

**Harris County Department of Education  
Minutes of Regular Board Meeting  
August 15, 2018**

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The Harris County Board of School Trustees met in regular session on August 15, 2018 in the Board Room, at 6300 Irvington Boulevard, Houston, Texas. Louis Evans, Board President, called the meeting to order at 1:10 p.m. and declared a quorum present, that the meeting was duly called, and that notice of the meeting was posted in accordance with the Texas Open Meetings Act, Gov't. Code §551.041 and §551.051.

**Board Members Present:** Louis Evans, Board President; Eric Dick, Board Vice President; Erica Lee Carter; George Moore; Don Sumners; Diane Trautman; and Mike Wolfe

**Board Members Absent:** None

**Board Attorney:** Sarah Langlois

**Administration:** James Colbert, Jr., County School Superintendent; Jesus Amezcua, CPA, Assistant Superintendent for Business Services; Kimberly McLeod, Assistant Superintendent for Education and Enrichment; and Jonathan Parker, Assistant Superintendent for Academic Support

Danielle Bartz, Chief of Staff; Darlene Breaux, Director Research and Evaluation; Karla Cantu, Board Secretary; Lisa Caruthers, Director CASE for Kids; Marion Cooksey, Principal Highpoint East; Carie Crabb, Senior Director Therapy Services; Curtis Davis, Director Records Management; Stephanie De Los Santos, Director Client Development; Jeff Drury, Director Choice Partners Cooperative; Victor Keys, Principal AB School West; Tammy Lanier, Director Communication & Public Engagement; Anthony Mays, Senior Director Schools Division; Bill Monroe, Director Purchasing; Anthony Moten, Principal Fortis Academy; Brenda Mullins, Director of Curriculum and Compliance Services; Keith Oliphant, Principal AB School East; John Prestigiacomio, Director Facilities; Gayla Rawlinson, Director Center for Grants Development; Stephanie Ross, Director Adult Education; Melissa Smith, Board Rosa Maria Torres, Chief Accounting Officer; Natasha Truitt, Executive Director Human Resources; Richard Vela, Senior Director Facilities; Frances Watson-Hester, Senior Director Teaching and Learning Center; Lidia Zatopek, Director Alternative Certification

**Visitors:** Andrea Duhon; Danny Norris; Colleen Vera; David Wilson

1. **Invocation** – Marion Cooksey, Principal Academic and Behavior School West
2. **Pledge of Allegiance to the US flag** – Victor Keys, Principal Highpoint East
3. **Pledge of Allegiance to the Texas flag** – Victor Keys, Principal Highpoint East
4. **Open Forum** - Gov't Code 551.003 (5) - Public Participation. Pursuant to Policy BED (Local), a citizen who wishes to speak may do so by completing a participation request card available at the Board room at least 10 minutes prior to a regular Board meeting.

*Colleen Vera addressed the Board regarding item 7.F.*

*David Wilson requested that item 8.C. be moved to Open Session.*

5. **Reports and presentations:**

- A. **Superintendent Monthly Report** - Superintendent Colbert announced that Dr. Lisa Caruthers, Director of CASE for Kids, is now a member of the Executive Leadership Team; reported that the Schools Division completed a three-day leadership summit; pointed out that the first day of school varies among the school districts; and reminded the Board members of the upcoming convocation.
- B. **Annual update on the HCDE Schools Division** - Anthony Mays, Senior Director
- C. **Report of the Board Feasibility Subcommittee** - Don Sumners reported that construction is proceeding with the ABS West campus and Fortis Academy is ready to accept students.
- D. **Other reports from Board members** concerning attendance or participation in a board or HCDE-related conference, event, activity, or committee; accolades for an HCDE staff member or other deserving person.

