

**Harris County Department of Education
Minutes of Regular Board Meeting
June 17, 2020**

The Harris County Board of School Trustees met in a regular board meeting on June 17, 2020 via video conference. Eric Dick, Board President, called the meeting to order at 1:04 p.m. and declared a quorum present, that the meeting was duly called, and that notice of the meeting was posted in accordance with the Texas Open Meetings Act, Gov't. Code §551.041 and §551.051.

Board Members Present: Eric Dick, Board President; Danny Norris, Board Vice President; Richard Cantu; Andrea Duhon; Don Sumners

Board Members Absent: Mike Wolfe; Amy Hinojosa

Board Attorney: Sarah Langlois

Administration: James Colbert, Jr., County School Superintendent; Jesus Amezcua, CPA, Assistant Superintendent for Business Services; and Jonathan Parker, Assistant Superintendent for Academic Support

Julia Andrews, Director Safe and Secure Schools; Lowell Ballard, Director Technology; Danielle Bartz, Chief of Staff; Darlene Breaux, Director Research and Evaluation; Danielle Clark, Chief Communications Officer; Lisa Caruthers, Director Center for Afterschool Summer and Enrichment; Carie Crabb, Director School-Based Therapy; Jeff Drury, Director Choice Partners; Melissa Godbout, Executive Assistant to Board of Trustees; Frances Hester, Director Teaching and Learning Center; Anthony Mays, Director of Schools; Bill Monroe, Director Purchasing; Venetia Peacock, Stephanie Ross, Director Adult Education; Natasha Truitt, Executive Director Human Resources; Richard Vela, Senior Director Facilities

1. **Invocation** - Richard Cantu, Board Trustee
Don Sumners arrived to the meeting at 1:06 p.m.
2. **Pledge of Allegiance to the US flag** – Andrea Duhon, Board Trustee
3. **Pledge of Allegiance to the Texas flag** – Richard Cantu, Board Trustee
4. **Public Comment** - In lieu of a public appearance at the Board Meeting, members of the public may submit written comments to the Board via email prior to the beginning of the

meeting addressed to publiccomment@hcde-texas.org, which will be provided to the Board. In your email, please state your name, address, topic, and comment.

No public comment emails were received.

5. **Reports and presentations:**

A. **Superintendent Monthly Report - James Colbert, Jr.**

Mr. Colbert advised that he had four items to update the board on for this month. He gave an update on the Head Start "Because We Care" packages and advised that they are finishing up the third realm of handing out meals and personal protective equipment to the families. He advised that HCDE has served 486 children and families, 9,720 meals and 486 PPE safety kits have been distributed as well as the 2020 Census reminder. The grand total for the first three realms is 1,669 families served and 27,600 meals provided. He recognized that the staff has dedicated over 75 hours in preparing and distributing the meals and PPE packages and acknowledges Venita Peacock and her staff for their hard work. He further stated that at this time HCDE will be bringing a closure to this initiative and will revisit it later if needed. He noted that HCDE has spent \$62,685.89 in preparing the meals and PPE packages. He stated that the board had approved to spend well over that if the program needs to resume. He stated that HCDE is in budget season right now and he and Dr. Jesus Amezcua have been working diligently on the budget. He stated that this years budget will be intricate and they are finally ready for a budget workshop that will be tentatively scheduled for next week on June 25th. Mr. Colbert advised that he would be reaching out soon to Trustee Sumners to put together a feasibility planning meeting about presenting facility projects to the committee using some of the fund balance, which he is calling "Operation Facelift". He stated there are a number of facilities that have needed to be addressed for some time but the projects have been delayed for several months due to COVID-19. He stated that he would like for the projects to coincide with the budget process moving forward. Mr. Colbert advised that HCDE is finally in the process of getting ready to open the doors back up at the administration building, with a "soft opening" on July 6th. This will include employees working in shifts with some coming in Mondays and Wednesdays and working from home Tuesdays, Thursdays and Fridays, and others coming in on Tuesdays and Thursdays and working from home on Mondays, Wednesdays and Fridays. He stated this will allow for social distancing and give custodial staff enough time to clean before the next shift. He stated that HCDE has spent a lot of money to ensure the safety of the staff and visitors, and he is being a stickler for maintaining safety as HCDE moves forward. He advised that he would be asking leadership to report to the building the week prior to opening to ensure that the building is prepped and ready to go.

