieben Foundation Properties and Rogers, Morris & Grover, LLP.

Motion passes with 4-2 voting to approve all vendors listed with the exception of Zieben Foundation Properties and Rogers, Morris & Grover, L.L.P., with Diane Trautman and Erica Lee Carter voting nay.

Motion made by Erica Lee Carter, seconded by Diane Trautman to approve expenditures which have been previously procured and are expected to aggregate to \$50,000 or more for FY 2018 under Policy CH Local with Zieben Foundation Properties.

Motion passes with 5-0-1 voting to approve, with Mike Wolfe abstaining.

Motion made by Erica Lee Carter, seconded by Diane Trautman to approve expenditures which have been previously procured and are expected to aggregate to \$50,000 or more for FY 2018 under Policy CH Local with Rogers, Morris & Grover, L.L.P.

Motion passes with 3-2-1 voting to approve, with Eric Dick and Mike Wolfe voting nay and George Moore abstaining.

Motion made by Erica Lee Carter, seconded by Diane Trautman to move item 8.O. to the beginning of the non-consensus agenda

Motion to move item 8.O. to the beginning of the non-consensus agenda fails with 2-4 voting to move 8.O. with George Moore, Eric Dick, Don Sumners and Mike Wolfe voting nay.

8. **ACTION ITEMS - NON-CONSENSUS**

- A. **Approval of grant award from the Education Foundation of Harris County to HCDE's CASE for Kids division in the amount of \$300,000** and the creation of two full-time equivalent (FTE) grant funded positions to implement the Afterschool Strategic Investment (ASI) program consistent with the grant for a three-year (3) period effective 7/17/2017 and ending 8/31/2020. The source of this grant funding is the Houston Endowment.

Motion made by Erica Lee Carter, seconded by Diane Trautman to approve a grant award from the Education Foundation of Harris County to HCDE's CASE for Kids division in the amount of \$300,000 and the creation of two full-time equivalent (FTE) grant funded positions to implement the Afterschool Strategic Investment (ASI) program consistent with the grant for a three-year (3) period effective 7/17/2017 and ending 8/31/2020. The source of this grant funding is the Houston Endowment.

Motion passes with 6-0 voting to approve.

- B. **Consider approval of naming the recovery high school: Fortis Academy.**

Motion made by George Moore, seconded by Diane Trautman to approve naming the recovery high school: Fortis Academy.

Motion passes with 5-1 voting to approve, with Don Sumners voting nay.

- C. **Consider approval of estimated reserved fund balances for non-spendable, restricted, committed assigned and unassigned** under the Governmental Accounting Standards Board (GASB) 54.

Motion made by George Moore, seconded by Diane Trautman to approve estimated reserved fund balances for non-spendable, restricted, committed assigned and unassigned under the Governmental Accounting Standards Board (GASB) 54.

Motion passes with 6-0 voting to approve.

- D. **Consider possible action on certification of the anticipated debt collections rate for the tax year 2017**, certification of the excess debt collection rate for the tax year 2016 and the calculation of the 2017

Effective Tax Rate and Roll Back calculation to be prepared by Harris County Tax Assessor/Collector.

Motion made by Diane Trautman, seconded by George Moore to approve certification of the anticipated debt collections rate for the tax year 2017, certification of the excess debt collection rate for the tax year 2016 and the calculation of the 2017 Effective Tax Rate and Roll Back calculation to be prepared by Harris County Tax Assessor/Collector.

Motion passes with 6-0 voting to approve.

- E. **Consider an endorsement for an individual running for the Texas Association of School Boards (TASB) Board of Directors, Region 4.** The following individual has requested endorsement: Charles Cunningham, Humble ISD.

Motion made by Mike Wolfe, seconded by Eric Dick to endorse an individual running for the Texas Association of School Boards (TASB) Board of Directors, Region 4. The following individual has requested endorsement: Charles Cunningham, Humble ISD.

Motion passes with 5-0-1 voting to endorse Charles Cunningham, Humble ISD, with George Moore abstaining.

- F. **Consider approving a month to month lease to HDW Pruett TX, LLC, RFP# 17/014YR-2,** in the amount of \$15,951.57 a month pending final approval of lease terms by Superintendent or his designee; fully funded by the Head Start grant (133 students served).

Motion made by Diane Trautman, seconded by Erica Lee Carter to approve a month to month lease to HDW Pruett TX, LLC, RFP# 17/014YR-2, in the amount of \$15,951.57 a month pending final approval of lease terms by Superintendent or his designee; fully funded by the Head Start grant (133 students served).

Motion passes with 6-0 voting to approve.

- G. **Consider approval of Service Agreement, RFP#15/056KJ, with Julie Smith to provide student disability consulting services to HCDE Head Start Division - Early Head Start/Child Care Partnerships** for the period of 09/01/2017 through 08/31/2018 in the aggregate amount of \$21,350, fully funded by the Head Start grant.