*Louis Evans sent his best wishes for the HCDE Convocation.*

*Eric Dick introduced the new Executive Assistant to the Board of Trustees, Melissa Smith.*

*Mike Wolfe reported on his attendance to the Harris County Precinct 1 Street Olympics.*

*Diane Trautman thanked the Technology team for keeping her and Erica Lee Carter connected via Skype during the last several Board meetings.*

- E. **Monthly Financial Reports through 07/31/2018** - Jesus Amezcua, Assistant Superintendent for Business Services

*Don Sumners requested to remove items 6.E.1. and 6.E.3. from the consent agenda.*

*Motion made by Eric Dick, seconded by Diane Trautman to approve remaining items on the consent agenda with the exception of items 6.E.1. and 6.E.3.*

*Motion passes with 6-0-1 voting to approve the remaining items on the consent agenda with the exception of items 6.E.1., 6.E.3. with Mike Wolfe abstaining.*

6. **ACTION ITEMS - CONSENSUS**

A. **Consider approval of the following Business Services items:**

1. Monthly Budget Amendment Report
2. Monthly Disbursement Report
3. Monthly Investment Report for July 2018

B. **Consider approval of the following Board Meeting Minutes:**

1. 07-18-2018 Budget Committee Meeting
2. 07-18-2018 Special Board Meeting
3. 07-18-2018 Board Meeting

C. **Consider ratification/approval of the following Interlocal Contracts:**

1. **Out of County (renewal) contract with Fort Bend County for Records Management Services** beginning September 2018 in the amount of \$3,675 annual membership, plus optional services.
2. **Interlocal (revenue) contract for School-Based Therapy Services for FY 2019 in the aggregate amount of \$2,034,550** with Katy ISD (1,916 students served in FY 2017).
3. **CASE for Kids (revenue agreement) with the City of Houston for the period of 09/01/2018 through 06/30/2019** in the amount up to \$770,000 for CASE for Kids to provide after-school programs and/or out-of-school activities and projects.
4. **Addendum #1 to Interlocal (revenue) contract between Academic and Behavior School West and Fort Bend ISD** to increase the aggregate amount of additional units (monthly) from \$30,000 to \$40,000, (an increase of \$10,000) of out of county for FY 2018.
5. **Addendum #2 to Interlocal (revenue) contract between Academic and Behavior School East and Goose Creek Consolidated ISD** to increase the amount from \$254,000 to \$259,200 (an increase by \$5,200) for one (1) additional units for FY 2018 Extended School Year Services (ESY) Summer School (in-county \$5,200 each).
6. **Interlocal (revenue) contract for FY 2019 in the aggregate amount of \$101,500 for Academic and Behavior School West with the following district: Katy ISD** for five (5) in-county annual contracts in the amount of \$101,500 (\$20,300 each) for the contract period of 08/27/2018 through 06/06/2019.

7. **Interlocal (revenue) contracts for FY 2019 in the aggregate amount of \$316,800 with Highpoint School East with the following districts:** Spring Branch ISD for eight (8) in-county annual contracts in the amount of \$79,200 (in-county \$9,900 each); Humble ISD for sixteen (16) in-county annual contracts in the amount of \$158,400 (in-county \$9,900 each); La Porte ISD for eight (8) in-county annual contracts in the amount of \$79,200 (in-county \$9,900) for the contract period of 08/27/2018 through 06/06/2019.
  8. **Consider approval of Revenue Agreement with the Education Foundation of Harris County with Harris County Department of Education for CASE for Kids** for Year 2 from 08/31/2018 to 08/31/2019 in the amount of \$100,000 to implement the Afterschool Strategic Investment (ASI) program consistent with the grant award approved for a three year period effective 07/17/2017 and ending 08/31/2020. The source of this grant funding is Houston Endowment Inc.
  9. **Consider approval of Interlocal (revenue) contract for FY 2019 in the aggregate amount of \$730,800 with Academic and Behavior School East with the following districts:** Goose Creek Consolidated ISD for twelve (12) in-county annual contracts in the amount of \$243,600 (\$20,300 each); Clear Creek ISD for fourteen (14) in-county annual contracts in the amount of \$284,200 (\$20,300 each); La Porte ISD for ten (10) in-county annual contracts in the amount of \$203,000 (\$20,300 each) for the contract period of 08/27/2018 through 06/06/2019.
- D. Consider approval of the following items for the HCDE Choice Partners Cooperative:
1. **Contract renewal option for job no. 14/026CG for Pest Control and Pool Services with the following vendor:** Copesan Services, Inc. d/b/a Holder's Pest Solutions (#14/026CG-01) for the period 09/16/2018 through 09/15/2019.
  2. **Contract renewal option for job no. 14/029JN for Disaster Mitigation Services with the following vendors:** Blackmon Mooring Services Ltd (#14/029JN-01); Dura Pier Facilities Services, Ltd dba Facilities Sources (#14/029JN-02); Mooring Recovery Services, Inc. (#14/029JN-04); Power Vac America, Inc. (#14/029JN-06), and Texas General Contractors, Inc. (#14/029JN-10) for the period 09/16/2018 through 09/15/2019.
  3. **Contract renewal option for job no. 14/034MP for Vocational Products and Services with the following vendors:** ASI Associates, Inc. dba Arbor Scientific (#14/034MP-01); The Burmax Company, Inc. (#14/034MP-02); Cengage Learning, Inc. (#14/034MP-03); Henry Schein Inc. (#14/034MP-07); Southeast Texas Horizons, LLC dba New Horizons CLC of Houston (#14/034MP-10); Penn State Industries, Inc. (#14/034MP-12); Teaching Systems, Inc. (#14/034MP-13); Technical Laboratory Systems, Inc. (#14/034MP-14). and Texas Pride Marketing (#14/034MP-15) for the period 09/16/2018 through 09/15/2019.
  4. **Contract renewal option for job no. 15/044MP for Web Design Services with the following vendor:** Webrevelation, Inc. (#15/044MP-05) for the period 09/15/2018 through 09/14/2019.