B. **Report of the Board Feasibility Subcommittee - Don Sumners**

No report.

- C. **Other reports from Board members** concerning attendance or participation in a board or HCDE-related conference, event, activity, or committee; accolades for an HCDE staff member or other deserving person.

Danny Norris recognized the upcoming state holiday of Juneteenth. He stated that since HCDE has a unique role he wanted to put leadership on notice that HCDE needs to see how to help in this regard as far as how to react to the nationwide issues regarding police. He stated that HCDE has the capacity to ensure the schools are safe and to develop ideas for change to pass on to other districts. He stated that HCDE sits in a role where it is a good time to have that discussion of how do we help and what can we figure out to help HCDE students, staff and other school districts in the area and possibly bring it to the state legislature. He stated that HCDE needs to discuss being on the front line of helping and decision-making within policy and budget.

- D. **Monthly Financial Reports through 05/31/2020-** Jesus Amezcua, Assistant Superintendent for Business Services

Motion made by Danny Norris, seconded by Richard Cantu to approve all items on the consent agenda.

Motion passes with 5-0 voting to approve all items on the consent agenda.

6. **ACTION ITEMS – CONSENSUS**

- A. Consider approval of the following Business Services items:

1. Monthly Disbursement Report
2. Monthly Budget Amendment Report
3. Monthly Investment Report for May 2020

- B. Consider approval of the following Board Meeting Minutes:

1. 5-20-2020 Regular Board Meeting

- C. Consider ratification/approval of the following Interlocal Contracts:

1. **Interlocal (revenue) contract for FY 2021 for School-Based Therapy Services in the aggregate amount of \$401,144.50 with School-Based Therapy Services and Spring Branch ISD (200 students served in FY19) in the amount of \$401,144.50.**

- D. Consider approval of the following items for the HCDE Choice Partners Cooperative:

1. **Contract award for job no. 20/036TP Commercial Food Distributor with the following vendors:** Gordon Food Service, Inc. (20/36TP-01), and Labatt Institutional

Supply Company dba Labatt Food Service (20/36TP-02) for the period of 08/01/2020 through 07/31/2021.

2. **Contract renewal option for job no. 16/052JN for Retail Energy Providers with the following vendors:** NRG Energy, Inc. dba Reliant Energy Retail Services, LLC (#16/052JN-01), and Vistra Energy Corporation dba TXU Energy Retail Company LLC (#16/052JN-02) for the period 07/26/2020 through 07/25/2021.
3. **Contract renewal option for job no. 16/053KC for Student and Educational Travel Services with the following vendor:** STA Travel, Inc. for the period 08/16/2020 through 08/15/2021.
4. **Contract renewal for job no. 16/054JN for JOC/CSP for IDIQ Public Work Minor Construction, Maintenance, and Renovation Work with the following vendors:** Aggieland Construction (#16/054JN-01); RMB Management, LLC dba Corestone Construction Services (#16/054JN-02); EcoXstream, LLC (#16/054JN-03); Dura Pier Facilities Services, Ltd dba Facilities Sources (#16/054JN-04); Generocity Services, Inc. (#16/054JN-05); Brown & Root Industrial Services, LLC (#16/054JN-06); Lee Construction & Maintenance Company dba LMC Corporation (#16/054JN-07); Mitchell Paint & Wallcovering, Inc. dba Mitchell Contracting (#16/054JN-08); Quad-Tex Construction, Inc. (#16/054JN-10), and The Edu-Source Corporation (#16/054JN-13) for the period 08/16/2020 through 08/15/2021.
5. **Contract renewal option for job no. 16/057KC for Promotional and Related Items with the following vendors:** 4imprint, Inc. (#16/057KC-01); Buffalo Specialties, Inc. (#16/057KC-03); Butler Business Products, LLC (#16/057KC-04); Blue Ribbon Promotions, LLC dba Calfee Specialties (#16/057KC-05); Challenge Office Products, Inc. (#16/057KC-06), and Marketing Magic International, Ltd (#16/057KC-07) for the period 08/16/2020 through 08/15/2021.
6. **Contract renewal option for job no. 17/034TJ Ice Cream Products with the following vendors:** JA-EN Enterprises dba JP Ice Cream Distributor (#17/034TJ-01); La Costenita Distribuidor Inc. (#17/034TJ-04); The Masters Distribution System Co., Inc. (#17/034TJ-05); Paeteria El Pibe (#17/034TJ-06), and Yumi Ice Cream Co., Inc. (#17/034TJ-07) for the period of 08/01/2020 through 07/31/2021.
7. **Contract renewal for job no.18/047TJ Chemical Products and Services with the following vendors:** Armstrong Repair Center, Inc. (#18/047TJ-01); Auto-Chlor Services, LLC (#18/047TJ-02); Buckeye Cleaning Center-Houston (#18/047TJ-03); Ecolab, Inc. (#18/047TJ-04); Sanitech (#18/047TJ-06), and PortionPac Chemical, Corp. dba SFSPac Food Safety & Sanitation (#18/047TJ-07) for the period of 08/01/2020 through 07/31/2021.
8. **Contract renewal for job no. 18/052TJ Direct Delivery of Snacks and Beverages with the following vendors:** Sterling BV, Inc. dba Buena Vista Food Product, Inc. (#18/052TJ-01); J&J Snack Foods Sales Corp. (#18/052TJ-02); The Masters Distribution System Co., Inc. (#18/052TJ-03); JSB Industries dba Muffin Town (#18/052TJ-04);