Motion made by George Moore, seconded by Diane Trautman to approve a Service Agreement, RFP#15/056KJ, with Julie Smith to provide student disability consulting services to HCDE Head Start Division - Early Head Start/Child Care Partnerships for the period of 09/01/2017 through 08/31/2018 in the aggregate amount of \$21,350, fully funded by the Head Start grant.

Motion passes with 6-0 voting to approve.

- H. **Consider acceptance of the Notice of Award (NOA) in the amount \$1,939,477 for the balance of funds for the Head Start operations and training and technical assistance** based on the initial application submitted for the 01/01/2017-12/31/2017 budget period in the amount of \$1,804,468 and for supplemental funds for the cost-of-living adjustment increase for the Head Start program for Fiscal Year 2017 in the amount of \$120,298.

Motion made by Diane Trautman, seconded by Don Sumners to accept the Notice of Award (NOA) in the amount \$1,939,477 for the balance of funds for the Head Start operations and training and technical assistance based on the initial application submitted for the 01/01/2017-12/31/2017 budget period in the amount of \$1,804,468 and for supplemental funds for the cost-of-living adjustment increase for the Head Start program for Fiscal Year 2017 in the amount of \$120,298.

Motion passes with 6-0 voting to accept.

The Board recessed at 2:32 p.m. and returned at 2:46 p.m.

- I. **Consider approval of contract with Phonoscope Lightwave (contract # 15/006M16) to provide data and internet services** to all HCDE locations in an amount not to exceed \$97,000 for the period of 9/1/2017 through 8/31/2018.

Motion made by George Moore, seconded by Diane Trautman to approve a contract with Phonoscope Lightwave (contract # 15/006M16) to provide data and internet services to all HCDE locations in an amount not to exceed \$97,000 for the period of 9/1/2017 through 8/31/2018.

Motion passes with 6-0 voting to approve.

- J. **Consider approval of Services Agreement between Harris County Department of Education and Capsuletek LLC** (Choice Partners contract # 17/026KH-09) to provide Field Technician contractors for the Technology Help Desk in an amount not to exceed \$97,000 for the period of 9/01/2017 through 08/31/2018.

Motion made by George Moore, seconded by Erica Lee Carter to approve a Services Agreement between Harris County Department of Education and Capsuletek LLC (Choice Partners contract # 17/026KH-09) to provide Field Technician contractors for the Technology Help Desk in an amount not to exceed \$97,000 for the period of 9/01/2017 through 08/31/2018.

Motion passes with 6-0 voting to approve.

- K. **Consider approval to write off and dispose of obsolete, non-repairable assets** from various Harris County Department of Education divisions; totaling \$1,487,939.47.

Motion made by George Moore, seconded by Mike Wolfe to approve to write off and dispose of obsolete, non-repairable assets from various Harris County Department of Education divisions; totaling \$1,487,939.47.

Friendly amendment by George Moore and Mike Wolfe for the approval to write off and dispose to be effective September 21, 2017.

Motion, as amended, to approve the write off and disposal of obsolete, non-repairable assets from various Harris County Department of Education divisions, totaling \$1,487,939.47, to be effective September 21, 2017, passes with 6-0 voting to approve.

- L. **Consider the following (LOCAL) Policies on First Reading:**

BAA
CDC
CFB
CH
CI
CJ
CQ
DC
DEE
DFAA
DFBA
DGBA
GE
GKB
GKG

The Board discussed the first reading of the above listed policies. No action was taken on these policies.

Motion made by Mike Wolfe, seconded by Don Sumners to consider item 8.N. prior to item 8.M.

Motion passes with 4-2 voting to consider item 8.N. prior to item 8.M., with Diane Trautman and Erica Lee Carter voting nay.

- N. **Consider and possible action regarding issuing an RFQ/RFP for a consultant and/or political consultant** (agenda item submitted by Eric Dick).

Motion made by Eric Dick, seconded by Mike Wolfe to approve issuing an RFQ/RFP for a consultant and/or political consultant.

Motion made by Diane Trautman, seconded by Erica Lee Carter to amend the motion to state, "Consider and possible action regarding issuing an RFP for a political consultant.

There is no action on motion to amend with 3-3 voting to amend with George Moore, Don Sumners and Mike Wolfe voting nay.

Motion to amend made by George Moore to issue an RFQ/RFP within 45 days for a consultant or political consultant. There was no second to this motion.

Friendly amendment by Eric Dick and Mike Wolfe to direct the Superintendent to bring a draft RFP for a Consultant or a Political Consultant for consideration at the September 20, 2017 Board Meeting.

Motion as amended passes with 4-2 voting to direct the Superintendent to bring a draft RFP for a Consultant or a Political Consultant for consideration at the September 20, 2017 Board Meeting, with Diane Trautman and Erica Lee Carter voting nay.