5. **Contract renewal option for job no. 15/048CG for Art and Artwork Advisory Services with the following vendor:** Art + Artisans Consulting, Inc. (#15/048CG-01) for the period 09/15/2018 through 09/14/2019.
6. **Contract renewal option for job no. 15/049JN for Trenchless Technology Rehabilitation and Related Items and Services with the following vendor:** SAK Construction, LLC (#15/049JN-02) for the period 09/15/2018 through 09/14/2019.
7. **Contract renewal option for job no. 15/052KC for Scientific Equipment and Related Items with the following vendors:** Carolina Biological Supply Company (#15/052KC-01); Educator's Depot Inc. (#15/052KC-02); Flinn Scientific Inc. (#15/052KC-03); School Specialty, Inc. dba Frey Scientific, LLC (#15/052KC-04); NAO Global Health, LLC (#15/052KC-07); Pitsco Inc. dba Pitsco Education (#15/052KC-08), and Carol Espensen dba Southern Science Supply, LLC (#15/052KC-09) for the period 09/15/2018 through 09/14/2019.
8. **Contract renewal option for job no. 16/015CG for Chemicals, Supplies and Related Services with the following vendor:** NAO Global Health, LLC (#16/015-04), LLC for the period 09/20/2018 through 09/19/2019.
9. **Contract renewal option for job no. 16/037CG for IDIQ Lighting Supplies, Services and Installation with the following vendors:** Lee Construction and Maintenance Company dba LMC Corporation (#16/037CG-03); Spark Lighting, LLC (#16/037CG-05), and XtraLight Manufacturing dba Utility Metering Solutions (#16/037CG-06) for the period 09/20/2018 through 09/19/2019.
10. **Contract renewal option for job no. 16/058KH for Web-Based Electronic Bidding System with the following vendor:** Ion Wave Technologies, Inc. (#16/058KH-03) for the period 09/20/2018 through 09/19/2019.
11. **Contract renewal option for job no. 17/045KC for Temporary Personnel Services with the following vendors:** 22nd Century Technologies, Inc. (#17/045KC-01); A-1 Personnel of Houston, Inc. (#17/045KC-02); ExecuTeam Staffing, LP (#17/045KC-03); LaneStaffing, Inc. (#17/045KC-04); ObjectWin Technology, Inc. (#17/045KC-05); Silver & Associates Consulting, Inc. (#17/045KC-07); Staffmark Investment, LLC d/b/a Staffmark (#17/045KC-08); Superior Talent Resources, Inc. (#17/045KC-09); Atterro, Inc. (#17/045KH-10); Tempower, LLC (#17/045KC-11); The Spearhead Group, Inc. (#17/045KC-12), and vTech Solutions, Inc. (#17/045KC-13) for the period 09/20/2018 through 09/19/2019.
12. **Contract award for job no. 18/061JN for JOC-IDIQ Services for Modular Buildings and Related Items for the following vendors:** Aries Building Systems, LLC (#18/061JN-01); Dura Pier Facilities Services, LTD dba Facilities Sources (#18/061JN-02); GroundForce Building Systems, LLC (#18/061JN-03), and JR Thomas Group, Inc. fka The Thomas Group (#18/061JN-04) for the period 08/15/2018 through 08/14/2020.
13. **HCDE Interlocal Agreements with:** Aubrey ISD, Aubrey, Texas; City of Krum, Krum, Texas; Palmer ISD, Palmer, Texas; Stanton ISD, Stanton, Texas; Austin DMO

dba Downtown Austin Alliance, Austin, Texas, and Hope Disaster Recovery, LLC, Cypress, Texas.