MinMor Industries LLC dba Notables (#18/052TJ-05), and The Safe + Fair Food Company LLC dba Skeeter Snacks LLC (#18/052TJ-06) for the period of 08/01/2020 through 07/31/2021.

9. **Contract renewal option for job no. 18/054TJ Restaurant Branded Food Delivery with the following vendors:** MAC Pizza Management, Inc dba Domino's Pizza (#18/054TJ-01); Domino's, Inc. dba Domino's Pizza LLC (#18/054TJ-02), and Houston Pizza Ventures, LP dba Papa John's Pizza (#18/054TJ-04) for the period of 08/01/2020 through 07/31/2021.
10. **Contract renewal option for job no. 18/061JN for JOC-IDIQ for Modular Buildings & Related Items with the following vendors:** Aries Building Systems, LLC (#18/061JN-01); Dura Pier Facilities Services, Ltd dba Facilities Sources (#18/061JN-02), and JR Thomas Group, Inc. (#18/061JN-03) for the period 08/15/2020 through 08/14/2021.
11. **Contract renewal option for job no. 19/035KD for Medical & Veterinary Supplies, Safety Equipment & Services with the following vendors:** Henry Schein, Inc. (#19/035KD-01); Performance Health Supply, Inc. dba Medco Supply, Masune & Surgical Supply Services (#19/035KD-02); Sid Tool Company, Inc. dba MSC Industrial Supply Company, Inc. (#19/035KD-03); NAO Global Health, LLC (#19/035KD-04); Texas Health Supply, Inc. dba Prime Medical Store (#19/035KD-05), and School Health Corporation (#19/035KD-06); for the period 07/17/2020 through 07/16/2021.
12. **Contract renewal option for job no. 19/038KC for STEM & CTE Materials & Related Items with the following vendors:** Accelerate Learning, Inc. (#19/038KC-01); Marie Bou K12, Inc. (#19/038KC-02); MatScience, Inc. (#19/038KC-03); Microburst Learning, LLC (#19/038KC-04); TCC Learning, LLC (#19/038KC-05); Teaching Systems, Inc. (#19/038KC-06); Texas Pride Marketing (#19/038KC-07); The Burmax Company, Inc. (#19/038KC-08), and Vista School Resources, Inc. (#19/038KC-10) for the period 07/17/2020 through 07/16/2021.
13. **Contract renewal option for job no. 19/047KC for Communications, Creative and Marketing Services & Related Items with the following vendors:** Alboum & Associates dba Alboum Translation Services (#19/047KC-01); CKP Communications Group, LLC (#19/047KC-02); Love Advertising, Inc. (#19/047KC-03), and Versa Creative Group, Inc. (#19/047KC-04) for the period 08/21/2020 through 08/20/2021.
14. **Contract renewal option for job no. 19/048MR for Pest, Lawn, Pool Chemical Supplies & Services with the following vendors:** Copesan Service, Inc. dba Holder's Pest Solutions (#19/048MR-01), and JR Simplot Company dba Simplot (#19/048MR-02) for the period 08/21/2020 through 08/20/2021.
15. **HCDE Interlocal Agreement with:** Premont ISD, Premont, Texas.