- M. **Consider Removing from the Table Agenda Item 8.O. (Non-Consensus) from the July 18, 2017 Board of Trustees Meeting:** "Consideration of terminating the consulting contract currently in place with Hillco, effective within 45 days of the date of passage, if approved by the HCDE Board of Trustees (agenda item submitted by George Moore, Don Sumners and Mike Wolfe)."

Motion made by Erica Lee Carter, seconded by Eric Dick to remove from the Table Agenda Item 8.O. (Non-Consensus) from the July 18, 2017 Board of Trustees Meeting: "Consideration of terminating the consulting contract currently in place with Hillco, effective within 45 days of the date of passage, if approved by the HCDE Board of Trustees (agenda item submitted by George Moore, Don Sumners and Mike Wolfe)."

Friendly amendment by Erica Lee Carter and Eric Dick to table this item until the October 18, 2017 Board meeting.

Motion passes with 6-0 voting to table the item.

- O. **Consider approval of contract with Facilities Sources (16/054JN-04) in the amount of \$53,886 to rename and update existing signage for North Post Oak facility** located at 6005 Westview, to former HISD English teacher and Cy-Fair ISD Trustee Ethel Wolfe.

Motion made by Eric Dick, seconded by George Moore to approve a contract with Facilities Sources (16/054JN-04) in the amount of \$53,886 to rename and update existing signage for North Post Oak facility located at 6005 Westview, to former HISD English teacher and Cy-Fair ISD Trustee Ethel Wolfe.

Motion to call the question made by Mike Wolfe. Motion fails due to lack of a second.

Motion to call the question made by Mike Wolfe, seconded by Eric Dick.

Motion to call the question fails with 2-2-2 voting to call the question, with Diane Trautman and Erica Lee Carter voting nay and George Moore and Don Sumners abstaining.

Motion to table the item made by George Moore, seconded by Mike Wolfe.

Motion to table passes with 4-2 voting to table, with Diane Trautman and Erica Lee Carter voting nay.

The Board recessed at 3:46 p.m. and entered into Executive Session at 4:00 p.m.

9. **EXECUTIVE SESSION** Under the Texas Government Code pursuant to any and all purposes permitted by Sections 551.001-551.084, including, but not limited to: 551.071; 551.074
- A. **Deliberate Superintendent's recommendation to terminate the non-chapter 21 term contract** of the Head Start Child Care Partnership Director.
- B. **Deliberate the appointment, employment, evaluation, reassignment, duties, discipline and/or dismissal of HCDE employees.**

The Board reconvened into Open Session at 4:16 p.m.

8. P. **Consider assigning a member of the HCDE Board as the Texas Association of School Boards (TASB) delegate and another as the alternate** for the TASB annual assembly, to be held in conjunction with the TASA/TASB Convention October 5-8, 2017 in Dallas, Texas.

Motion made by Mike Wolfe, seconded by Diane Trautman to nominate Eric Dick as the delegate and Mike Wolfe as the alternate.

Motion passes with 5-1 voting to nominate Eric Dick as the delegate and Mike Wolfe as the alternate, with Eric Dick voting nay.

10. **RECONVENE** for possible action on items discussed in executive session

- A. **Action, if any, regarding Superintendent's recommendation to terminate the non-chapter 21 term contract of the Head Start Child Care Partnership Director.**

Motion made by Eric Dick, seconded by George Moore to terminate Carmen Brown's non-chapter 21 contract for good cause effective August 16, 2017 and direct the superintendent or his designee to notify the employee of this action.

Motion passes with 5-1 voting to terminate, with Erica Lee Carter voting nay.

11. **INFORMATION ITEMS**

- A. **Human Resources Information Items**

- B. **July 2017 Employee Count**

- C. **07/17/2017 Development Committee Minutes**

- D. **Memorandum of Understanding Contract (non-monetary) for FY 2018 through FY 2020 Between School-Based Therapy Services and Georgia College & State University** to provide training and fieldwork experiences for student music therapists.

- E. **Notice of MOUs for CASE for Kids 2016-2017 Childcare Afterschool Project**

 - F. **Submission of grant proposal to Texas Council for Developmental Disabilities in the amount of \$3,000 for the Teaching and Learning Center's Autism Conference**, which will provide information on best practices in serving students with autism for 100 educators and parents.

 - G. **Submission of a \$3,000 grant request to the Oliver Foundation to start school garden program** at Academic and Behavior School East. This grant would provide nutritional and physical activity, teaching the importance of healthy lifestyles to 75 students.

 - H. **HCDE Donation/Sponsorship Report for July 2017**
12. **ADJOURN** - Next regular meeting is scheduled for Wednesday, September 20, 2017, Board Room, 6300 Irvington Blvd., Houston, Texas, 77022, at 1:00 p.m.
- Motion made by Mike Wolfe, seconded by Erica Lee Carter*
- Motion to adjourn passes with 6-0 voting to adjourn.*
- The meeting adjourns at 4:24 p.m.*

Board President

Board Secretary