E. Consider approval of the following items for Internal Purchasing:

2. **Contract award for job no. 18/049YR for CASE for Kids After School and Summer Direct Service Providers to the proposers offering the best value to HCDE and meeting the specifications outlined in the proposal:** Adaptive Instructional Modeling, LLC; Alliance Financial Ministries, Inc.; Animation Station Inc, dba American Robotics Academy; Baker Ripley; Bayou City Fencing Academy, Inc.; BlazinBrook Preparatory School of the Artz; Boys & Girls Club of Greater Houston; Braids N Beads; Chase in Dreams Speech and Drama Academy; Color of Life Community Resource & Activity Center; For the Children Consulting; FotoFest International; Girls, Inc. of Greater Houston; Healing Species of Texas; The Histrionicx Company, LLC dba Histrionix Learning; Houston Healthy Hip Hop; Houston Museum of Natural Science; Javier Lopez; Jump Bunch; Kids Robotic Academy, LLC; Learn-It Systems, LLC; Little Scientist, Inc. dba Mad Science of Houston; Nexlore USA; Nutty Scientist of Houston; STEM Urban Perspective; Study Dorm, Inc.; Teen Truth, LLC; Thriv & GROE Academy; Tomorrow N Training, LLC; Urban Harvest, Inc.; Writers in the Schools; Young Picassos; and Zenith Learning for the period of 08/15/2018 through 08/14/2019.

F. Consider approval/acceptance of the following Revenue Agreements:

1. **Acceptance of funds totaling \$1,500,000 from the Texas Education Agency for CASE for Kids' Cycle 10 Year 1 21st Century Community Learning Centers grant** for the period of 08/01/2018 through 07/31/2019; CASE for Kids anticipates serving 975 students with these grant funds. Using TEA grant funds, CASE for Kids will hire two new coordinators to support the implementation of the grant.
  2. **Acceptance of funds totaling \$1,658,700 from the Texas Education Agency for CASE for Kids' Cycle 9 Year 3 21st Century Community Learning Centers grant** for the period of 08/01/2018 through 07/31/2019; CASE for Kids anticipates serving 820 students with these grant funds.
  3. **Approval of Service Agreement (revenue) with United Way of Greater Houston for CASE for KIDS** to provide quality support services to 125 after school programs in Harris County for the period of 09/1/2018 through 7/31/2019 in an amount of \$75,000.
6. E. 1. **Contract renewal option for job no. 17/051YR for CASE for Kids After School and Summer Direct Service Providers with the following vendors:** A.I. R. Project; ALAR Institute, Inc.; Baked with Confidence; Building Brains, Inc.; Go-Strategic Management Services; Houston Urban Debate League; and Science of Sport for the period of 10/18/2018 through 10/17/2019.

*Motion made by Eric Dick, seconded by Erica Lee Carter to approve the contract renewal option for job no. 17/051YR for CASE for Kids After School and Summer Direct Service Providers with the following vendors: A.I. R. Project; ALAR Institute, Inc.; Baked with Confidence; Building Brains, Inc.; Go-Strategic*

*Management Services; Houston Urban Debate League; and Science of Sport for the period of 10/18/2018 through 10/17/2019.*