E. Consider approval of the following items for Internal Purchasing:

1. **Contract renewal option for job no. 16/023YR for Nutrition Services Consultant with the following vendor:** Community Nutrition Outreach Services for the period of 06/21/2020 through 06/20/2021.
2. **Renewal option for job no. 19/019KJ HVAC Testing and Balancing to the proposers offering the best value to HCDE and meeting the specifications outlined in the proposal:** Campos Engineering Inc. and National Precision, LLC. for the period of 06/19/2020 through 06/18/2021.
3. **Contract award for job no. 20/021IA for CASE for Kids After School and Summer Direct Service Providers to the proposers offering the best value to HCDE and meeting the specifications outlined in the RFP:** AC Language School (Chavez & Associates), Adventure Kids Playcare, Inc., Baked With Confidence, Ben DeSoto, Boykins Youth Foundations, Character You!, CoHeart Yoga, Collaborate With Christina, EDS Tech, Fostering Stars Learning & Resource Center, Inc., Houston Tennis Association, Inc., Hypothesis Haven Science Club (Hypothesis Haven LLC), KCE Champions LLC, Connecting the Dots, Lovescaping LLC, Multicultural Education and Counseling Through the Arts (MECA), Newspring, NO EGO APPAREL (NO EGO INC), Ondi Love Center Ministries, Patricia Monticello Kievlan (Patricia Marie Kievlan), STEAM Works Studio, Sterling Empowerment, Texas Tutors, Training and Leadership Consulting, Writers in the Schools and Young Audiences, Inc. of Houston. The initial contract period shall be for a term of one (1) year, from 7/01/2020 through 06/30/2021, with an option to renew annually for up to (4) additional years, subject to annual appropriations of funding. Contract is in accordance with Texas Education Code 44.031.
4. **Contract award for job no. 20/027IA School Safety and Security Software for the Center for Safe and Secure Schools, to the proposers offering the best value to HCDE and meeting the specifications outlined in the proposal:** CrisisGo, NaviGate Prepared (Lauren International), and Raptor Technologies for the period of 07/01/2020 through 06/30/2021 with an option to renew annually for up to four (4) additional years.
5. **Contract award for job no. 20/034IA Contracted Services for Wellness Program for Harris County Department of Education with:** Houston Methodist Hospital for the period of 07/01/2020 through 06/30/2021 with an option to renew annually up to four (4) additional years.
6. **Contract award for job no. 20/039YR Early Head Start Child Care Partnership to the proposers offering the best value to HCDE and meeting the specifications outlined in the RFP:** John G. Jones Learning Center; Fellowship of Purpose Early Childhood Learning Center; Let's Learn Christian Learning Center, Inc.; and Deskot, LLC dba Kool Kids Daycare for the period of 06/17/2020 through 06/16/2021 with an option to renew annually up to four (4) additional years, subject to annual appropriations of funding.

F. Consider approval of the following Revenue Agreements:

1. **Approval of amendments # 2 and # 3 to Services Agreement between Harris County Department of Education and Stafford Municipal School District** to establish differentiated rates, increase the total contract amount, and add human resources and additional business services. The amount of the contract is increased from \$83,650 to \$225,000.

2. **Interlocal (revenue) contract for FY 2021 in the aggregate amount of \$383,882 with Academic and Behavior School East with the following districts:** Deer Park ISD for nine (9) in-county annual contracts in the amount of \$185,445 (\$20,605 each); Channelview ISD for five (5) in-county annual contracts in the amount of \$103,025 (\$20,605 each); Barbers Hill ISD for four (4) out-of-county annual contracts in the amount of \$95,412 (\$23,853 each) for the contract period of 8/24/20 through 06/03/21.

3. **Interlocal (revenue) contract for FY 2021 in the aggregate amount of \$105,565 with Highpoint School East with the following districts:** Galena Park ISD for five (5) in-county annual contracts in the amount of \$50,245 (\$10,049 each); Barbers Hill ISD for five (5) out-of-county annual contracts in the amount of \$55,320 (\$11,064 each) for the contract period of 8/24/20 through 06/03/21.

7. **ACTION ITEMS - NON-CONSENSUS**

- A. **Consider approval of HCDE Early Head Start Child Care Partnerships (EHS-CCP) contracts with the following vendors:** Deskot LLC, DBA Kool Kids Daycare (RFP 20/039YR) in the amount of \$200,000, Fellowship of Purpose Early Childhood Learning Center (RFP 20/039YR) in the amount of \$110,000, John G Jones Learning Center (RFP 20/039YR) in the amount of \$75,000, and Let's Learn Christian Learning Center (RFP 20/039YR) in the amount of \$60,000. Each contract will be valid 08/01/2020 through 08/31/2021 (Fully funded by the Head Start/Early Head Start grants).

Motion made by Danny Norris, seconded by Andrea Duhon to approve HCDE Early Head Start Child Care Partnerships (EHS-CCP) contracts with the following vendors: Deskot LLC, DBA Kool Kids Daycare (RFP 20/039YR) in the amount of \$200,000, Fellowship of Purpose Early Childhood Learning Center (RFP 20/039YR) in the amount of \$110,000, John G Jones Learning Center (RFP 20/039YR) in the amount of \$75,000, and Let's Learn Christian Learning Center (RFP 20/039YR) in the amount of \$60,000. Each contract will be valid 08/01/2020 through 08/31/2021 (Fully funded by the Head Start/Early Head Start grants).

Motion passes with 5-0 voting to approve.

- B. **Consider approval of the fourth amendment to the lease agreement with KQC Investors, LLC for Baytown Head Start** located at 317 Massey Tompkins Road, Baytown, Texas 77521, regarding additional parking and payment therefore (\$250,000 funded by general fund and remainder funded by Head Start/Early Head Start grants).

Motion made by Danny Norris, seconded by Richard Cantu to approve fourth amendment to the lease agreement with KQC Investors, LLC for Baytown Head Start located at 317 Massey Tompkins Road, Baytown, Texas 77521, regarding additional parking and payment therefore (\$250,000 funded by general fund and remainder funded by Head Start/Early Head Start grants).

Andrea Duhon left the meeting at 2:04 p.m. and returned at 2:05 p.m.

Motion passes with 5-0 voting to approve.

- C. **Approval of private sale under the tax code section 34.05 of HCAD No. 034-082-062-0028** to the City of South Houston as recommended by Harris County Commissioner's Court.

Motion made by Danny Norris, seconded by Richard Cantu to approve the private sale under the tax code section 34.05 of HCAD No. 034-082-062-0028 to the City of South Houston as recommended by Harris County Commissioner's Court.

Motion passes with 5-0 voting to approve.

- D. **Consider approval of Consulting and Training Services with Avanade LLC. Job No 20/022YR in an amount not to exceed \$100,0000.**

Motion made by Danny Norris, seconded by Don Sumners to approve the Consulting and Training Services with Avanade LLC. Job No 20/022YR in an amount not to exceed \$100,0000.

Friendly amendment to motion to modify the not to exceed amount to \$63,200

Motion, as amended, passes with 5-0 voting to approve.

- E. **Consider approval to increase the allowable maximum contract amount under CH Local FY 2020** for CDW-G (original \$600,000), requesting new total of \$1,200,000 (increase of \$350,000), for unexpected laptop/devices and other related purchases due to the COVID19 pandemic. Some purchases to be paid for with federal funds.

Increase stated on agenda item was corrected to reflect \$600,000 instead of \$350,000.

Motion made by Danny Norris, seconded by Andrea Duhon to approve to increase the allowable maximum contract amount under CH Local FY 2020 for CDW-G (original \$600,000), requesting new total of \$1,200,000 (increase of \$350,000), for unexpected laptop/devices and other related purchases due to the COVID19 pandemic. Some purchases to be paid for with federal funds.

Motion passes with 5-0 voting to approve.

- F. **Consider approval to extend HCDE's contract for delinquent tax collection on a month-to month contract with Linebarger, Goggan, Blair and Sampson, LLP. consistent with Harris County's month-to-month contract.**

Eric Dick left the meeting at 2:44 p.m.

Motion made by Andrea Duhon, seconded by Don Summers to approve to extend HCDE's contract for delinquent tax collection on a month-to month contract with Linebarger, Goggan, Blair and Sampson, LLP. consistent with Harris County's month-to-month contract.

Eric Dick returned at 2:46 p.m.

Motion passes with 5-0 voting to approve.

- G. **Consider approval of amendment to the depository contract with Chase Bank to allow the use of Letters of Credit from a Federal Home Loan Bank (FHLB) in accordance with Section 2257.002-(4)(F) of the Texas Government Code. This change will allow the bank to provide Letters of Credit to properly provide collateral over (at 110%) deposits and allow HCDE to earn a higher earnings credit to offset banking fees.**

Motion made by Richard Cantu, seconded by Danny Norris to approve amendment to the depository contract with Chase Bank to allow the use of Letters of Credit from a Federal Home Loan Bank (FHLB) in accordance with Section 2257.002-(4)(F) of the Texas Government Code. This change will allow the bank to provide Letters of Credit to properly provide collateral over (at 110%) deposits and allow HCDE to earn a higher earnings credit to offset banking fees.