*Motion passes with 7-0 voting to approve.*

6. E.3. **Expenditures which have been previously procured and are expected to aggregate to \$50,000 or more for FY 2019 under Policy CH Local** for various HCDE divisions for an aggregate amount not to exceed \$11,578,240: Harris County Appraisal District; Brothers Produce, KQC Investors, LLC; Zieben Foundation Properties; City Of Houston Health Department; CV Baytown Joint Venture; Childcare Careers. LLC; Delta-T Group, Inc., Hardies Fruit & Vegetable Co., Scholastic, Labatt Institutional Supply Company, Milk Products LLC; Valley Services, Inc., Zenith Learning (Zenith Premier), City Of Houston Water; Suez Energy, Quality Security Systems, Texas Mutual Insurance Company; TRS Active Care - HCDE/State; TRS Active Care - Employee Paid, Met Life Dental, Unum Dental, The Standard Life Insurance Disability; Davis Vision; Prime Systems; Karczewski, Bradshaw, Spalding, Nichols, Lamp, Langlois, Public Agency Retirement (PAR); Unum Life Insurance Co Of America; First Financial - Flex Medical; First Financial - Health Savings; TCG Administrators - 403(b) Retirement Savings; TCG Administrators - 457 Retirement Savings, Phonoscope Lightwave, Inc., Powerschool Group, LLC., Verizon Wireless

*Motion made by Eric Dick, second by Louis Evans to approve Expenditures which have been previously procured and are expected to aggregate to \$50,000 or more for FY 2019 under Policy CH Local for various HCDE divisions for an aggregate amount not to exceed \$11,578,240: Harris County Appraisal District; Brothers Produce, KQC Investors, LLC; Zieben Foundation Properties; City Of Houston Health Department; CV Baytown Joint Venture; Childcare Careers. LLC; Delta-T Group, Inc., Hardies Fruit & Vegetable Co., Scholastic, Labatt Institutional Supply Company, Milk Products LLC; Valley Services, Inc., Zenith Learning (Zenith Premier), City Of Houston Water; Suez Energy, Quality Security Systems, Texas Mutual Insurance Company; TRS Active Care - HCDE/State; TRS Active Care - Employee Paid, Met Life Dental, Unum Dental, The Standard Life Insurance Disability; Davis Vision; Prime Systems; Karczewski, Bradshaw, Spalding, Nichols, Lamp, Langlois, Public Agency Retirement (PAR); Unum Life Insurance Co Of America; First Financial - Flex Medical; First Financial - Health Savings; TCG Administrators - 403(b) Retirement Savings; TCG Administrators - 457 Retirement Savings, Phonoscope Lightwave, Inc., Powerschool Group, LLC., Verizon Wireless*

*Eric Dick and Louis Evans withdrew their motion to allow the Board the opportunity to discuss the item in Executive Session.*

7. **ACTION ITEMS - NON-CONSENSUS**

- A. **Consider possible action on certification of the anticipated debt collections rate for the tax year 2018**, certification of the excess debt collection rate for the tax year 2017 and the calculation of the 2018 Effective Tax Rate and Roll Back calculation to be prepared by Harris County Tax Assessor/Collector.

*Motion made by Diane Trautman, seconded by Mike Wolfe to approve the certification of the anticipated debt collections rate for the tax year 2018, certification of the excess debt collection rate for the tax year 2017 and the calculation of the 2018 Effective Tax Rate and Roll Back calculation to be prepared by Harris County Tax Assessor/Collector.*

*Motion passes with 7-0 voting to approve.*

- B. **Consider approval of estimated reserved fund balances** for non-spendable, restricted, committed assigned and unassigned under the Governmental Accounting Standards Board (GASB) 54.

*Motion made by Eric Dick, seconded by Don Sumners to approve estimated reserved fund balances for non-spendable, restricted, committed assigned and unassigned under the Governmental Accounting Standards Board (GASB) 54.*

*Motion passes with 7-0 voting to approve.*

- C. **Consider approval of contract with PS Lightwave (contract # 15/006M16)** to provide data services to all HCDE locations in an amount not to exceed \$97,000 for the period of 09/01/2018-08/31/2019.

*Motion made by Eric Dick, seconded by Louis Evans to approve the contract with PS Lightwave (contract # 15/006M16) to provide data services to all HCDE locations in an amount not to exceed \$97,000 for the period of 09/01/2018-08/31/2019.*

*Motion passes with 7-0 voting to approve.*

- D. **Consider approval of Services Agreement between Harris County Department of Education and CapsuleTek LLC** (Choice Partners contract # 17/026KH-09) to provide Field Technician contractors for the Technology Help Desk in an amount not to exceed \$103,248 for the period of 09/01/2018-08/31/2019.

*Motion made by Eric Dick, seconded by Mike Wolfe to approve Services Agreement between Harris County Department of Education and CapsuleTek LLC (Choice Partners contract # 17/026KH-09) to provide Field Technician contractors for the Technology Help Desk in an amount not to exceed \$103,248 for the period of 09/01/2018-08/31/2019.*

*Motion passes with 7-0 voting to approve.*

- E. **Consider approval to increase the allowable contract amount under CH Local FY 2018 from \$75,000 to \$200,000** (an increase of \$125,000) with Scholastic, Inc. (#13/062DG-45) (Classroom & Community Division); fully funded by the Head Start Grant.



*Motion made by Eric Dick, seconded by Erica Lee Carter to approve increasing the allowable contract amount under CH Local FY 2018 from \$75,000 to \$200,000 (an increase of \$125,000) with Scholastic, Inc. (#13/062DG-45) (Classroom & Community Division); fully funded by the Head Start Grant.*

*Motion passes with 7-0 voting to approve.*

- F. **Consider approval of a Contract with the Education Foundation of Harris County for Contracted Services for Innovation Zone Project benefiting Harris County school districts** for the period of 09/01/2018 through 08/31/2019 in an amount not to exceed \$600,000.

*This item was removed from the agenda. No action was taken on the item.*

*The Board entered into Executive Session at 2:02 p.m.*

8. **EXECUTIVE SESSION** Under the Texas Government Code pursuant to any and all purposes permitted by Sections 551.001-551.084, including, but not limited to: 551.071; 551.074
- A. **Employment:**  
Director of Construction, Facilities
- B. **Obtain legal advice regarding compensation of Principal, AB School East**
- C. **Deliberate the duties of public officers, including Board governance** (item submitted by Louis Evans).
- D. **Deliberate the appointment, employment, evaluation, reassignment, duties, discipline and/or dismissal of HCDE employees.**

*The Board entered into Open Session at 3:30 p.m.*

9. **RECONVENE** for possible action on items discussed in executive session
6. E.3. **Expenditures which have been previously procured and are expected to aggregate to \$50,000 or more for FY 2019 under Policy CH Local** for various HCDE divisions for an aggregate amount not to exceed \$11,578,240: Harris County Appraisal District; Brothers Produce, KQC Investors, LLC; Zieben Foundation Properties; City Of Houston Health Department; CV Baytown Joint Venture; Childcare Careers. LLC; Delta-T Group, Inc., Hardies Fruit & Vegetable Co., Scholastic, Labatt Institutional Supply Company, Milk Products LLC; Valley Services, Inc., Zenith Learning (Zenity Premier), City Of Houston Water; Suez Energy, Quality Security Systems, Texas Mutual Insurance Company; TRS Active Care - HCDE/State; TRS Active Care - Employee Paid, Met Life Dental, Unum Dental, The Standard Life Insurance Disability; Davis Vision; Prime Systems; Karczewski, Bradshaw, Spalding, Nichols, Lamp, Langlois, Public Agency Retirement (PAR); Unum Life Insurance Co Of America; First Financial - Flex Medical; First Financial - Health Savings; TCG Administrators - 403(b) Retirement Savings; TCG Administrators - 457 Retirement Savings, Phonoscope Lightwave, Inc., Powerschool Group, LLC., Verizon Wireless

*Motion made by Erica Lee Carter, seconded by George Moore to approve expenditures which have been previously procured and are expected to aggregate to \$50,000 or more for FY 2019 under Policy CH Local for various HCDE divisions for an aggregate amount not to exceed \$11,578,240: Harris County Appraisal District; Brothers Produce, KQC Investors, LLC; Zieben Foundation Properties; City Of Houston Health Department; CV Baytown Joint Venture; Childcare Careers. LLC; Delta-T Group, Inc., Hardies Fruit & Vegetable Co., Scholastic, Labatt Institutional Supply Company, Milk Products LLC; Valley Services, Inc., Zenith Learning (Zenith Premier), City Of Houston Water; Suez Energy, Quality Security Systems, Texas Mutual Insurance Company; TRS Active Care - HCDE/State; TRS Active Care - Employee Paid, Met Life Dental, Unum Dental, The Standard Life Insurance Disability; Davis Vision; Prime Systems; Karczewski, Bradshaw, Spalding, Nichols, Lamp, Langlois, Public Agency Retirement (PAR); Unum Life Insurance Co Of America; First Financial - Flex Medical; First Financial - Health Savings; TCG Administrators - 403(b) Retirement Savings; TCG Administrators - 457 Retirement Savings, Phonoscope Lightwave, Inc., Powerschool Group, LLC., Verizon Wireless.*