Motion passes with 5-0 voting to approve.

- H. **Consider second reading and approval of the following revised local policies:**

1. BBE(LOCAL)
2. BBG(LOCAL)
3. BDAF(LOCAL)
4. BE(LOCAL)
5. CCG(LOCAL)
6. CH(LOCAL)
7. CI(LOCAL)
8. CKC(LOCAL)
9. CKE(LOCAL)
10. COA(LOCAL)
11. CQ(LOCAL)
12. CQB(LOCAL)

13. DC(LOCAL)

14. DEE(LOCAL)
15. DFFA(LOCAL)
16. EHBAF(LOCAL)
17. FFAA(LOCAL)
18. FFB(LOCAL)
19. FFBA(LOCAL)
20. FL(LOCAL)
21. FNF(LOCAL)
22. GBAA(LOCAL)

Motion made by Danny Norris, seconded by Richard Cantu to approve the following revised local policies:

1. *BBE(LOCAL)*
2. *BBG(LOCAL)*
3. *BDAF(LOCAL)*
4. *BE(LOCAL)*
5. *CCG(LOCAL)*
6. *CH(LOCAL)*
7. *CI(LOCAL)*
8. *CKC(LOCAL)*
9. *CKE(LOCAL)*
10. *COA(LOCAL)*
11. *CQ(LOCAL)*
12. *CQB(LOCAL)*

13. DC(LOCAL)
14. DEE(LOCAL)
15. DFFA(LOCAL)
16. EHBAF(LOCAL)
17. FFAA(LOCAL)
18. FFB(LOCAL)
19. FFBA(LOCAL)
20. FL(LOCAL)
21. FNF(LOCAL)
22. GBAA(LOCAL)

Motion passes with 4-1 voting to approve with Don Sumners voting nay.

I. **Second consideration and approval to delete Policies CRB (LOCAL) and DAC (LOCAL).**

Motion made by Andrea Duhon, seconded by Danny Norris to approve the deletion of Policies CRB (LOCAL) and DAC (LOCAL).

Motion passes with 4-1 voting to approve with Don Sumners voting nay.

J. **Consider election of President and Vice President of HCDE Board of Trustees.**

Motion made by Richard Cantu, seconded by Andrea Duhon to elect Eric Dick as Board President and Danny Norris as Board Vice President.

Motion passes with 4-1 voting to elect with Don Sumners voting nay.

The Board did not enter into Closed Session

8. **EXECUTIVE SESSION** Under the Texas Government Code pursuant to any and all purposes permitted by Sections 551.001-551.084, including, but not limited to: 551.071; 551.074
 - A. Deliberate the appointment, employment, evaluation, reassignment, duties, discipline and/or dismissal of HCDE employees.
9. **RECONVENE** for possible action on items discussed in executive session

10. **INFORMATION ITEMS**

A. **Human Resources Information Items**

B. **Employee Count**

C. **Submission of grant application for a Walmart Local Community Grants via the Education Foundation** of Harris County in the amount of \$5,000 to support Schools ABS-West's Boy's Town Social Skills and Life Skills Programs. Funds will serve 98 students.

D. **Vendor YAWP Records, LLC. was awarded under RFP 19/031IA-2 (CASE for Kids After School and Summer Direct Service Providers)** at the 07/17/2019 Board meeting, and under RFP 19/031IA-2 (CASE for Kids Kids Contracted Services) at the 10/16/2019 Board meeting, and under RFP 20/012IA (Contracted Services for the Teaching and Learning Center) at the 11/20/2019 Board meeting. The vendor's name appeared on the agenda items as "YAMP Records, LLC" which was incorrect. The correct name is "YAWP Records, LLC".

11. **ADJOURN** - Next regular meeting is scheduled for Wednesday, July 15, 2020 at 1:00 p.m.

Motion made by Danny Norris, seconded by Richard Cantu to adjourn the meeting.

Motion passes with 5-0 voting to adjourn.

The meeting adjourned at 2:53 p.m.

Board President

Board Secretary