*Motion passes with 5-1-1 voting to approve, with Mike Wolfe voting nay and Eric Dick abstaining.*

**A. Employment:**

Director of Construction, Facilities

*Motion made by Diane Trautman, seconded by Eric Dick to approve employment of the Director of Construction, Facilities*

*Motion passes with 7-0 voting to approve.*

**B. Consider action regarding compensation of Principal, AB School East**

*Motion made by Don Sumners, seconded by Diane Trautman to authorize Mr. Colbert or his designee to take action regarding the compensation of the principal of AB School East as discussed in Executive Session and to find that the public purposes of avoiding additional costs to HCDE and supporting employee morale are served by such action.*

*Motion passes with 7-0 voting to approve.*

**10. INFORMATION ITEMS**

**A. Human Resources Information Items**

**B. Employee Count for July 2018**

C. 07-10-2018 Special Board Meeting

**D. Submission of grant proposal to Texas Education Agency in the amount of \$1,685,700 for CASE for Kids' 21st Century Community Learning Centers, Cycle 9 Year 3 program, which provides academic and enrichment services for 820 students and 400 parents.**

**E. Submission of grant proposal to Bank of Texas/Bank of Oklahoma Financial Foundation in the amount of \$7,020 to support Head Start's Read Excel**

**Achieve Lead (REAL) SuperMENTors Read program**, which focuses on literacy skills. Funding will serve 195 students.

- F. **Submission of grant proposal to Hogg Foundation for Mental Health in the amount of \$8,000 each year for five years (total \$40,000) for Head Start's Healthy Minds Healthy Families Conference**, which focuses on children's mental health issues. The conference serves over 300 attendees.
  - G. **Submission of a \$9,720 grant request to Timewise Food Stores to support HCDE Area I Head Start's Read Excel Achieve Lead (REAL) SuperMENTors Read Program**. If awarded, this funding would cover the cost of age-appropriate book sets for 270 students at three Head Start centers.
  - H. **Submission of a \$9,720 grant request to Whataburger to support HCDE Area I Head Start's Read Excel Achieve Lead (REAL) SuperMENTors Read Program**. If awarded, this funding would cover the cost of age-appropriate book sets for 270 students at three Head Start centers.
  - I. **Submission of proposal request to the Bureau of Justice Assistance to support the Center for Safe and Secure Schools comprehensive STOP (Student, Teacher and Officers Prevention) program**.
  - J. **Interlocal (expenditure) contract for Adult Education with Spring Branch Family Development Center** for the provision of Adult Basic Education (ABE), General Education Development (GED), and English as a Second Language (ESL) classes in an amount not to exceed \$2,000 for the period of 07/01/2018 through 06/30/2019.
  - K. **Adult Education Interlocal contract with Baker Ripley for the provision of Adult Basic Education (ABE), General Education Development (GED), and English as a Second Language (ESL) classes** in an amount of \$6,000 for utilities and classroom space for the period of 07/01/2018 through 06/30/2019.
  - L. **A school district that enters into a purchasing contract valued at \$25,000 or more under Education Code 44.031(a) (5) (interlocal contract), under Local Government Code Chapter 271, Subchapter F (cooperative purchasing program), or under any other cooperative purchasing program authorized for school districts by law shall document any contract-related fee, including any management fee, and the purpose of each fee under the contract. The amount, purpose, and disposition of any fee described above must be presented in a written report and submitted annually in an open meeting of the board. The written report must appear as an agenda item. HCDE paid fees to the Cooperative purchasing programs listed below; the cooperative, the fees, and the purpose and disposition of the fees are listed below. Texas Comptroller of Public Accounts (TPASS) \$100.00 Annual Membership Fee**
11. **ADJOURN** - Next regular meeting is scheduled for Wednesday, September 19, 2018, Board Room, 6300 Irvington Blvd., Houston, Texas, 77022, at 1:00 p.m.
- Motion made by Eric Dick, seconded by George Moore to adjourn the meeting.*

*Motion passes with 7-0 voting to adjourn.  
The meeting adjourned at 3:35 p.m.*

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Board President

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Board Secretary